

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
November 13, 2018
1:00 pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

1. Request for Land for Beaver Mines Fire Hall
 - Letter from Pincher Creek Emergency Services Commission, dated November 2, 2018
2. Twin Butte Community Society
 - Email from Clara Copp-LaRocque, dated November 7, 2018

C. MINUTES/NOTES

1. Council Committee Meeting Minutes
 - October 9, 2018
2. Council Meeting Minutes
 - October 9, 2018
3. Public Hearing Minutes – Bylaw No. 1289-18
 - October 11, 2018
4. Coffee with Council Notes
 - October 16, 2018
5. Special Council Meeting Minutes
 - October 23, 2018
6. Council Organizational Meeting Minutes
 - October 23, 2018
7. Kenow Fire Community Meeting Notes
 - October 29, 2018
8. Special Council Meeting Minutes
 - October 30, 2018

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

1. Housing Committee Memorandum of Understanding
 - Recommendation to Council from Interim Chief Administrative Officer, dated November 5, 2018
2. Grassy Mountain Coal Project - Update
 - Recommendation to Council from Interim Chief Administrative Officer, dated November 6, 2018
3. Lundbreck Coal Cars
 - Recommendation to Council from Director of Development and Community Services, dated October 19, 2018
4. Bylaw No. 1289-18
 - Recommendation to Council from Director of Development and Community Services, dated November 8, 2018
5. Municipal District of Pincher Creek No. 9 Flag
 - Administration Guidance Request to Council from Director of Operations, dated November 6, 2018

F. CHIEF ADMINISTRATIVE OFFICER'S (CAO) REPORTS

1. Operations
 - a) Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces – Policy C-PW-003 Annual Review
 - Recommendation to Council from Director of Operations, dated November 5, 2018
 - b) Lundbreck Wastewater Lagoon Desludging
 - Recommendation to Council from Director of Operations, dated November 6, 2018
 - c) Beaver Mines Water Distribution, Wastewater Collection and Wastewater Treatment Funding
 - Administration Guidance Request from Director of Operations, dated November 6, 2018

- d) Beaver Mines Water and Wastewater Project Briefing
 - Briefing dated November 7, 2018
- e) Operations Report
 - Report from Director of Operations, dated November 7, 2018

2. Planning and Development

- a) Subdivision Approval Extension Request (Swinton)
 - Recommendation to Council from Director of Development and Community Services, dated November 5, 2018
- b) Recycling Agreement – Village of Cowley Reimbursement
 - Recommendation to Council from Director of Development and Community Services, dated November 5, 2018
- c) Designated Officer Appointment Clerk to Subdivision and Development Appeal Board
 - Recommendation to Council from Director of Development and Community Services, dated October 18, 2018
- d) Designated Officer Bylaw No. 1294-18
 - Recommendation to Council from Director of Developmental and Community Services, dated October 18, 2018

3. Finance

- a) Joint Council Funding Contribution for 2019
 - Recommendation to Council from Finance, dated November 6, 2018
- b) Third Quarter Financial Report
 - Recommendation to Council from Finance, dated November 8, 2018

4. Municipal

- a) Designation of Special Council Meetings
 - Recommendation to Council from Interim Chief Administrative Officer, dated November 5, 2018
- b) Oldman Watershed Council Funding Request
 - Recommendation to Council from Interim Chief Administrative Officer, dated November 5, 2018
- c) Services Provided by Pincher Creek Emergency Services
 - Recommendation to Council from Interim Chief Administrative Officer, dated November 6, 2018
- d) Appointment to the Alberta SouthWest Regional Economic Development Committee
 - Recommendation to Council from Interim Chief Administrative Officer, dated November 7, 2018
- e) Letter of Support Request – Crowsnest / Pincher Creek Landfill Association
 - Administration Guidance Request from Interim Chief Administrative Officer, dated November 7, 2018
- f) Interim Chief Administrative Officer Report
 - Report from Interim Chief Administrative Officer, dated November 6, 2018

G. CORRESPONDENCE

1. For Information

- a) Informational Correspondence
 - Recommendation to Council from Interim CAO, dated November 7, 2018, covering:
 - Community Futures – Tourism Growth Innovation Fund, letter dated October 9, 2018
 - Community Foundation – Vital Signs, letter dated October 1, 2018
 - TransCanada – Camp Follow Up Letter, email dated October 10, 2018
 - TransAlta - Cowley Ridge Repower Wind Project, Update received October 26, 2018

H. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Reeve Quentin Stevick – Division 1

Highway 3 Twinning Development Association

- Strategic Plan 2018-2022

Crowsnest / Pincher Creek Landfill Association

- Minutes of September 12, 2018

Councillor Rick Lemire – Division 2

Alberta SouthWest

- Bulletin October 2018

- Minutes of September 5, 2018

Councillor Bev Everts– Division 3

Agricultural Service Board

- Minutes of September 6, 2018

Oldman River Regional Services Commission

- Minutes of July 26, 2018

Councillor Brian Hammond - Division 4

Pincher Creek Emergency Services Commission

- Draft 2019 Budget

Mayors and Reeves

Councillor Terry Yagos – Division 5

I. CLOSED MEETING

J. NEW BUSINESS

K. ADJOURNMENT



Pincher Creek Emergency Services Commission

RECEIVED
NOV - 6 2018
M.D. OF PINCHER CREEK

MD of Pincher Creek
Box 279
Pincher Creek, Alberta
TOK 1W0

November 2, 2018

Attention: Sheldon Steinke: CAO, MD Council

SUBJECT: Request for land for Beaver Mines Fire Hall

Good afternoon,

Land for the construction of a new fire hall at Beaver Mines was again discussed at the Commission's regular board meeting. A complete package of the maps showing land purchased for a fire hall and the subsequent development of the water system with access routes was the basis of the discussion.

An observation was made that the proposed road system parallels an existing road constructed by the MD for Steve Oczkowski as part of the land purchase agreement.

A motion was passed to ask the MD to consider approaching Mr. Oczkowski with the idea of using the existing road as part of the access needed for the water system. This could save some construction costs and provide more land for the fire hall development. It could also minimize some potential problems for Mr. Oczkowski keeping his road open in the winter if snow plowing on the proposed access road immediately west creates a drifting start point.

I request this matter be discussed at a council meeting and I am willing to make a presentation if you think that would be appropriate.

Yours truly,


David Cox

Chief

Pincher Creek Emergency Services Commission





Pincher Creek Emergency Services

P.O. Box 1086
655 Charlotte Street
Pincher Creek, Alberta T0K 1W0
Ph. 403-627-5333 Fax 403-627-3502

MD of Pincher Creek
Box 279
Pincher Creek, Alberta
T0K 1W0

September 4, 2018

Attention: Sheldon Steinke

SUBJECT: Request for land for Beaver Mines Fire Hall

Good afternoon,

I am following up on conversations I've had at the latest Commission Board meeting and with Roland and Leo. Attached is a map showing the subdivision I propose to provide land for a new fire hall at Beaver Mines. The measurements are:

- 56.66 meters on the northeast line (point 1 to point 2)
- 100 meters on southeast line (point 2 to point 3)
- approximately 87.5 meters on the south west line (point 3 to point 4)
(this intersects the MD property)
- approximately 102 meters on the northwest line (point 4 to point 1)

This works out to approximately 7,208 square meters (1.78 acres).

I am requesting that approximately .7208 hectares (1.78 acres) be subdivided from the MD property in Beaver Mines and that the .7208 hectares be transferred to the Pincher Creek Emergency Services Commission for the location of a new fire hall.

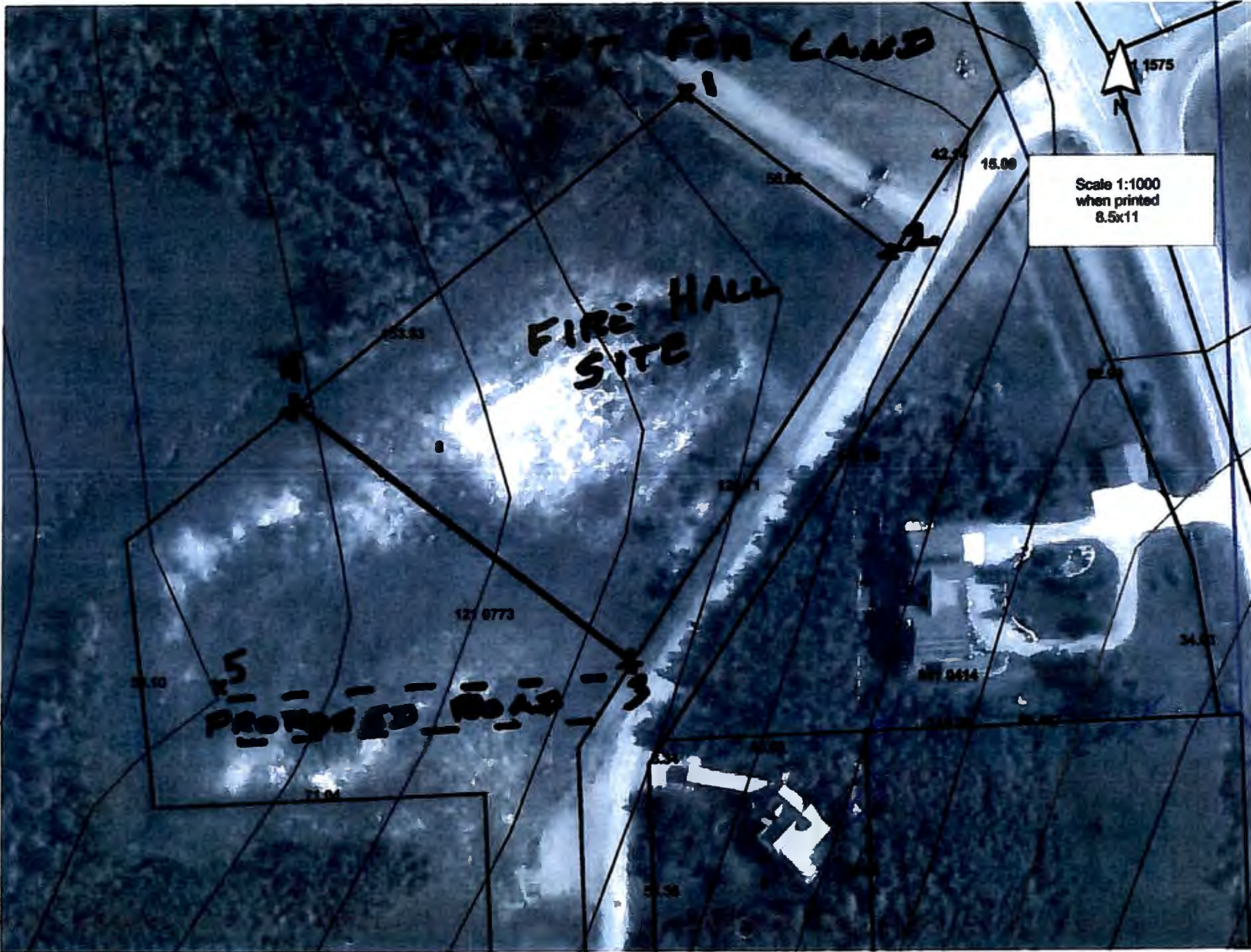
I suggest an access to the meter vault can be made from point 3 to point 5 which would have an adverse grade of approximately 5%.

Yours truly,


David Cox

Chief

Pincher Creek Emergency Services Commission



REQUEST FOR LAND

FIRE HALL SITE

5
PROPOSED ROAD

Scale 1:1000
when printed
8.5x11



1575

15.00

42.75

53.25

53.00

121 0773

28.00

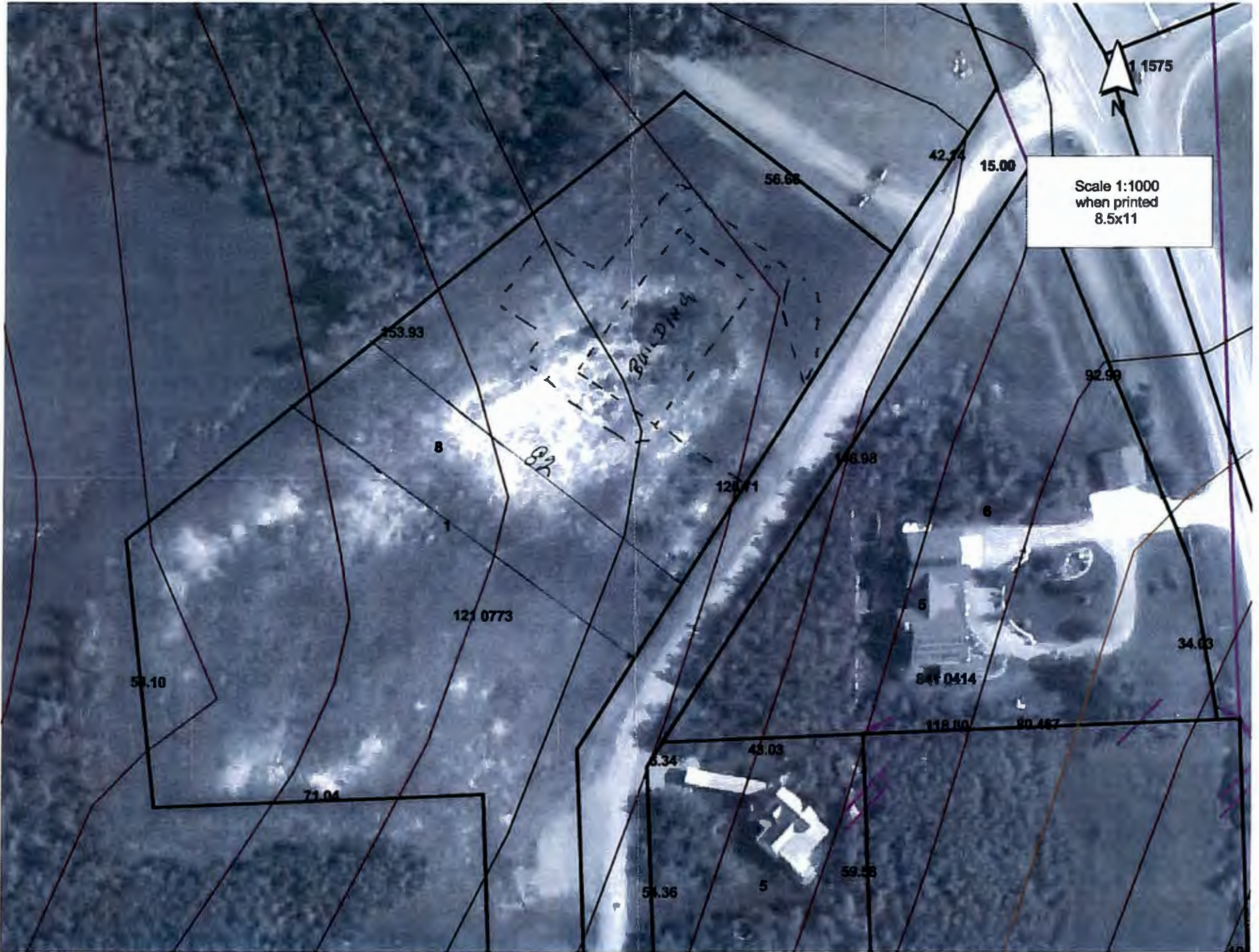
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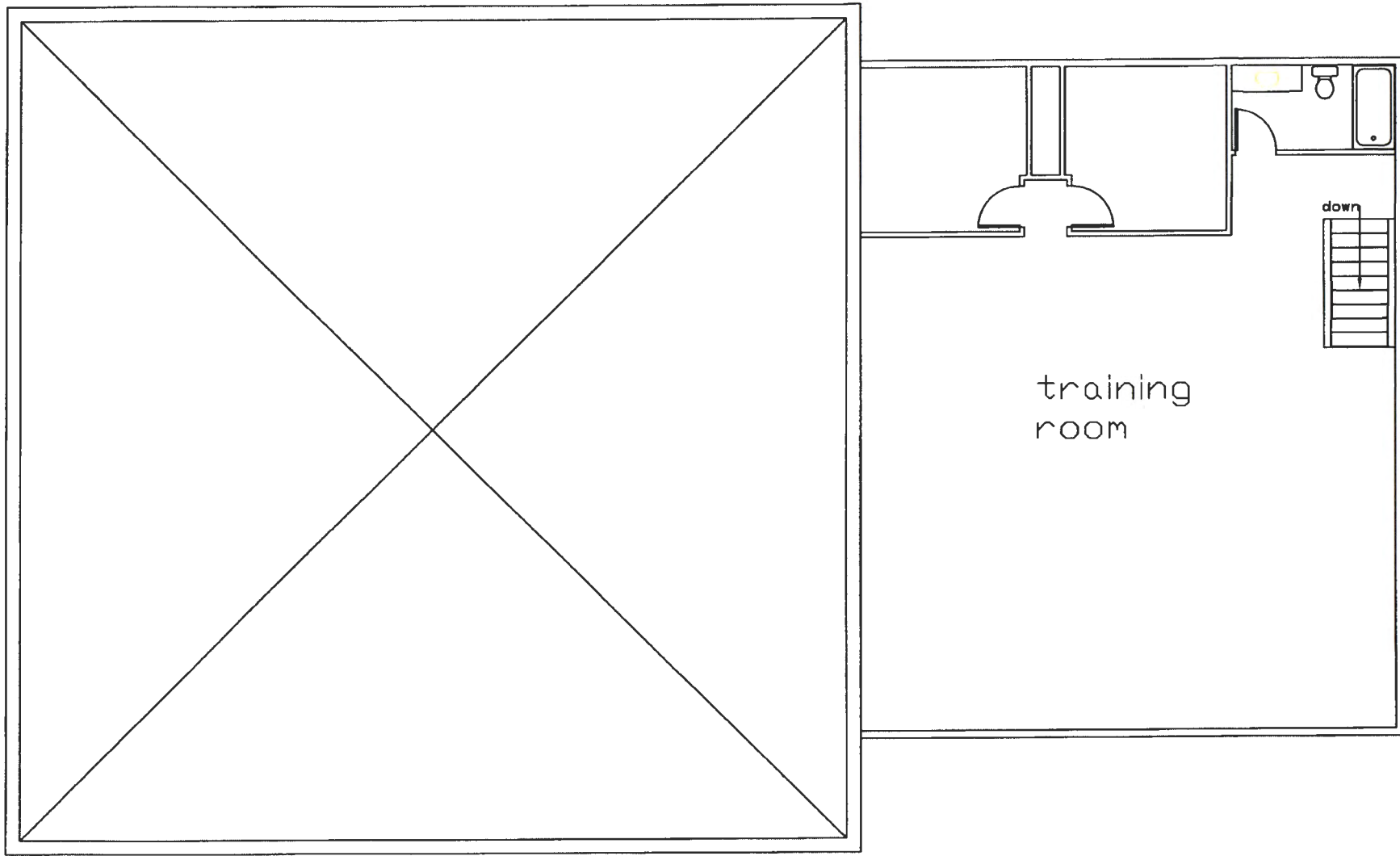
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34.00

0414

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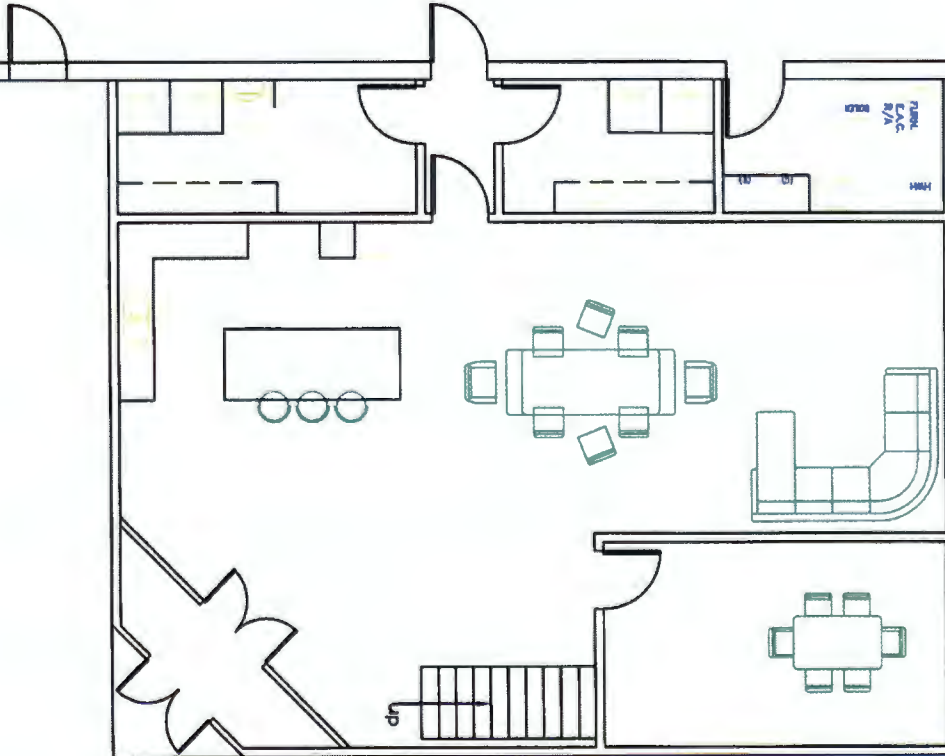
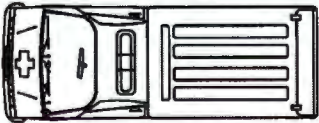
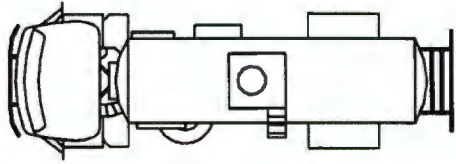




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50'

60'



38'

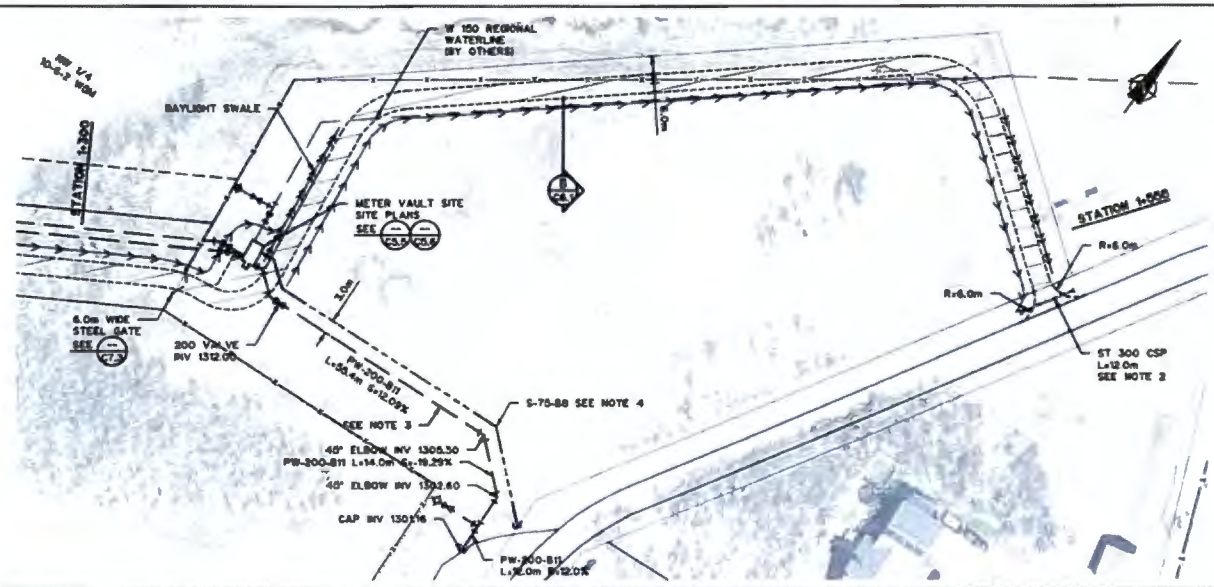
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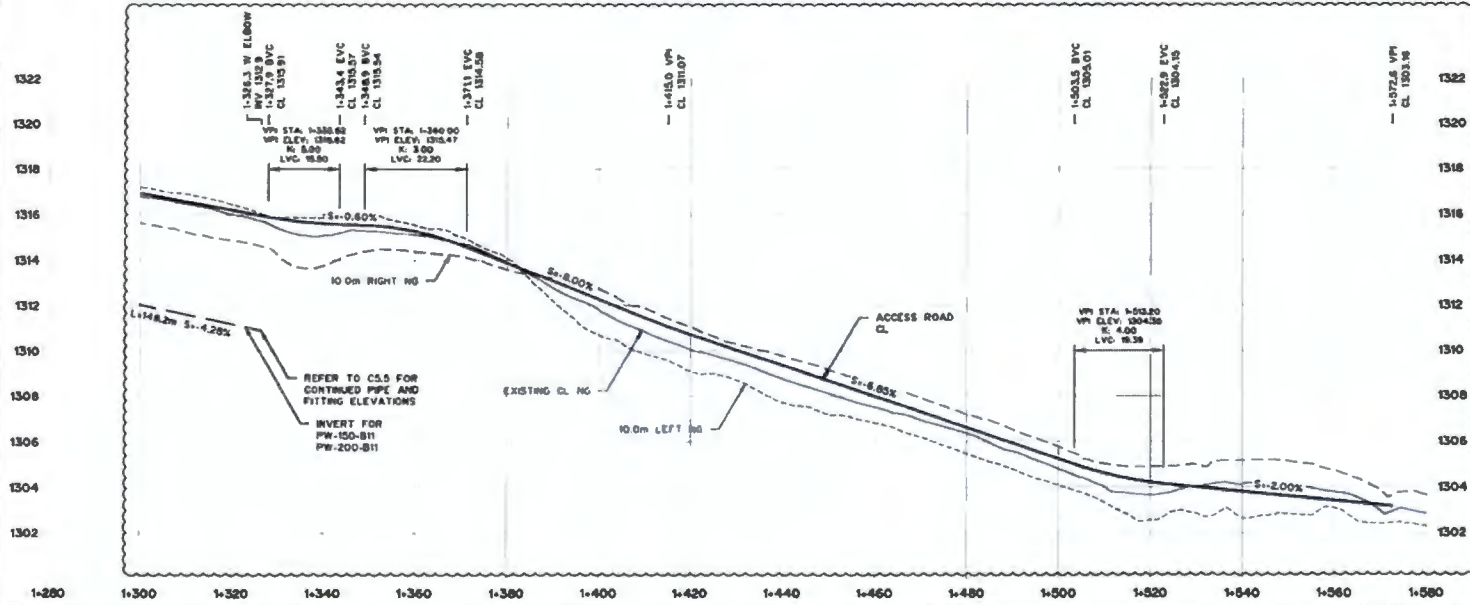
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- NOTES:
- FOR INFORMATION REGARDING GENERAL NOTES, SYMBOLS AND ABBREVIATIONS, REFER TO THE LEGEND AND ABBREVIATIONS DRAWINGS
 - INSTALL CULVERT WITH MINIMUM 0.3m COVER FROM FINISHED GROUND
 - MAINTAIN MINIMUM 25m COVER ON WATER MAINS. CONFIRM FITTING INVERTS IN FIELD.
 - 5 100 PVC TO FOLLOW SAME GRADES AND ELEVATIONS AS W 300 PVC CAP SANITARY AT PROPERTY LINE FOR FUTURE SERVICE TIE-IN.
 - ACCESS ROAD CONSTRUCTION TO BE PAID AS A LUMP SUM BID ITEM. TO ASSIST WITH BIDDING, THE FOLLOWING IS THE ESTIMATED EARTHWORK QUANTITIES:
 - TOPSOIL STRIPPING/PLACEMENT 2800m³
 - COMMON EXCAVATION 450m³
 - BORROW EXCAVATION 100m³
 - SUB-GRADE PREPARATION AND GEOTEXTILE FABRIC 1500m³
 - SUB-BASE GRANULAR 1360m³
 - BASE GRANULAR 1060m³
 THE OWNER AND ENGINEER ASSUME NO RESPONSIBILITY FOR THESE QUANTITIES. ESTIMATED QUANTITIES ARE PROVIDED FOR INFORMATION ONLY.

THIS DRAWING MAY HAVE BEEN MODIFIED FROM ITS ORIGINAL SIZE. ALL SCALE NOTATIONS INDICATED ARE BASED ON 11"x17" FORMAT DRAWINGS

1	18-09-19	REVISED FOR CONSTRUCTION
2	18-01-18	FOR CONSTRUCTION
1	17-10-23	FOR TENDER
ISSUE	YY-MM-DD	REVISION



MPE
Engineering Ltd.

MUNICIPAL DISTRICT OF PINCHER CREEK

BEAVER MINES
REGIONAL WATER SUPPLY
CONTRACT 2 - MECHANICAL
CIVIL
ACCESS ROAD PLAN PROFILE
STATION 1+300 TO STATION 1+556.4

DESIGNED	T.J.S. O.L.S	JOB	1770-010-00
DRAWN	T.J.S.	SCALE	H 1:500 V 1:200
DATE	OCTOBER 2017	DRAWING	C5.2

MDInfo

From: Claren Copp-LaRocque
Sent: Wednesday, November 7, 2018 4:58 PM
To: MDInfo
Subject: Twin Butte Community Society

Hi Tara,

Here is the information on the TBCS delegation to the MD of Pincher Creek on Tuesday:

The Twin Butte Community Society would like to give the Council a quick update on our addition progress, thank them for their contribution in 2017, and assure them that progress is still being made. We would also like to invite them to join us at the Farm and Rural Security event that we are holding at the Hall on November 24th with the support of the Ag Service Board. We are very excited to be hosting this event, one we feel is vital to our community as rural crimes in the area continue to rise. Coming to speak is Shane Pahara of Paladin Security to speak about "Crime Prevention Through Environmental Design" and Annie Starzinski of the local RCMP detachment. We will also have several booths in the trade show, including the Pincher Creek District Citizens on Patrol and the Canadian Land Access System folks to tell more about what they do and what they can offer.

--

Clara Copp-LaRocque

**MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
October 9, 2018; 9:00 am**

- Present:** Reeve Quentin Stevick, Councillors Brian Hammond, and Bev Everts
Councillor Terry Yagos as entered into the minutes
- Absent:** Councillor Rick Lemire
- Staff:** Interim Chief Administrative Officer Sheldon Steinke, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, and Executive Assistant Tara Cryderman
- Also:** Gavin Nummi and Jody Petrone, with MPE Engineering Ltd.

Reeve Quentin Stevick called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Brian Hammond

Moved that the agenda for October 9, 2018, be approved as presented.

Carried

2. Closed Meeting Session

Councillor Bev Everts

Moved that Council close the Council Committee Meeting to the public for discussions regarding the following, the time being 9:01 am:

- Public Works Call Log – FOIP Section 16
- Land Discussions – FOIP Section 16

Carried

Councillor Terry Yagos entered the closed meeting session, the time being 9:02 am.

MPE Representatives Jody Petrone and Gavin Nummi entered the closed meeting session, the time being 9:14 am.

Councillor Bev Everts

Moved that Council open the Committee Meeting to the public, the time being 10:42 am.

Carried

3. John Barlow, MP

Mr. Barlow attended the meeting to speak to Council.

Mr. Barlow spoke to the Shadow Critic of Infrastructure, and a proposed funding model, providing funding for infrastructure.

Evaluating and funding infrastructure was explained.

Mr. Barlow requested a “ball park” infrastructure budget from the MD. The funding stream would be for five years and would provide a consistent funding stream.

This funding would be allotted for infrastructure only.

Per capita granting was discussed.

High speed internet was discussed. This is an essential service.

This proposed funding model was compared to the MSI funding.

Acreage owners and tourism, and their impact to the infrastructure, was mentioned.

Daycare requirements in the area was mentioned as well.

Mr. Barlow also spoke to rural crime. There has been approximately 200 Townhalls meetings specifically discussing rural crime.

Reeve Stevick thanked Mr. Barlow for attending the meeting and for all he does for his constituents.

4. Beaver Mines Water and Wastewater Project

Councillor Terry Yagos

Moved that Council close the Council Committee Meeting to the public for discussions regarding the following, the time being 11:27 am:

- Land Discussions – FOIP Section 16

Carried

MPE Representatives Jody Petrone and Gavin Nummi entered the closed meeting session, the time being 11:27 am.

Councillor Bev Everts

Moved that Council open the Committee Meeting to the public, the time being 11:48 am.

Carried

The Capital Project List and Summary was discussed and explained.

The flushing of the lines was explained.

The work at the booster station was explained.

The water treatment upgrades are complete.

The transfer pumps are undergoing testing.

The metering station access road is yet to be constructed, but delayed due to the weather.

The proposed subdivision for the parcel was mentioned, in relation to the pipeline. It was suggested that a right of way access be registered, for protection of the pipeline.

A Fire Break in the community was mentioned.

Booster stations were mentioned.

The pipeline contract is still proposed to be tendered by the end of next week. Prequalifying has been completed.

5. Round Table Discussions

There was nothing to discuss during the Round Table Discussion.

6. Adjournment

Councillor Brian Hammond

Moved that the Committee Meeting adjourn, the time being 12:07 pm.

Carried

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
OCTOBER 9, 2018

9043

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 9, 2018, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Quentin Stevick, Councillors Brian Hammond, Terry Yagos, and Bev Everts

ABSENT Councillor Rick Lemire

STAFF Interim Chief Administrative Officer Sheldon Steinke, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Accounting Clerk III Brendan Schlossberger, and Executive Assistant Tara Cryderman

Reeve Quentin Stevick called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Bev Everts 18/532

Moved that the Council Agenda for October 9, 2018, be amended, the amendment as follows:

Move F4(a) – Invoice No. IVC 04655 – Fire Bill Appeal into Closed Session – FOIP Section 16.

Carried

Councillor Terry Yagos 18/533

Moved that the Council Agenda for October 9, 2018, be approved.

Carried

B. DELEGATIONS

1. Grassy Mountain Coal Project – Update

Keith Bott, with Riversdale Resources, attended the meeting as a delegation to update Council on the Grassy Mountain Coal Project.

A Powerpoint Presentation was shown.

Council was invited to tour the site of the project. It was suggested that a joint tour with the Town of Pincher Creek Council be scheduled.

C. MINUTES

1. Council Committee Meeting Minutes

Councillor Bev Everts 18/534

Moved that the September 25, 2018, Council Committee Meeting Minutes, be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Terry Yagos 18/535

Moved that the Council Meeting Minutes of September 25, 2018, be approved as presented.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 October 9, 2018

3. Special Council Committee Meeting Minutes

Councillor Brian Hammond 18/536

Moved that the October 2, 2018, Special Council Committee Meeting Minutes, be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

Nothing to discuss.

E. UNFINISHED BUSINESS

1. Registered Apprenticeship Program

Councillor Terry Yagos 18/537

Moved that Council direct Administration to partner with Livingstone Range School Division and the Registered Apprenticeship Program;

And that Council forward a Letter of Support to the Livingstone Range School Division;

And further that Council direct Administration to include up to \$15,600 in the 2019 Budget.

Carried

2. Heritage Acres Delegation Presentation

Councillor Brian Hammond 18/538

Moved that Council direct Administration to forward a letter of support for the Heritage Arts Program, supporting this initiative, in principle;

And that Council direct Administration to forward a letter of support for the Cyr House Restoration Project, supporting this project, in principle.

Carried

3. Snow Removal on School Bus Routes

Councillor Terry Yagos 18/539

Moved that Council direct Administration to respond to First Student Canada / Livingstone Range School Division, to inform them of the current practice of Public Works operators on snow days.

Carried

F. CHIEF ADMINISTRATIVE OFFICER'S (CAO) REPORTS

1. Operations

a) Regional Emergency Livestock Services Plan Adoption

Councillor Bev Everts 18/540

Moved that Council adopt the Draft Regional Emergency Livestock Services Plan and that a copy be forwarded to the Pincher Creek Emergency Management Organization for inclusion in the Municipal Emergency Plan.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 October 9, 2018

Councillor Brian Hammond 18/541

Moved that the Council appointed representative for the Agricultural Service Board, at the next Agricultural Service Board meeting, publicly thank the staff members responsible for creating and finalizing the Regional Emergency Livestock Services Plan.

Carried

b) Private Driveway Gravel and Grading Policy – C-PW-001

Councillor Terry Yagos 18/542

Moved that Council approve C-PW-001 – Private Driveway Gravel and Grading Policy, as amended, the amendment as follows:

Correction to (2) Procedure 2)b to read “Determine if a charge is applicable, in accordance with the policy”.

Carried

c) Operations Report

Councillor Terry Yagos 18/543

Moved that the Operations report from the Director of Operations, for the period dated September 19, 2018 to October 4, 2018, as well as the Call Logs, be received as information.

Carried

2. Planning and Development

Nil

3. Finance

a) Statement of Cash Position

Councillor Brian Hammond 18/544

Moved that Council received the Statement of Cash Position, for the month ending September 2018, as information.

Carried

4. Municipal

a) Request from Royal Canadian Legion

Councillor Bev Everts 18/545

Moved that the Royal Canadian Legion be authorized to sell poppies in any of the MD’s facilities.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 October 9, 2018

b) Highway 3 Twinning Development Association

Councillor Terry Yagos 18/546

Moved that authorization be given to Reeve Quentin Stevick to attend the Highway 3 Twinning Development Association Meeting, scheduled for October 12, 2018, in Lethbridge, Alberta.

Carried

c) Pledge of the Code of Conduct Bylaw

Councillor Bev Everts 18/547

Moved that Council approve the Pledge of the Code of Conduct;

And that Councillors take the Pledge at the beginning of the annual Organizational Meeting;

And further that Council appointed Committee Members take the Pledge at beginning of the first meeting after the Organizational Meeting.

Defeated

d) Councillor Attendance to the Pincher Creek Awards of Excellence

Councillor Bev Everts 18/548

Moved that the tickets for the Awards of Excellence Event, scheduled for October 19, 2018, be provided to Councillors, with spouse tickets being the responsibility of the Councillor.

Carried

e) 2019 Pincher Creek Calendar

Councillor Terry Yagos 18/549

Moved that the documentation regarding the 2019 Pincher Creek Calendar be received as information.

Carried

f) Interim Chief Administrative Officer Report

Councillor Terry Yagos 18/550

Moved that Council receive for information, the Interim Chief Administrative Officer's report for the period of September 20, 2018 to October 9, 2018.

Carried

G. CORRESPONDENCE

1. For Information

a) Informational Correspondence

Councillor Brian Hammond 18/551

Moved that Council receive the following documents as information:

- Letter from Municipal Affairs, dated September 14, 2018
- Letter from Alberta Historical Resources Foundation, dated September 17, 2018

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 October 9, 2018

H. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Reeve Quentin Stevick – Division 1
 Boundary Creek Landowners Association
 - Email, dated September 30, 2018
 Agricultural Service Board
 - Foothills Forage Grazing Association

Councillor Rick Lemire – Division 2
 Not Present

Councillor Bev Everts– Division 3
 Beaver Mines Community Association
 - Board Meeting Minutes, dated September 29, 2018
 Agricultural Service Board
 - Deadstock Program
 Alberta Rural Development Network
 FCSS

Councillor Brian Hammond - Division 4
 Emergency Services Commission
 Pincher Creek Foundation

Councillor Terry Yagos – Division 5
 Lundbreck Citizens Council
 - Parking RVs on the street
 - Snow fencing

Councillor Bev Everts 18/552

Moved that the committee reports be received as information.

Carried

I. CLOSED MEETING

Councillor Terry Yagos 18/553

Moved that Council close the meeting to the public for discussions regarding the following, the time being 4:12 pm:

1. Fire Bill Appeal – FOIP Section 16
 Carried

Councillor Terry Yagos 18/554

Moved that Council open the meeting to the public, the time being 4:28 pm.

Carried

Invoice No. IVC 04655 – Fire Bill Appeal

Councillor Terry Yagos 18/555

Moved that the request for firefighting costs relief, in the amount of \$2,000, be denied.

Carried

J. NEW BUSINESS

There was no new business to discuss.

Minutes
Regular Council Meeting
Municipal District of Pincher Creek No. 9
October 9, 2018

K. ADJOURNMENT

Councillor Terry Yagos

18/556

Moved that Council adjourn the meeting, the time being 4:29 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

DRAFT

**MINUTES
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1289-18
Thursday, October 11, 2018
6:00 pm
MD Council Chambers**

In order to receive public input on proposed Bylaw No. 1289-18, a Public Hearing conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Thursday, October 11, 2018, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Quentin Stevick, Councillors Rick Lemire, Bev Everts, Brian Hammond and Terry Yagos

Staff: Director of Development and Community Services Roland Milligan, Planning Advisor Gavin Scott, and Executive Assistant Tara Cryderman

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 6:00 pm.

2. Advertising Requirement

This Public Hearing was advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in the *Pincher Creek Echo* on September 26, 2018 and October 3, 2018

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1289-18.

The purpose of Bylaw No. 1289-18 is to conduct a general cleanup of the provisions within the land use bylaw and bring it into compliance with the *Municipal Government Act*, the *South Saskatchewan Regional Plan*, and the federal rules governing Telecommunication Towers.

4. Overview of Bylaw No. 1289-18

Planning Advisor Gavin Scott provided an overview of Bylaw No. 1289-18.

The Memorandum, dated October 10, 2018, regarding two additional changes, was mentioned. These changes were explained.

5. Correspondence and Presentations

a. Verbal

No one indicated his or her desire to speak.

b. Written

No written submissions were received.

6. Closing Comments / Further Questions

There was no further discussion.

7. Adjournment

Councillor Terry Yagos moved to adjourn the Public Hearing, the time being 6:16 pm.

Quentin Stevick
Reeve

Sheldon Steinke
Interim Chief Administrative Officer

DRAFT

**Coffee with Council Notes
October 16, 2018; 6:30 pm
MD Council Chambers**

In attendance:

Reeve Quentin Stevick, Councillors Rick Lemire, Bev Everts, Brian Hammond and Terry Yagos
Staff: Interim CAO Sheldon Steinke and Tara Cryderman
25 members of the public

Reeve Quentin Stevick opened the meeting, thanked the audience for attending and provided a general concept of the evening.

The audience introduced themselves.

Discussions on the following topics followed:

Financial Statement Update

- Request of the current financial situation
- The MD is on budget and is not legally able to run a deficit

Fire Fighting Coverage

- The recent decision to rescind the bylaw, and putting the responsibility of the fire-fighting costs back to the landowner
- Insurance and the responsibility to the landowner
- The lack of notice of the decision
- The decisions surrounding individual fire invoices
- The Emergency Services Commission Levy, found on each tax notice
- Previous invoices

Land Use Bylaw and Wind Development & Transmission Lines

- Wind Turbines and the need for transmission lines for these wind turbines
- Protection of unique and environmentally sensitive areas
- AESO and AltaLink, and their information provided to Council
- The intertie project and the potential lines
- The Open Houses scheduled for October 23-25, 2018
- The rationale for the AESO approval, and the intertie into BC
- AESO Video, dated June 2018
- Cumulative effects to the area, and to the sensitive environments
- When will enough turbines be enough?
- Section 53 of the Land Use Bylaw
- Wind turbines within the MD
- The financial benefits of the turbines
- Past delegation presentation from a community in Wyoming, and their value on the landscape
- The potential of the area, and its beauty
- The 500 kV line

- Landowners rights with relation to development
- The future of the MD
- Landowners and their impact on future transmission lines
- The inclusion of sensitive areas in the LUB
- How will the governing bodies (MD, AUC, AESO) collaborate together?
- How far should a Municipality go to put regulations on private land?

Coffee with Council - Roundtable discussions

- Great opportunity for the public
- The ability to have open and frank conversation in a trusted and safe environment
- Thank you for the opportunity

Infrastructure of Roads

- The infrastructure of the roads is deteriorating
- Snow removal on roads north of Pincher Station
- Private companies upgrading public roads
- Leadership
- Current equipment in the Public Work's yard
- Privatizing and the maintenance of the roads
- Grading of the roads
- Timeline of the grading on the roads
- Scheduling of grading on the roads
- Roads not being graded completely
- Grass mowing not complete and unsafe
- Neglect to the roads
- Roads are very difficult to operate a business with
- Roads are getting worse it seems
- The roads are unsafe because of the poor state of the roads
- Is there paperwork for when the roads are graded?
- How is the priority of grading the roads established?
- What is the cost of contracting out these services?
- Asset management
- Roads are our number one asset
- Strategic planning will help to alleviate this
- The history of the roads
- The history of past "road crews"
- The increase of acreages and the impact on the infrastructure
- Windrifts left by snow plowing – no windrows on East side of roads
- Experienced past operators training and mentoring current employees
- Mandatory training
- Costs associated with road maintenance – contracting vs in-house operations
- Contracting services to accomplish and provide services to MD residents
- The call log
- The impact of the larger trucks to the infrastructure

Dust Control

- The effect of the dust to the environment
- The effect on the fish
- The fill of the roads that are impacting the creeks
- Replacement of the roads
- Clay caps on the road would alleviate some issues
- The costs on roads currently versus 25 years ago
- The cost of the equipment and their value

Priorities

- Infrastructure is our number one priority
- Resident priorities are Council's priority
- The increase in commuting residents and their expectation of services
- The schedule of services

Snow Removal

- Past practices of snow removal
- Calling individuals for status of the road
- Budget discussion

Reeve Stevick asked if there were any other questions or comments.

As no further questions or comments were brought forward, the meeting ended at 8:34 pm.

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
OCTOBER 23, 2018

9049

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 23, 2018, at 9:30 am, in the Administration Building, of the Municipal District of Pincher Creek No. 9, in the Town of Pincher Creek, Alberta.

PRESENT Councillors Quentin Stevick, Rick Lemire, Bev Everts, Brian Hammond and Terry Yagos

STAFF Interim Chief Administrative Officer Sheldon Steinke, and Executive Assistant Tara Cryderman

ALSO Harold Johnsrude, with Harold Johnsrude Consulting Ltd.

Councillor Quentin Stevick called the Special Council Meeting to order, the time being 9:30 am.

A. ADOPTION OF AGENDA

Councillor Brian Hammond 18/557

Moved that the Special Council Meeting Agenda, for October 23, 2018, be approved as presented.

Carried

B. CLOSED MEETING SESSION

Councillor Terry Yagos 18/558

Moved that Council close the meeting to the public for discussions regarding the following, the time being 9:32 am:

1. Process for Selection of Individuals at the Organizational Meeting – FOIP Section 16

Carried

Sheldon Steinke and Tara Cryderman entered the meeting, the time being 11:59 am.

Councillor Terry Yagos 18/559

Moved that Council open the meeting to the public, the time being 12:34 pm.

Carried

C. NEW BUSINESS

There was no new business added to the agenda for discussion.

D. ADJOURNMENT

Councillor Terry Yagos 18/560

Moved that Council adjourn the meeting, the time being 12:35 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
ORGANIZATIONAL MEETING
OCTOBER 23, 2018

9050

The Organizational Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 23, 2018 at 1:00 pm in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Councillors Quentin Stevick, Rick Lemire, Bev Everts, Brian Hammond, and Terry Yagos

STAFF Interim Chief Administrative Officer Sheldon Steinke, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan and Executive Assistant Tara Cryderman

A. CALL TO ORDER

Interim Chief Administrative Officer Sheldon Steinke called the meeting to order at 1:00 pm.

Royal Canadian Legion Poppy Chairman Dick Burham, with Legion Sgt. at Arms Fred White and Legion President John Morin, presented Councillor Quentin Stevick with a poppy, in support of the Armed Forces and RCMP Veterans and families.

B. ELECTION OF REEVE

Interim CAO Sheldon Steinke asked each Councillor if they were willing to let their name stand for the position of Reeve.

Reeve Brian Hammond and Councillor Quentin Stevick both indicated they would let their names stand for the position of Reeve.

A vote was taken by secret ballot and Reeve Brian Hammond was elected Reeve.

Reeve Brian Hammond assumed the position of Chair, and thanked Councillor Quentin Stevick for his dedication to the position for the last year.

C. ELECTION OF DEPUTY REEVE

Reeve Brian Hammond asked each Councillor if they were willing to let their name stand for the position of Deputy Reeve.

Councillor Rick Lemire indicated he would let his name stand for the position of Deputy Reeve.

Reeve Hammond asked for other nominations three times. No other nominations were received; Councillor Rick Lemire was declared Deputy Reeve.

D. REVIEW OF CODE OF CONDUCT

The newly adopted Code of Conduct was mentioned.

E. APPROVAL OF AGENDA

Councillor Terry Yagos 18/561

Moved that the Organizational Agenda of October 23, 2018, be amended, the amendment as follows:

Amend wording to #21 Committee to read "Regional Emergency Livestock Committee"
 Addition of Committee – # 22 Housing Advisory Committee;

And that the agenda be approved, as amended.

Carried

Minutes
 Organizational Meeting
 Municipal District of Pincher Creek No. 9
 October 23, 2018

F. BYLAW NO. 1293-18

Councillor Terry Yagos 18/562

Moved that Bylaw No. 1293-18, being the Chief Administrative Officer (CAO) Bylaw, be given first reading.

Carried

Councillor Bev Everts 18/563

Moved that Bylaw No. 1293-18, being the Chief Administrative Officer (CAO) Bylaw, be given second reading.

Carried

Councillor Rick Lemire 18/564

Moved that Bylaw No. 1293-18, being the Chief Administrative Officer (CAO) Bylaw, be presented for third reading.

Carried Unanimously

Councillor Bev Everts 18/565

Moved that Bylaw No. 1293-18, being the Chief Administrative Officer (CAO) Bylaw, be given third and final reading.

Carried

G. APPOINTMENT OF SIGNING AUTHORITIES

Councillor Terry Yagos 18/566

Moved that Reeve Brian Hammond, or Deputy Reeve Rick Lemire, and the CAO, or the Director of Finance, are authorized to have signing authority for general cheques of the Municipal District of Pincher Creek No. 9;

And that only one Elected Official and one Management Employee be authorized to sign any one cheque at any one time.

Carried

H. APPOINTMENT OF AUDITORS

Councillor Bev Everts 18/567

Moved that Avail CPA be appointed as the Municipal District of Pincher Creek No. 9 Auditors for 2019.

Carried

I. MEETING TIMES AND DATES

Councillor Terry Yagos 18/568

Moved that, unless altered by resolution:

- Subdivision Authority Meetings be held the first Tuesday of each month, starting at 6:00 pm
- Municipal Planning Commission Meetings be held the first Tuesday of each month, starting at 6:30 pm
- Council Committee Meetings be held the second and fourth Tuesday of each month, starting at 9:00 pm
- Council Meetings be held the second and fourth Tuesday of each month, starting at 1:00 pm

Carried

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 Municipal District of Pincher Creek No. 9
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All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members.

- RMA
- Finance and Budget Committee
- Foothills Little Bow
- Joint Town and MD Council Meetings
- Joint Funding Meetings
- Municipal Planning Commission
- Regional Council Meetings
- Regional Water Joint Council – MD / Village of Cowley
- Subdivision Authority
- Joint Crowsnest Pass and MD Council Meetings

J. APPOINTMENTS TO COMMITTEES

(1) Agricultural Service Board

Councillor Terry Yagos 18/569

Moved that the following be appointed to the Agricultural Service Board:

Councillor Bev Everts as Member
 Councillor Quentin Stevick as Member
 Councillor Terry Yagos as Alternate
 Carried

(2) Oldman River Regional Services Commission – ORRSC

Councillor Quentin Stevick 18/570

Moved that the following be appointed to the Oldman River Regional Services Commission (ORRSC):

Councillor Bev Everts as Member
 Councillor Quentin Stevick as Alternate
 Carried

(3) Pincher Creek Foundation

Councillor Quentin Stevick 18/571

Moved that the following be appointed to the Pincher Creek Foundation:

Reeve Brian Hammond as Member
 Councillor Rick Lemire as Member
 Councillor Bev Everts as Alternate
 Carried

(4) Pincher Creek Emergency Services Commission (Fire and Ambulance)

Councillor Bev Everts 18/572

Moved that the following be appointed to the Pincher Creek Emergency Services Commission (Fire and Ambulance):

Reeve Brian Hammond as Member
 Councillor Quentin Stevick as Member
 Councillor Terry Yagos as Alternate
 Carried

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 Organizational Meeting
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(5) Pincher Creek Regional Emergency Management Organization

Councillor Rick Lemire 18/573

Moved that the following be appointed to the Pincher Creek Regional Emergency Management Organization:

Councillor Rick Lemire as Member
 Councillor Terry Yagos as Member
 Councillor Bev Everts as Alternate

Carried

(6) FCSS (Family and Community Support Services)

Councillor Terry Yagos 18/574

Moved that the following be appointed to the FCSS (Family and Community Support Services):

Councillor Bev Everts as Member
 Councillor Rick Lemire as Alternate

Carried

(7) Pincher Creek Library Board / Chinook Arch Regional Library Board

Councillor Bev Everts 18/575

Moved that the following be appointed to the Pincher Creek Library Board:

Councillor Quentin Stevick as Member
 Councillor Rick Lemire as Alternate

Carried

Councillor Bev Everts 18/576

Moved that the Councillor Quentin Stevick be appointed to the Chinook Arch Library Board:

Carried

(8) Alberta Southwest Regional Alliance

Councillor Terry Yagos 18/577

Moved that Reeve Brian Hammond, Councillors Rick Lemire, Bev Everts, and Terry Yagos share the appointment to the Alberta Southwest Regional Alliance, and be scheduled to attend the meetings on a rotating basis for the upcoming year.

Carried

(9) Crowsnest Pincher Creek Landfill Association

Both Councillor Terry Yagos and Councillor Quentin Stevick indicated their desire to be appointed to this committee. A secret ballot vote was held.

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Councillor Rick Lemire 18/578

Moved that the following be appointed to the Crowsnest Pincher Creek Landfill Association:

Councillor Quentin Stevick as Member
 Councillor Rick Lemire as Alternate

Carried

(10) Intermunicipal Development Committee

Councillor Quentin Stevick 18/579

Moved that the following be appointed to the Intermunicipal Development Committee:

Reeve Brian Hammond as Member
 Councillor Terry Yagos as Member
 Councillor Bev Everts as Alternate

Carried

(11) Recycling Management and Solid Waste Committee

Councillor Rick Lemire 18/580

Moved that the following be appointed to the Recycling Management and Solid Waste Committee:

Reeve Brian Hammond as Member
 Councillor Rick Lemire as Alternate

Carried

(12) Community Association Committees (Castle Mountain, Beaver Mines, Lundbreck)

Councillor Terry Yagos 18/581

Moved that Councillor Bev Everts be authorized to attend meetings of the Castle Mountain Community Association.

Carried

Councillor Rick Lemire 18/582

Moved that Councillor Bev Everts be authorized to attend meetings of the Beaver Mines Community Association.

Carried

Councillor Bev Everts 18/583

Moved that Councillor Terry Yagos be authorized to attend meetings of the Lundbreck Citizens Council.

Carried

(13) Facilities Committee

Councillor Bev Everts 18/584

Moved that the following be appointed to the Facilities Committee:

Councillor Rick Lemire as Member
 Councillor Terry Yagos as Alternate

Carried

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(14) Airport Committee

Councillor Terry Yagos 18/585

Moved that the following be appointed to the Airport Committee:

Reeve Brian Hammond as Member
 Councillor Rick Lemire as Member
 Councillor Terry Yagos as Alternate

Carried

(15) Economic Development Committee

Councillor Bev Everts 18/586

Moved that the following be appointed to the Economic Development Committee:

Councillor Rick Lemire as Member

Carried

(16) Transportation Committee

Councillor Bev Everts 18/587

Moved that the no representation be appointed to the Transportation Committee, at this time.

Carried

(17) Agricultural Appeal Board

Councillor Quentin Steviek 18/588

Moved that three Members of Council be appointed to the Agricultural Appeal Board;

And that the following be appointed:

Reeve Brian Hammond as Member
 Councillor Rick Lemire as Member
 Councillor Terry Yagos as Alternate

Carried

(18) Highway #3 Twinning Association

Councillor Bev Everts 18/589

Moved that no representation be appointed to the Highway #3 Twinning Association, at this time.

Carried

(19) Town of Pincher Creek Facilities Committee

This item was removed, as it was a duplication.

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(20) Intercollaborative Framework Committee with the Town of Pincher Creek

Councillor Terry Yagos 18/590

Moved that the following be appointed to the Intercollaborative Framework Committee with the Town of Pincher Creek:

Councillor Rick Lemire as Member
 Councillor Quentin Stevick as Member
 Councillor Bev Everts as Alternate

Carried

(21) Regional Emergency Livestock Plan Committee

Councillor Rick Lemire 18/591

Moved that Councillor Quentin Stevick be appointed to the Regional Emergency Livestock Plan Committee.

Carried

(22) Housing Committee

Councillor Bev Everts 18/592

Moved that the following be appointed to the Housing Committee:

Reeve Brian Hammond as Member
 Councillor Bev Everts as Member

And that the terms of reference for this committee be investigated, to determine the appointment of Councillors to the committee.

Carried

K. COUNCIL APPOINTMENTS TO COMMITTEES AND BOARDS

(1) Subdivision and Development Appeal Board

Councillor Rick Lemire 18/593

Moved that the following be appointed to the Subdivision and Development Appeal Board:

Lois Johnston
 Randy Baker
 Dennis Lastuka
 Dan McKim
 Alan Vaughan

Carried

(2) Municipal Planning Commission

Councillor Terry Yagos 18/594

Moved that the following be appointed to the Municipal Planning Commission:

Jim Welsch
 Michael Gerrand

Carried

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(3) Agricultural Service Board

Councillor Bev Everts 18/595

Moved that the following be appointed to the Agricultural Service Board:

John Lawson
 Martin Puch
 Frank Welsch
 David Robbins

Carried

(4) Pincher Creek Library Board / Chinook Arch Library Board

Councillor Quentin Stevick 18/596

Moved that the following be appointed to the Pincher Creek Library Board:

Blanche Lemire
 Michael Barkwith
 Sandra Baker

Carried

Councillor Quentin Stevick 18/597

Moved that Sandra Baker be appointed to the Chinook Arch Library Board, as an Alternate.

Carried

(5) Airport Advisory Committee

Councillor Rick Lemire 18/598

Moved that Gordon Berturelli be appointed to the Airport Advisory Committee.

Carried

Councillor Terry Yagos 18/599

Moved that all ballots cast be destroyed.

Carried

L. ADJOURNMENT

Councillor Terry Yagos 18/600

Moved that Council adjourn the Organizational Meeting, the time being 2:03 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**Kenow Fire Community Meeting Notes
October 29, 2018
Twin Butte Community Hall**

Attendance:

MD of Pincher Creek Representatives:

Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos, Interim Chief Administrative Officer Sheldon Steinke, Environmental Services Technician Lindsey Davidson, and Executive Assistant Tara Cryderman

Agencies Representatives:

Parks Canada – Dennis Madsen and Scott Murphy

RCMP – Sgt. Mark Harrison

Alberta Emergency Management Agency (AEMA) – Garry Dzioba and Bill Seymour

Pincher Creek Emergency Services Commission – Dave Cox

Regional Emergency Management Organization (REMO) – Al Roth and Brett Wuth

Facilitator:

David Green, FCSS

There were approximately 40 members of the public in the audience.

1. Call the Meeting to Order

Reeve Brian Hammond opened the meeting at 6:05 pm.

Reeve Hammond read an opening statement.

Council was committed to meet with all agencies involved in the Kenow Fire event of September 2017, to seek feedback with regards to communication gaps, evacuation process and emergency operations center operations.

The positive changes with regards to the partnerships, and the improved communication to residents, during an emergent event were mentioned.

David Green facilitated the meeting at this time and spoke of his experience during the Kenow Fire. He commented on the overall concept of “Keep Readiness Ready”.

2. Presentations from Partnering Agencies

Presentations were provided by the following agencies:

Parks Canada:

Dennis Madsen and Scott Murphy presented the powerpoint presentation and spoke to:

- Search and Rescue within the Park
- Fire Control
- Fire Management – Parks Canada is responsible for fire management within the National Parks throughout the Country
- The different fire fighting teams
- The Canadian Interagency Forest Fire Centre
- The three Fire Management Zones
- Waterton Park is a full suppression zone
- Preparedness and Wildfire Responses

RCMP:

Sgt. Mark Harrison presented the powerpoint presentation and spoke to:

- The roles and responsibilities of the RCMP during an evacuation

AEMA:

Field Officers Garry Dzioba and Bill Seymour presented the powerpoint presentation and spoke to:

- Roles, Responsibilities, Preparedness and Lessons Learned
- The Provincial Operations Centre
- The role of the DEM
- The appointment of the DEM
- Everyone is responsible for Emergency Preparedness
- Firesmart

Pincher Creek Emergency Services Commission:

Fire Chief Dave Cox presented the powerpoint presentation and spoke to:

- 2017 Fire Season through to 2018 Fire Season

REMO:

Al Roth and Brett Wuth spoke to:

- The partnership of the three municipalities (MD of Pincher Creek, Town of Pincher Creek and Village of Cowley)
- The trust of the public and its importance
- The requirements of the Act to have an emergency management plan in place
- The Sage Creek Fire
- How REMO's personnel is chosen and the training provided
- REMO is responsible for preparing for possible emergencies and managing the response during the event
- The refined plans that are drafted during the event itself
- During an emergency, there are two sites associated with the event: the incident site and the EOC
- ICS training
- The declaration of a State of Local Emergency and the additional authority provided after a SOLE is declared
- The role of a Councillor during the event. While Councillors have no authority during an emergent event, they play a vital role as representatives to their residents.
- Unified Command

FCSS:

FCSS Coordinator David Green spoke to Reception and Registration and mentioned;

- Emergency Social Services Role
- Lessons learned:
 - ICS training
 - Security
 - Counselling services at the reception center
 - Staffing resources
 - Mapping
 - Dedicated cell phones and laptops
 - Vertical church
 - Inventory of supplies

Search and Rescue:

Brett Wuth spoke to the following:

- Roles during an emergency
- Volunteer recruitment

3. Documents for Review

The following documents were presented and explained:

- Communication Guide
- Evacuation Guide
- Regional Emergency Livestock Management Plan
- Pass System for Evacuated Residents

4. Question and Answer Session

Facilitator David Green explained the process for the question and answer session, and opened the meeting to the audience.

1. Who was the DEM during the Kenow Fire:

Wendy Kay

2. What qualifications did Ms. Kay have for this position?

Ms. Kay was ICS 300 trained.

3. What steps has AEMA taken to correct their communication issues on their website, and on the app? The information during the Sage Creek Fire was also mentioned within the question.

Garry Dzioba spoke to this:

- Cannot respond to the website issue as this is corporate. There was a fire within their corporate building which did impact communications
- AEMA relies on the municipality for communication. Their role is to support the municipality with their messaging
- Cannot comment on the process that BC uses to communicate
- The AEMA app for mobile devices, and some of the issues that were present last fall, were commented on. The capacity of the app was explained. This issue has been rectified

4. What is the re-entry process? How will people be screened? Who will issue the passes?

Sgt. Harrison spoke to this:

- There will be two passes – one at the registration centers, which will be provided to all residents, and one to producers needing to re-enter the area to tend to livestock
- Once the DEM has determined that producers may re-enter the area, a livestock pass will be issued
- The MD will issue the livestock permits
- The producers will be required to stop at the barricades, present the livestock pass, and sign into the log sheet
- When leaving the area, the producer will then be required to stop at the barricade again to sign out on the log sheet

- The livestock pass would then need to be returned to the MD, when no longer needed
 - The MD issues the passes, the RCMP police the pass system
5. As the rural residents are aging, is there a system in place for these residents needing special assistance? Although each Councillor does know generally who lives within their division that may need this assistance, are there other initiatives in place.

Al spoke to this:

- Alberta Health Services is a partner with REMO and will play a vital role with this

Dave spoke to this:

- His personnel are available to assist with these residents as well and can provide resources is needed

Bill spoke to this:

- Everyone should have relative insurance in place for this issue as well

David spoke to this:

- During the registration process, special needs are identified

6. Is there a list of MD residents identified?

Al spoke to this:

- It is important for neighbours to communicate with each other and to let your neighbours know your need for assistance
- It is the onus of the individual to make their needs known to the relative agencies prior to the emergency, if possible

Brett spoke to this:

- During emergent event, the communication line will be activated. This is also an opportunity for the individual to call in and provide their information and/or request assistance

7. How secure is the information provided?

David spoke to this:

- All information is stored confidentially, according to FOIP regulations

8. Transparency during an event was mentioned, specifically with regards to priority setting in rural areas. The definition of values of risk during emergencies was mentioned. Rural values of risk may be different than other areas. For example - It may be more expensive to replace fencing than a residence. The use of local resources was also mentioned and requested.

Dave spoke to this:

- This is a provincial perspective
- PCESC typically does a hazard assessment to obtain values of risk

9. What policies and procedures are in place for collateral damage during an event? I.E. shutting gates behind emergency vehicles.

Dave spoke to this:

- If they have to cut a fence, they will try to repair the damage but their objectives come first
- The policies in place of for the fire suppression procedures, not the fire itself

Garry spoke to this:

- Livestock before/during/after the event was mentioned. In reality, the collateral damage due to fire suppression is not a priority
- Agriculture and Forestry have committed to assist producers post event, with regards to livestock. This may be by aerial support or manpower
- Insurance was mentioned again
- The MD DOES NOT have to declare a SOLE to claim for insurable losses

10. Did the MD do an assessment of the financial loss? Business continuity, the lack of empathy, the impact to the producers and the total impact to the residents was also mentioned.

Garry spoke to this:

- The Government of Alberta does care about Albertans
- Insurance was mentioned again
- Disaster recovery programs were mentioned

Al spoke to this:

- Municipal Affairs has mentioned a post emergency recover program for business continuity

Lindsey spoke to this:

- Assistance is available to the producers and residents, with regards to grant writing for available funding

11. Clarification of the leadership for the MD, and what lessons have been learned since the Kenow Fire was requested.

Councillor Rick Lemire spoke to this:

- The MD is currently recruiting and advertising for a permanent CAO

- Transparency is required
- Council is committed to continuing with their positive communication initiatives
- This meeting tonight is a positive step to provide answers to some questions

12. Is there an updated list of residents per division?

Reeve Brian Hammond spoke to this:

- Privacy and FOIP play a factor
- There is an updated map showing all residences in the MD, however, due to FOIP, this will be for internal use only. Agencies will be provided these maps during an emergency for their use

13. Policies were mentioned and clarification on their status was requested.

Reeve Brian Hammond spoke to this:

- Current Council is eager to bring policies up to date and to be policy setters

14. Shell's resident contact information process was mentioned and comments were made as to why the MD could not follow this model.

Reeve Brian Hammond spoke to this:

- The dialogue could be started on this

15. Shell's absence from the meeting was mentioned.

Al spoke to this:

- He had recently attended a Disaster Table Top with Shell
- The partnership with Shell was explained

5. **Adjournment**

David Green thanked the audience and the presenters for attending the meeting.

The meeting adjourned at 9:05 pm.

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
OCTOBER 30, 2018

9058

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 30, 2018, at 10:00 am, in the Administration Building, of the Municipal District of Pincher Creek No. 9, in the Town of Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos

STAFF Interim Chief Administrative Officer Sheldon Steinke, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Public Works Superintendent Stu Weber, Accounting Clerk III Brendan Schlossberger, and Executive Assistant Tara Cryderman

ALSO Harold Johnsrude, with Harold Johnsrude Consulting Ltd.

Reeve Brian Hammond called the Special Council Meeting to order, the time being 10:00 am.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 18/601

Moved that the Special Council Meeting Agenda, for October 30, 2018, be approved as presented.

Carried

B. 2019 DRAFT CAPITAL BUDGET PRESENTATION

The 2019 Draft Capital Budget was presented to Council for consideration and discussion.

Councillor Quentin Stevick left the meeting, the time being 3:42 pm.

C. NEW BUSINESS

There was no new business added to the agenda for discussion.

D. ADJOURNMENT

Councillor Terry Yagos 18/602



Moved that Council adjourn the meeting, the time being 3:49 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Recommendation to Council

TITLE: Housing Committee Memorandum of Understanding			
PREPARED BY: Sheldon Steinke		DATE: November 5, 2018	
DEPARTMENT: Administration			
		ATTACHMENTS: 1. Memorandum of Understanding	
Department Supervisor	Date		
APPROVALS:			
			
Department Director	Date	Interim CAO	Date

RECOMMENDATION:
That the report from the Chief Administrative Officer, titled Housing Committee Memorandum of Understanding, be received as information.

BACKGROUND:

During the 2018 Organizational Meeting, Reeve Brian Hammond and Councillor Bev Everts were appointed to the Housing Committee.

Also, within the resolution, a request to investigate the terms of reference for this committee was provided.

The Memorandum of Understanding is attached, indicating that two members of Council are to be appointed.

FINANCIAL IMPLICATIONS:

None at this time.

Memorandum of Understanding

Between

Town of Pincher Creek
("the Project Proponent")

And

Village of Cowley
Municipal District of Pincher Creek
Pincher Creek Foundation
("the Advisory Committee")

Purpose

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Project Proponent and the Advisory Committee to:

1. Provide critical feedback on the development of the following activities and deliverables:
 - Project-specific affordable housing strategy.
 - Project-specific analysis of need and demand.
 - Community consultation.
 - Preliminary analysis of financial viability.
 - Business case.
 - Capital planning submission.

To gain a clear understanding and consensus on how to structure an agreement between the Town of Pincher Creek and the Housing Management Body (the Pincher Creek Foundation) while ensuring that there are absolutely no financial obligations including but not limited to capital expense and or requisition payments for any operational deficits to both the Village of Cowley or the Municipal District of Pincher Creek.

Background

The Project Proponent has engaged the ARDN to conduct a project-specific affordable housing strategy, project-specific analysis of need and demand, community consultation, preliminary analysis of financial viability, business case, and a capital planning submission. Due to the requirements of the Provincial Government, any provincial funding from the Ministry of Seniors and Housing must flow through the local Housing Management Body (the Pincher Creek Foundation).

Roles

The goal of this MOU is to work together to contribute to the social wellness of the broader community through a collaborative and consultative approach. Two representatives from each party would be designated to participate. This goal will be accomplished by undertaking the following activities (more or less) chronologically:

- Attend meetings.
- Provide feedback on the process and deliverables.
- Review drafts of each deliverable and provide feedback.
- Identify the priority needs, with respect to building affordable housing that is sustainable.
- Make recommendations.
- Report back to their respective local councils on the process.

Reporting

The parties will establish an open and transparent, regularly scheduled communication format that will respect all parties' need to be fully informed as it relates to all aspects of this process.

Financial Obligations

This MOU is not a commitment of financial responsibility.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from each party. This MOU shall become effective upon signature by the authorized officials from each party and will remain in effect until modified or terminated by any one of the parties by mutual consent. In the absence of mutual agreement by the authorized officials from each party this MOU shall end on March 31, 2019.

Authorized Officials

Town of Pincher Creek

Representative: *Mayor Don ANDERBERG*
Signature: *[Signature]*
Address: *P.O. Box 159
PINCHER CREEK, AB. T0K1W0*
Phone: *403-627-3156*
Email: *anderbergsales@gmail.com*

Date: *JUNE 11, 2018*

Village of Cowley

Representative: *MARY KITTLAUS*
Signature: *[Signature]*
Address: *Box 115 Cowley AB*
Phone: *(403) 751-0030 TOKOPO*
Email:

Date: *JUNE 18/18*

Municipal District of Pincher Creek

Representative: *Quentin STEVICK*
Signature: *[Signature]*
Address: *Box 279 Pincher Creek AB*
Phone: *403/627-3130*
Email:


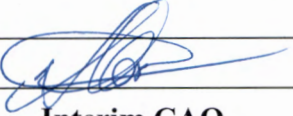
Date: *June 27, 2018*

Pincher Creek Foundation

Representative: *LORNE JACKSON*
Signature: *[Signature]*
Address: *Box 2666 PINCHER CREEK AB T0K1W0*
Phone: *403 627 4320*
Email: *ljackson@pinchercreek.ca*

Date: *JUNE 20 2018*

Recommendation to Council

TITLE: Grassy Mountain Coal Project-Update			
PREPARED BY: Sheldon Steinke		DATE: November 6, 2018	
DEPARTMENT: Administration			
Department Supervisor		Date	ATTACHMENTS: 1. Delegation Presentation from October 9, 2018
APPROVALS:			
_____	_____		07 NOV 18
Department Director	Date	Interim CAO	Date

RECOMMENDATION:
That the October 9, 2018 delegation presentation from Grassy Mountain Coal Project-Update, be received as information.

BACKGROUND:

Representatives from the Grassy Mountain Coal Project appeared as a delegation at the October 9, 2018 Council Meeting to update Council on the project.

FINANCIAL IMPLICATIONS:

None at this time.

Grassy Mountain Coal Project - Update

October 10, 2018

MD of Pincher Creek



Benga Mining Limited Operating as Riversdale Resources



Our Commitments

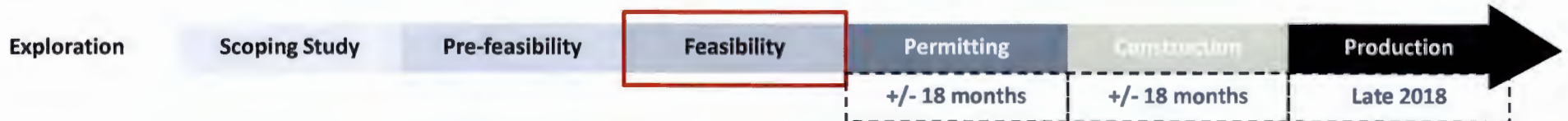
- **Riversdale Resources is committed to:**
- Safety as a priority for our workforce and the surrounding community;
- Responsible development in a manner that respects the people, the community and the environment in which we operate;
- Being a supportive member of the community and establishing strong relationships with our stakeholders based on trust and open communication;
- Minimizing impacts to the environment by implementing appropriate stewardship practices to responsibly develop the resource and manage environmental performance; and
- Managing our business to withstand the cyclical nature of the global coal sector, providing a stable employment and economic base for our workers and the surrounding community, and meets our business goals.



Agenda

- Project Overview
- Regulatory Update
- Commercial Update
- Questions
- Date of next meeting

Project Overview



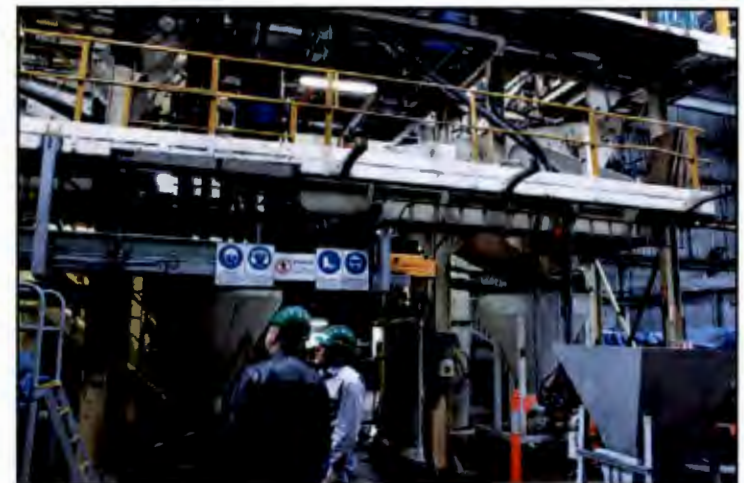
- Coal leases acquired - August 28, 2013.
- Established office in Crowsnest Pass in 2013
- Two drill campaigns and 4 bulk samples.
- Coal quality testing in Vancouver, Calgary, Ontario and Australia.
- Alberta Environmental Impact Assessment started in late 2014; CEAA in 2015



• Typical GM Large Diameter Core



• GM Bulk Sample



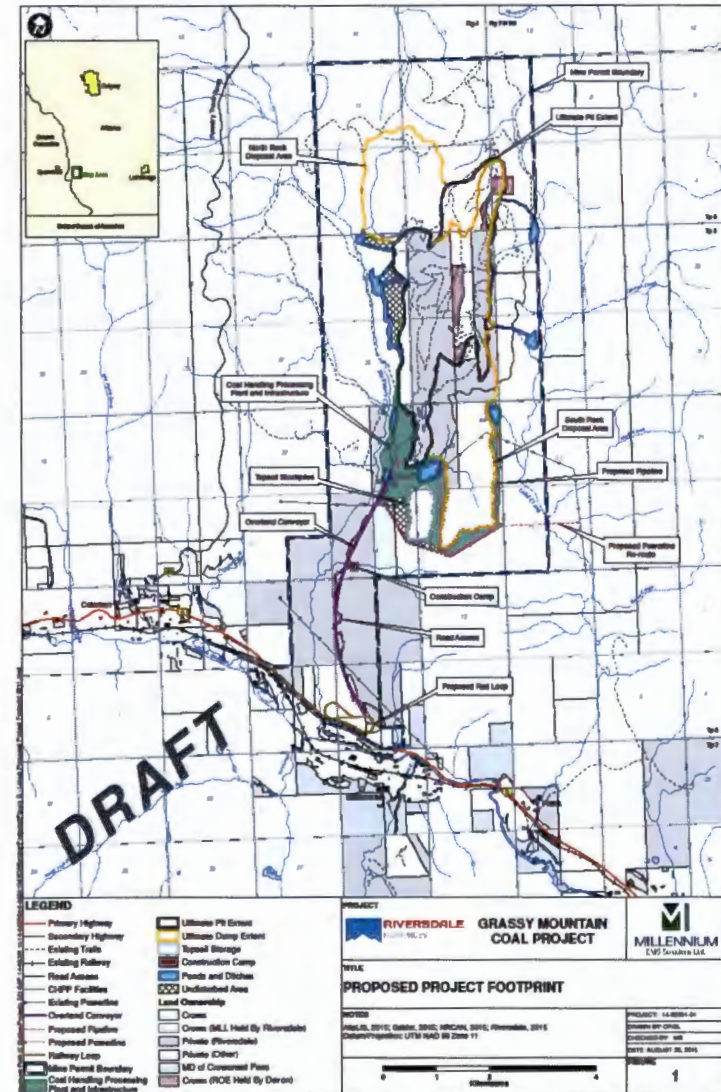
• GM Bulk Sample Being Processed in Pilot Scale Plant - Australia

Grassy Mountain Project Overview

Mining Infrastructure

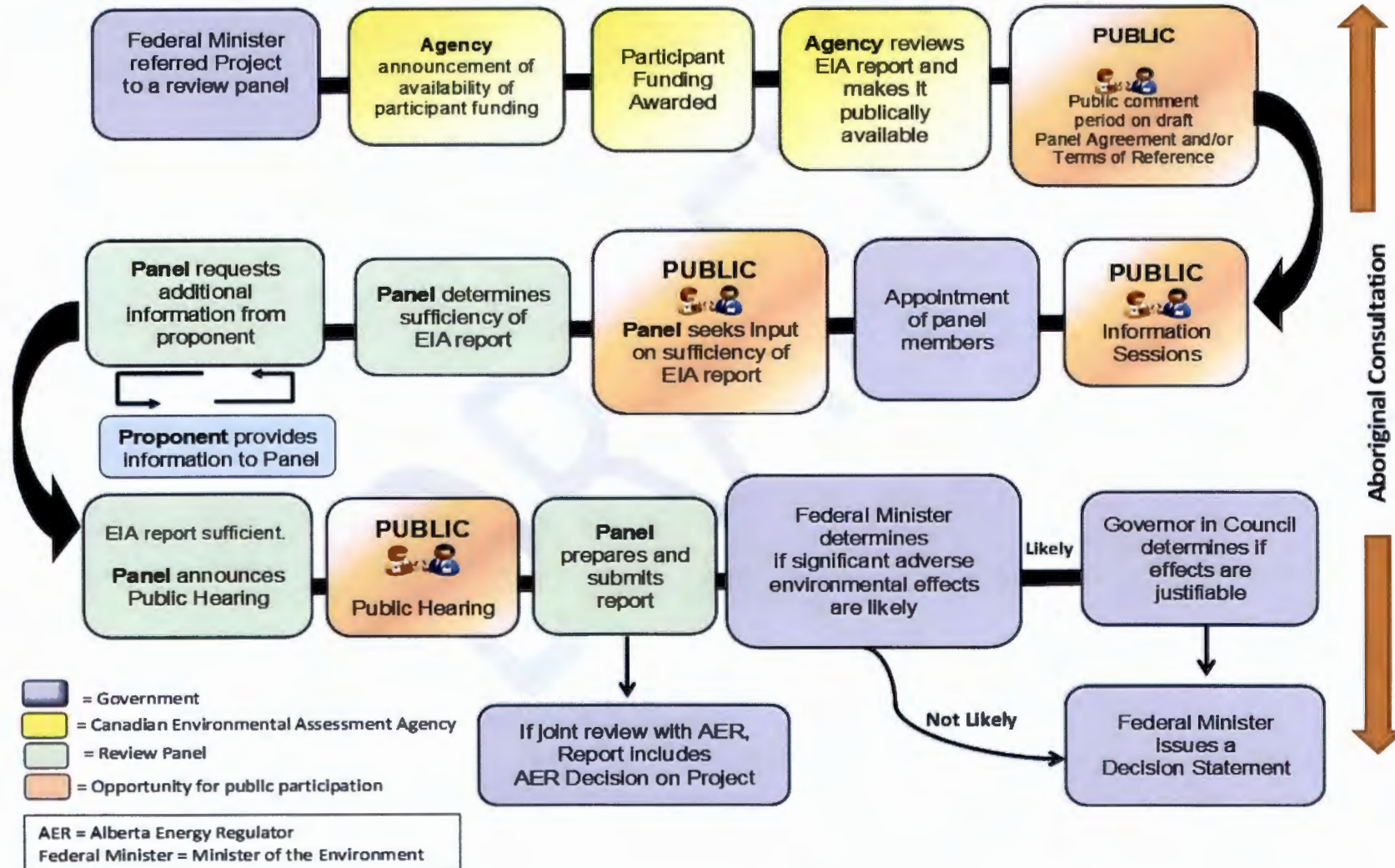
- Production:
 - Metallurgical coal for overseas steel manufacturing market
 - 4 MM tonne/year
- Mine Life: +25 years.
- Dry tailings impoundment
- Proposed rail loop and load out facility
 - 4.8 trains per week
 - Westshore Terminals south of Vancouver

Proposed Mine Footprint



Overview of Process

Grassy Mountain Coal Project Review Panel Process



Regulatory Update

- **July 9** – Order in Council Approved
- **August 16** - The Minister of Environment and Climate Change Canada and the AER, announce the establishment of a three-member Joint Review Panel
- Currently responding to a number of SIR's, targeting mid October for submission.



Commercial update - Agenda

- Construction & Operations Profile
- Doing Business With Riversdale
- Opportunities
- Project Information
- Q&A

Construction Profile

- Construction
 - Post Regulatory Approval ~ Fall/Winter 2019
 - ~23 Months
 - ~350 peak construction workforce
 - +/- \$680 M
 - EPC/CM Contracting Model
 - Rail Load Out
 - CHPP
 - MIA
 - Roads
 - Heavy Civil (Dam, Ponds)

*14 months
TIME FRAME*



Operations Profile

- Full production 4.5m tonnes/yr.
- 25yr. Mine life
- ~385 permanent positions
- 3/1 Socioeconomic impact
- ~\$200m/yr. goods and services expenditure



Doing Business With Riversdale

- Safety
 - Certificate of Recognition (COR) or a Small Employer COR (SECOR)
 - Historical Safety Performance
 - Prequalification (future)
- Local / First Nations Content
- Work History / Experience
- Quality
- Cost

Opportunities

- Direct

Contract Description

Clearing - Logging
Temporary Fire Fighting Appliances and Extinguishers
Construction Trailers
Construction Power
Surveying
Road Maintenance & Snow Removal
Dust Control
Contact Water Management and Erosion Control
Equipment Rental
Transportation
Potable Water Supply & Delivery
Porta-John Rental, Provision of Washcar/s and Cleaning Services
Environmental Waste Disposal Services incl Hazardous Waste Mgmt
Wildlife Management
First Aid and Medical Treatment Services
Winter Heating Equipment Including supply of Propane
Safety Equipment and Supplies incl PPE
Drug and Alcohol Testing
Radios (Supply, Maintenance & Programming)
Supply of Aggregates, Bedding Sand, Filter sand, Culverts
Mine Dry and Administration
Construction Warehouses and Laydowns(Calgary and Baltimore)
Freight Forwarding and Customs Clearance
Manufacturing/Factory QA/QC and Expediting Services
Drilling Services
Environmental Services
Blasting Services
Laundry Services
Transportation of consumables (excluding fuel)
Supply of Company Clothing
Tire Service (Mtno and LV)
Cleaning Services
Office Supplies
Cafeteria, Coffee Supplies, Misc
Alcohol and Drug Testing Services
Security Services
Cultural Awareness Training
Waste and Recycling Services
Supply and Delivery of Drinking Water
Light Vehicle Maintenance
Fire Extinguisher Maintenance
Office Equipment and Maintenance Services
Reclamation Services
Invasive species control services
Printing services
Weighbridge Installation
Guard House and Access Gates
Gates and Fences
Temporary Site Services (Maintenance - Plumbing, Carpentry, Electrical)
PI Dewatering
Construction/Mine Fuel Supply
Explosive Storage Facility
Mine Fuel Storage and Supply incl Light Vehicle Fueling Station

- Indirect

- Housing
- Services
- Sports/Entertainment
- Food
- Transportation

Contract Description

Clearing - Logging
Temporary Fire Fighting Appliances and Extinguishers
Construction Trailers
Construction Power
Surveying
Road Maintenance & Snow Removal
Dust Control
Contact Water Management and Erosion Control
Equipment Rental
Transportation
Potable Water Supply & Delivery
Porta-John Rental, Provision of Washcar/s and Cleaning Services
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Safety Equipment and Supplies incl PPE
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Light Vehicle Maintenance
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Office Equipment and Maintenance Services
Reclamation Services
Invasive species control services
Printing services
Weighbridge Installation
Guard House and Access Gates
Gates and Fences
Temporary Site Services (Maintenance - Plumbing, Carpentry, Electrical)

MINE INFRASTRUCTURE

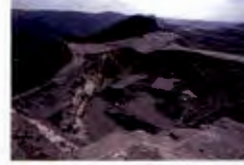
What Infrastructure Features Will be Built?

Rock Disposal Area



There are two mine rock disposal sites located to the north and south of the mine pit area. This is where waste material (rock, waste coal) from the mine and the coal processing facility will be deposited. As the mine progresses, the pit will also be filled with waste material prior to being reclaimed. All run-off from the rock disposal area will be collected, treated (if required) and tested prior to release.

Mine Pit Boundary



This is the area that will be mined from the south end progressing north, then moving east and north again. Riversdale will perform progressive reclamation to minimize the total disturbed area and ultimately reduce the time needed for reclamation at the end of the mine life. This approach not only speeds up the reclamation process but also allows the Project to benefit from experience and adapt as the reclamation proceeds to improve the final result.

Topsoil Stockpiles

Top soil will be removed during the construction phase and stored at the coal processing plant for use during progressive reclamation.



Surge Ponds

Three surge ponds capture runoff water that has been in contact with waste materials (waste coal, rock) and may require natural treatment prior to its release. As the pond fills, excess water will be injected into the saturated backfill zones where it will be treated and then tested prior to being released back into the environment.



Plant Site

The coal processing plant site is where the coal is crushed, washed and the product is stored until a train is available. The plant site is located 6km from Highway 3.

Raw Water Pond

The majority of water used in operations will come from the raw water pond (RWP). This pond will be one of the first infrastructure facilities to be built once the construction phase begins and will collect and store water used in coal operations. As the pond fills, excess water will be injected into the saturated backfill zones where it will be treated and then tested prior to being released back into the environment.



Sedimentation Ponds

There are four sedimentation ponds located around the mine site. The purpose of the sedimentation ponds is to capture natural runoff that has not been in contact with waste materials. The sedimentation ponds are located in areas around the site where runoff is likely to naturally collect. The sedimentation ponds are designed to remove sediment that might be present in the water before release into the surrounding environment.



Rail & Loadout Facility

The coal will be loaded onto CP Rail trains at the loadout facility and transported to Vancouver, where it will be shipped to overseas markets. There will be an estimated 5-6 trains visiting the rail loadout per week.



Road Access & Conveyor

Road access to the site will run parallel to the covered product conveyor.



Questions?




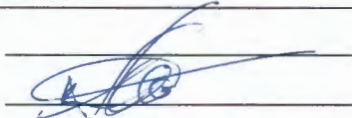



Next meeting date?

Contract Description

Clearing - Logging
Temporary Fire Fighting Appliances and Extinguishers
Construction Trailers
Construction Power
Surveying
Road Maintenance & Snow Removal
Dust Control
Contact Water Management and Erosion Control
Equipment Rental
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Potable Water Supply & Delivery
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Light Vehicle Maintenance
Fire Extinguisher Maintenance
Office Equipment and Maintenance Services
Reclamation Services
Invasive species control services
Printing services
Weighbridge Installation
Guard House and Access Gates
Gates and Fences
Temporary Site Services (Maintenance - Plumbing, Carpentry, Electrical)

Recommendation to Council

TITLE: Lundbreck Coal Cars			
PREPARED BY: Tara Cryderman		DATE: October 19, 2018	
DEPARTMENT: Planning and Development			
Signature:		ATTACHMENTS:	
	NOV 7/18	<ol style="list-style-type: none"> 1. Letter from George Dowson, dated September 18, 2018, with delegation presentation 2. Email from Public Works Superintendent 3. Site Plan 	
APPROVALS:			
			
	2018/11/07		07 NOV 2018
Department Director	Date	Interim CAO	Date

RECOMMENDATION:

That Council grant the request to place two (2) Coal Cars at the entrance to the Hamlet of Lundbreck.

BACKGROUND:

During the Council meeting held September 25, 2018, George Dowson and Kimberley Hurst appeared as a delegation and requested approval to place two (2) Coal Cars at the entrance to the Hamlet of Lundbreck.

Mr. Dowson was requested to meet with Public Works to determine the best location for these cars, to ensure there would be no negative impact to Public Works operations.

Public Works Superintendent Su Weber, has met with Mr. Dowson, and other members of the Lundbreck Citizens Society, and has provided conditions for the placement of the cars.

FINANCIAL IMPLICATIONS:

None at this time.



approximate
area

All information depicted is subject to change, therefore the Municipal District Of Pincher Creek assumes no responsibility for discrepancies at time of use. Please note, average accuracy of the displayed data is: +/-15m. Imagery: 2015

Google Maps 30 Breckenridge Ave



Image capture: Oct 2014 © 2018 Google

Lundbreck, Alberta

Google, Inc.

Street View - Oct 2014

Tara Cryderman

From: Stu Weber
Sent: Thursday, October 18, 2018 1:51 PM
To: Tara Cryderman
Subject: Lundbreck Coal Cars

Hi Tara,

On October 10th, 2018, I met with George, Dennis and Linda at the entrance to Lundbreck to discuss their proposed coal car location. We decided the best place for the cars is between the picnic table and rock that are already at the entrance to Lundbreck. They are not to be any closer to the road than the picnic table is now as to not interfere with snow removal operations.

If you have any questions let me know.

Thanks,

Stu Weber, C.E.T.
Public Works Superintendent
M.D. of Pincher Creek
Box 279
Pincher Creek AB T0K 1W0
sweber@mdpincercreek.ab.ca
Phone (403)627-3130
Fax (403)627-3474

M. D. of Pincher Creek No. 9
Box 279
Pincher Creek, AB. T0K 1W0

RECEIVED
SEP 20 2018
M.D. OF PINCHER CREEK

Dear M.D. Reeve and Councillors:

Recently Ron Peeters, a resident of Lundbreck, donated 2 coal cars to the Lundbreck Citizens Council. As coal mining was an integral part of Lundbreck's history, we felt that placing these cars by the entrance into Lundbreck would be appropriate. We would also like to put up a sign with some history of coal mining in and around the Lundbreck area, written on it. The cars and sign would be situated where the picnic table now stands, beside the flower gardens and the Patton Park committee would move their sign as well. The cars would be mounted on rails (supplied by Ron) and the tops would be securely covered, so there would be no access to the inside of them.

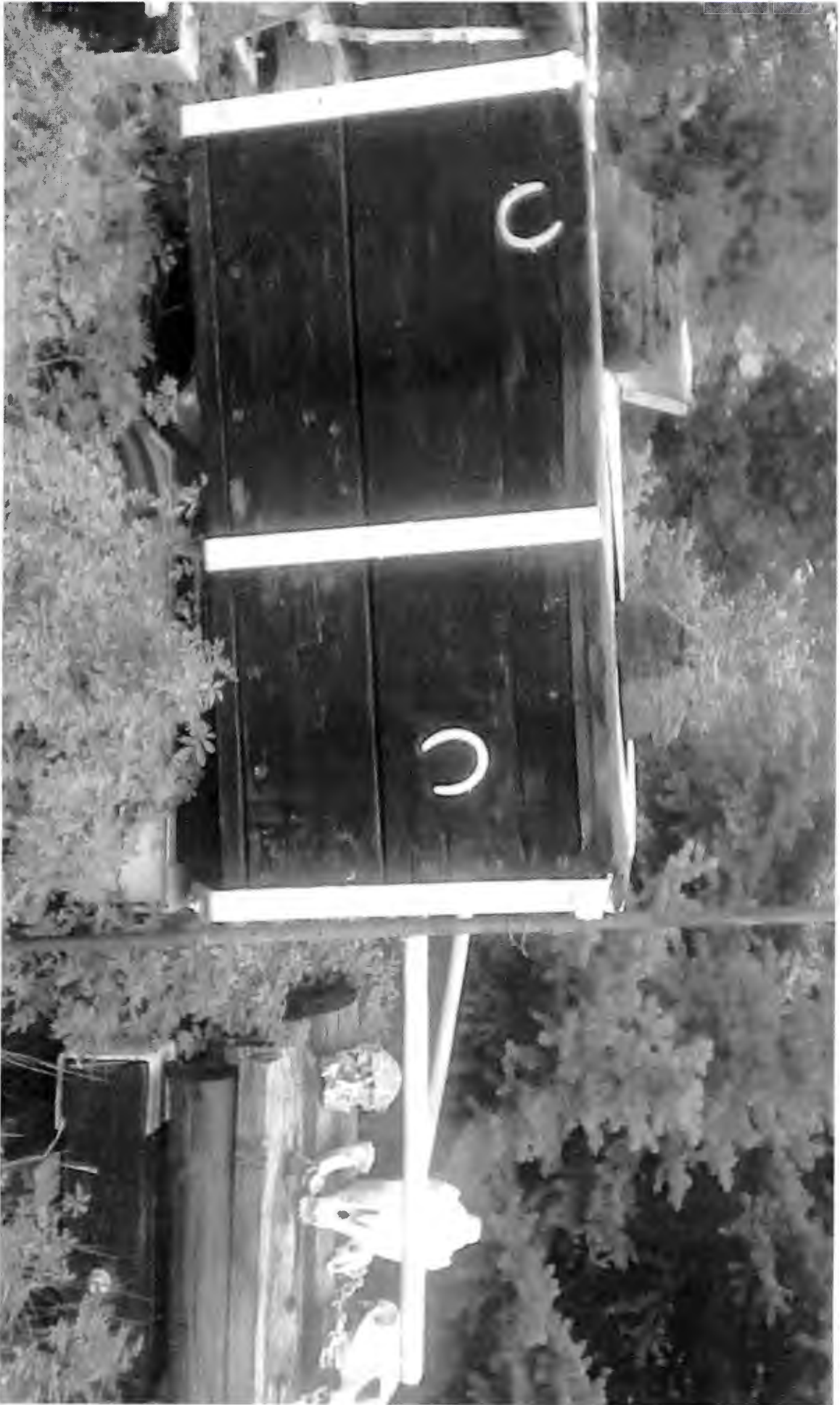
As the M.D. owns this property, the Lundbreck Citizens Council is asking for permission to situate these cars and sign in this area. If permission and a development permit is granted, we ask if the M.D. would also consider waiving the Development Permit fee for this project.

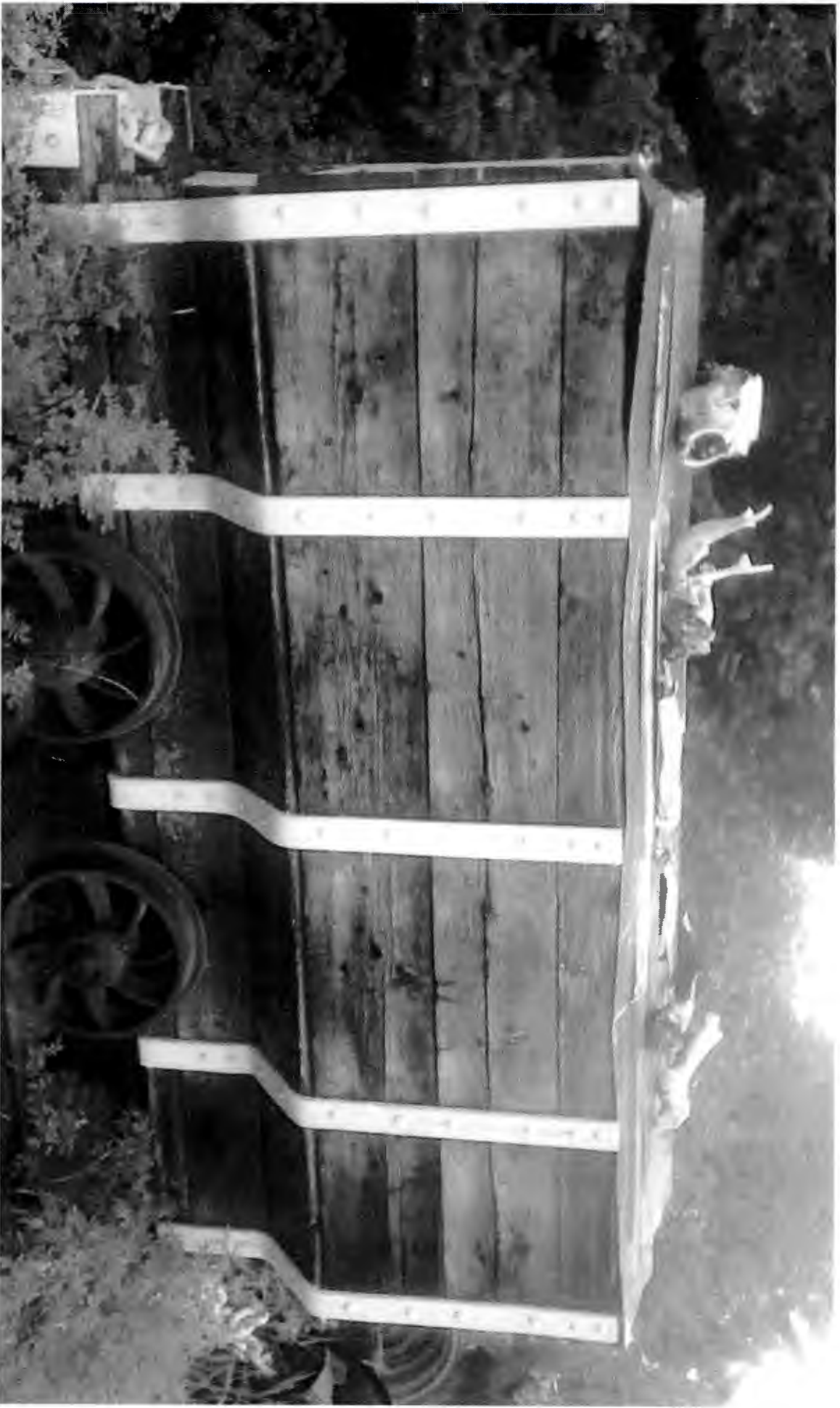
Thank you for your consideration to this matter.

Yours truly,



George Dowson









30-P-000
110 0000
400 0000





\$30,000
\$15,000
\$10,000

Shapiro



Help Us Reutilize

Paton Park!

The Paton Park history is telling. After decades of growth and expanding services, we're now proud to have a new look. We've added a new playground, picnic shelter, and more. We're also adding new features.

At Paton Park, we have a lot to offer. We're proud to have a new look. We've added a new playground, picnic shelter, and more. We're also adding new features.


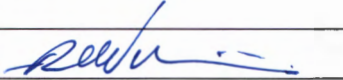
\$50,000

\$2,000

\$1,000



Recommendation to Council

TITLE: BYLAW No. 1289-18 (Land Use Bylaw Update)			
PREPARED BY: Roland Milligan		DATE: 2018-11-08	
DEPARTMENT: Development and Community Services			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Draft Public Hearing Minutes 2. Additional Changes Memo 	
APPROVALS:			
	2018/11/08		
Department Director	Date	Interim CAO	Date

RECOMMENDATION:
<p>That Council amend Bylaw No. 1289-18 with the additional changes as described in the Planner's October 10, 1028 Memorandum, and further;</p> <p>That Council give second and the third and final reading to Bylaw No. 1289-18.</p>

BACKGROUND:
<p>An updated version of the Land Use Bylaw (Bylaw No. 1289-18) has been prepared and received first reading on September 11, 2018. Please refer to the copy of the entire bylaw which was provided for the September 11, 2018 meeting.</p> <p>The required Public Hearing was advertised and held on the evening of October 11, 2018. The draft minutes from the Public Hearing are enclosed (<i>Attachment No. 1</i>). They are to be approved at this Council meeting.</p> <p>The additional changes are some further cleanup items that were discovered prior to the Public Hearing but after the bylaw received first reading.</p> <p>Planner Gavin Scott mentioned the additional changes at the Public Hearing and advised Council incorporate them into the final bylaw. A memo from the Planner is enclosed (<i>Attachment No. 2</i>) that describes the additional changes required.</p> <p>The changes include:</p> <ol style="list-style-type: none"> 1. The roadway setback distance in the Grouped Country Residential land use district that was missed, bringing it into alliance with the proposed roadway setback distance in other districts. 2. Correction of a cut and paste error that has been in the current LUB affecting the Multi-Lot Rural Industrial and Landfill Industrial districts, and was carried forward into the proposed bylaw.

**MINUTES
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1289-18
Thursday, October 11, 2018
6:00 pm
MD Council Chambers**

In order to receive public input on proposed Bylaw No. 1289-18, a Public Hearing conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Thursday, October 11, 2018, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Quentin Stevick, Councillors Rick Lemire, Bev Everts, Brian Hammond and Terry Yagos

Staff: Director of Development and Community Services Roland Milligan, Planning Advisor Gavin Scott, and Executive Assistant Tara Cryderman

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 6:00 pm.

2. Advertising Requirement

This Public Hearing was advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in the *Pincher Creek Echo* on September 26, 2018 and October 3, 2018.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1289-18.

The purpose of Bylaw No. 1289-18 is to conduct a general cleanup of the provisions within the land use bylaw and bring it into compliance with the *Municipal Government Act*, the *South Saskatchewan Regional Plan*, and the federal rules governing Telecommunication Towers.

4. Overview of Bylaw No. 1289-18

Planning Advisor Gavin Scott provided an overview of Bylaw No. 1289-18.

The Memorandum, dated October 10, 2018 regarding two additional changes, was mentioned. These changes were explained.

5. Correspondence and Presentations

a. Verbal

No one indicated his or her desire to speak.

b. Written

No written submissions were received.

6. Closing Comments / Further Questions

There was no further discussion.

7. Adjournment

Councillor Terry Yagos moved to adjourn the Public Hearing, the time being 6:16 pm.

Quentin Stevick
Reeve

Sheldon Steinke
Interim Chief Administrative Officer

DRAFT

Memorandum

To: MD of Pincher Creek
Cc:
From: Gavin Scott, Senior Planner
Date: October 10, 2018
Re: Land Use Bylaw 1289-18 additional changes

Staff is recommending two additional changes to proposed Land Use Bylaw 1289-18. These changes are being introduced at the public hearing not as new concepts that have not been address in the proposed bylaw, but as error corrections in keeping with the proposed bylaw as presented to the public. Each change should be processed by council as an amendment to second reading. The suggested amendments below are depicted with the additions shown in red and the deletions shown with strikethrough font.

Change 1

The proposed bylaw has throughout the Land Use districts introduced a new minimum setback from municipal roadways reducing the current distance from 50m to 30m. This change was missed in the Grouped Country Residential – GCR district. The suggested amendment is as follows:

4. MINIMUM SETBACK REQUIREMENTS

Front yard internal setback:	30 m (98.4 ft.) (setback from public access or internal municipal roads that service multi-lot plans of subdivision)
Side yard setback:	7.5 m (24.6 ft.)
Rear yard setback:	15 m (49.2 ft.)
Municipal roads:	30m (98.4 ft.) 50 m (164 ft.)
Provincial highways:	Minimum distance as set by Alberta Transportation and may be increased by MPC where warranted
Railways	
(application: dwelling or sleeping units):	40 m (131 ft.) or less if mitigated by sound attenuation and not considered an unsafe location

See Section 57 for setbacks pertaining to WECS.

Note: Setbacks can be varied by the MPC if they meet the generally accepted rules of variance as outlined in Section 18.20.

Change 2

The proposed bylaw has since 2002 contained a cut and paste error within the Landfill Industrial – LI district for the Minimum Lot Size and Minimum Setback Requirements. Both requirements as they exist in the district are the requirements that pertain to the Multi-Lot Rural Industrial – MHRI district. The suggested amendment is to reset the Minimum Lot Size and to move the setback requirements in the Landfill Industrial – LI district to their appropriate location within the Multi-Lot Rural Industrial – MHRI

district and add to the Landfill Industrial – LI district a set of setbacks consistent with the bylaw as presented. The suggested amendment is as follows:

LANDFILL INDUSTRIAL – LI

1. INTENT

The intent of the Landfill Industrial - LI district is to encourage environmental protection by directing the commercial disposal of wastes to approved regional waste sites.

2. USES

2.1 Permitted Uses

- Accessory buildings (see Section 36)
- Accessory structures (see Section 37 and Section 15.1(l))
- Accessory use
- Landfill activity
- Solar energy system, household (see Section 15.1(r))

2.2 Discretionary Uses

- Bulk fuel station
- Hazardous or offensive industry (see Section 51 & 52)
- Industrial / Manufacturing
- Outdoor storage
- Public utility
- Recycling facility
- Salvage and waste facility
- Shipping containers (see Section 57)
- Sign (see Section 55)
- Solar energy system, household - greater than 150 kW (see Section 59)

3. MINIMUM LOT SIZE

Existing titles or as approved by the subdivision authority

~~3.1 The minimum lot size and dimensions for public utilities shall be at the discretion of the MPC, but the minimum lot size and dimensions for all other uses shall be as follows:~~

- ~~(a) minimum length: 60 m (197 ft.)~~
- ~~(b) minimum width: 40 m (131 ft.)~~
- ~~(c) minimum area: 2 ha (4.9 acres)~~

~~3.2 The MPC may reduce the minimum area specified in 3.1(c) above, to not less than 0.4 ha (1 acre) where the MPC is satisfied that the minimum setback requirements of this bylaw can be met.~~

4. MINIMUM SETBACK REQUIREMENTS

- Setbacks from public roadways: 30 m (98.4 ft.)
- All other property lines: 7.5 m (24.6 ft.)
- Provincial highways: Minimum distance as set by Alberta Transportation and may be increased by MPC where warranted

Note: Setbacks can be varied by the MPC if they meet the generally accepted rules of variances as outlined in Section 18.20.

See Section 57 for setbacks pertaining to WECS.

~~4.1 Roadway Setbacks~~

- ~~(a) All principal and accessory buildings shall be setback not less than 50 m (164 ft.) from the right-of-way of Provincial Highway 505.~~
- ~~(b) Subject to 4.1(a) above, all principal and accessory buildings shall be setback not less than 30 m (98.4 ft.) from:
 - ~~(i) a public roadway, where that roadway forms or abuts the boundary of this district;~~
 - ~~(ii) the statutory roadway lying between Sections 23 and 24 in Township 4, Range 29, West of the 4th Meridian; and~~~~
- ~~(c) Except for fences and signs, and except as provided in 4.1(a) and (b) above, all development including parking areas, and the storage or display of goods, equipment, materials or livestock shall be setback not less than 15 m (49.2 ft.) from the right-of-way of the roads identified in 4.1(a) and (b) above.~~

5. ENVIRONMENTAL SETBACKS AND SEPARATION DISTANCES

See Sections 35, 44 and 45.

6. MAXIMUM LOT COVERAGE

The maximum percentage of a lot that may be covered by principal and accessory buildings shall be as required by the Development Authority.

7. BUILDING HEIGHT

7.1 Principal and Accessory Buildings

The maximum height of all principal and accessory buildings shall be as required by the Development Authority.

7.2 Fences

Fences and gates shall not be more than 2.3 m (7.5 ft.) in height nor less than 1.8 m (5.9 ft.) in height from grade unless otherwise required by the Development Authority.

8. LANDSCAPING, SCREENING AND LOCATION OF STORAGE

8.1 General

See Section 46, Landscaping.

8.2 Landscaping Adjoining Major Roadways

A landscaped strip not less than 15 m (49.2 ft.) shall be provided adjacent to any of the roadways identified in 4.1 above.

8.3 Front Yard Landscaping

Where a lot or parcel abuts a public roadway other than a roadway referred to in 8.2 above, the Development Authority may require that a landscaped strip not less than 3.6 m (11.8 ft.) shall be provided adjacent to that public roadway.

8.4 Outdoor Storage and Display

The outdoor display of goods and materials or equipment solely for advertisement purposes may be allowed by the MPC, but unless otherwise required by the MPC, goods, materials and equipment:

- (a) shall not be stored in a front yard; and
- (b) shall be screened from public view.

9. REFUSE SCREENING AND STORAGE

9.1 Refuse and garbage shall be kept in suitably-sized containers until such time as collection or disposal is possible.

9.2 Refuse and refuse containers shall be effectively screened.

10. OFF-STREET PARKING AND LOADING REQUIREMENTS

See Section 56, Off-Street Parking and Loading Requirements.

11. ACCESS

See Section 34, Access to Public Roadways.



3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
E-mail: admin@orrc.com
Website: www.orrc.com

MULTI-LOT HEAVY RURAL INDUSTRIAL – MHRI

1. INTENT

The intent of the Multi-Lot Heavy Rural Industrial (MHRI) district is to facilitate industrial development which takes advantage of the site and the facilities available in this district.

2. USES

2.1 Permitted Uses

Accessory structure (see Section 37 and Section 15.1(l))
Extensive agriculture, excluding farm buildings and structures (see Section 15.1(b))
Outdoor storage
Solar energy system, household (see Section 15.1(r))

2.2 Discretionary Uses

Accessory buildings (see Section 36)
Accessory use
Animal care major and minor
Bulk fuel station
Cannabis Production Facility (see Section 61)
Construction / Field / Work Camp (see Section 15.1(e); 26)
Farm supplies and service
Hazardous industry (see Section 52)
Intensive horticultural operation
Industrial / Manufacturing
MET Tower
Moved-in accessory building (see Section 54.6 - 54.9)
Natural resource extractive use (see Section 53)
Public utility
Salvage and waste facility
Shipping containers (see Section 58)
Sign (see Section 55)
Solar energy system, household - greater than 150 kW (see Section 59)
Topsoil stripping
Wind Energy Conversion System - Category 1 and 2 (see Section 57)

2.3 Prohibited Uses

Dwelling units, including country residence, primary farm residence, and secondary farm residence

3. MINIMUM LOT SIZE

3.1 The minimum lot size and dimensions for public utilities shall be at the discretion of the MPC, but the minimum lot size and dimensions for all other uses shall be as follows:

- (a) minimum length: 60 m (197 ft.)
- (b) minimum width: 40 m (131 ft.)



(c) minimum area: 2 ha (4.9 acres)

3.2 The MPC may reduce the minimum area specified in 3.1(c) above, to not less than 0.4 ha (1 acre) where the MPC is satisfied that the minimum setback requirements of this bylaw can be met.

4. MINIMUM SETBACK REQUIREMENTS

4.1 Roadway Setbacks

- (a) All principal and accessory buildings shall be setback not less than 50 m (164 ft.) from the right-of-way of Provincial Highway 505.
- (b) Subject to 4.1(a) above, all principal and accessory buildings shall be setback not less than 30 m (98.4 ft.) from:
 - (i) a public roadway, where that roadway forms or abuts the boundary of this district;
 - (ii) the statutory roadway lying between Sections 23 and 24 in Township 4, Range 29, West of the 4th Meridian; and
- (c) Except for fences and signs, and except as provided in 4.1(a) and (b) above, all development including parking areas, and the storage or display of goods, equipment, materials or livestock shall be setback not less than 15 m (49.2 ft.) from the right-of-way of the roads identified in 4.1(a) and (b) above.

4.2 All other property lines: 7.5 m (24.6 ft.)

5. ENVIRONMENTAL SETBACKS AND SEPARATION DISTANCES

See Sections 35, 44 and 45.

6. MAXIMUM LOT COVERAGE

The maximum percentage of a lot that may be covered by principal and accessory buildings shall be as required by the Development Authority.

7. BUILDING HEIGHT

7.1 Principal and Accessory Buildings

The maximum height of all principal and accessory buildings shall be as required by the Development Authority.

7.2 Fences

Fences and gates shall not be more than 2.3 m (7.5 ft.) in height nor less than 1.8 m (5.9 ft.) in height from grade.

8. LANDSCAPING, SCREENING AND LOCATION OF STORAGE

8.1 General



See Section 46, Landscaping.

8.2 Landscaping Adjoining Major Roadways

A landscaped strip not less than 15 m (49.2 ft.) shall be provided adjacent to any public roadways.

8.3 Front Yard Landscaping

Where a lot or parcel abuts a public roadway other than a roadway referred to in 8.2 above, the Development Authority may require that a landscaped strip not less than 3.6 m (11.8 ft.) shall be provided adjacent to that public roadway.

8.4 Outdoor Storage and Display

The outdoor display of goods and materials or equipment solely for advertisement purposes may be allowed by the MPC, but unless otherwise required by the MPC, goods, materials and equipment:

- (a) shall not be stored in a front yard; and
- (b) shall be screened from public view.

9. REFUSE SCREENING AND STORAGE

9.1 Refuse and garbage shall be kept in suitably-sized containers until such time as collection or disposal is possible.

9.2 Refuse and refuse containers shall be effectively screened.

10. OFF-STREET PARKING AND LOADING REQUIREMENTS


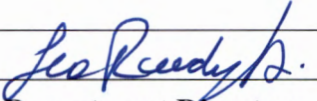
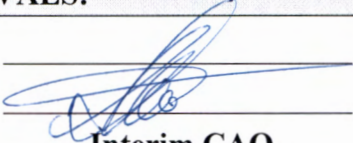
See Section 56, Off-Street Parking and Loading Requirements.

11. ACCESS

See Section 34, Access to Public Roadways.

Administration Guidance Request

E5

TITLE: Municipal District of Pincher Creek No. 9 Flag		
PREPARED BY: Leo Reedyk		DATE: November 6, 2018
DEPARTMENT: Operations		
		ATTACHMENTS: 1. Proofs of Flag
Department Supervisor	Date	
APPROVALS:		
	<i>Nov. 6. 2018</i>	
Department Director	Date	Interim CAO
		<i>06 Nov/18</i> Date

REQUEST:
That Council determine if either proof is acceptable to become the flag for the MD of Pincher Creek No. 9.

BACKGROUND:

During the August 28, 2018 Council meeting, Administration was directed to investigate further possibilities for the MD Flag.

It was requested to obtain proofs with a blue background.

The two options are being presented to Council for their consideration.

FINANCIAL IMPLICATIONS:

None at this time.

3' x 5' Nylon 210 Denier


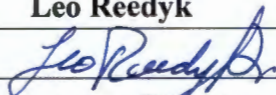
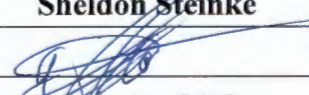


● Blue 072 (100% . 10%)



● Blue 072 c ● Blue 2727 c

Recommendation to Council

TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED, CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES – POLICY C-PW-003 ANNUAL REVIEW			
PREPARED BY: Leo Reedyk		DATE: November 5, 2018	
DEPARTMENT: Public Works and Services			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Policy C-PW-003 2. Policy C-PW-003A 3. School Bus Route Map – In Chambers 4. The Macleod Gazette Article 	
APPROVALS:			
Leo Reedyk		Sheldon Steinke	
			
<i>Nov. 6 . 2018</i>	<i>2018/NOV/06</i>		
Department Director	Date	Interim CAO	Date

RECOMMENDATION:
 That Council approve the winter 2018/2019 School Bus Route Map and adopt revisions to Policy C-PW-003 and C-PW-003A as presented.

BACKGROUND:
 To ensure an adequate level of service for travellers within the Municipality during winter operations the Municipal District has implemented a policy to prioritize winter maintenance and set levels of service.

Annually Public Works produces a snowplow map that outlines the school bus routes (priority 1) and the other plowed roads (priority 2) for the MD.

Public Works Staff have combined the First Student Canada and Public Works maps for the 2018/2019 season into the snowplow map. The map is visible in Council Chambers. There were numerous changes to the map for this winter season. Policy C-PW-003 requires that Council approve the map on an annual basis.

Since its adoption in November 2013, Policy C-PW-003 (attached) has set out the priorities for snow removal. Administration has identified our Hamlets, except for school bus routes as priority two along with all other priority two oiled and gravel roads.

Vehicles including school busses have reported difficulty crossing plowed windrows across roads at the intersection with highways. Municipal District plow operators take on liability from contractors working for the province when they take action to clear the snow within the highway right of way.

Recommendation to Council

The Pincher Creek Airport is identified as a priority three except that a surface condition report will be completed as early in the day as possible on weekdays. Although there are initiatives being undertaken to increase the use of the airport, there is currently no capacity to increase this snow removal level of service.

As the weather in the area can be severe and unpredictable, maintenance of our surfaces will always revert back to priority one until storms pass. This approach ensures that the priority one surfaces are maintained and passable prior to opening up additional areas. The down side is that some locations may not see a plow for days during and after a storm. The Municipal Districts ability to maintain a minimum amount of snow on roads has become an expectation with residents. Given the frequency of plowing operations on priority roads and levels of snowfall, should the Municipal District continue to not plow roads until there is six inches of snow on the roads?

The changes to Policy C-PW-003 recommended at this time include:

- Removal of Priority 5 “Maintenance of roads within forestry lands as identified in Policy 321 shall be conducted on a priority five basis.”, as the Municipal District no longer maintains roads within the forestry, now Castle Parks.

Applications for driveway snow removal have increased in recent years to the point that the Municipal District receives calls for driveway snow removal regularly. In 2018, 80 different residents requested driveway snow removal on at least one occasion. Although residents are aware that a driveway snow removal application form is required annually, prior to snowfall, they typically call in when their driveway is becoming impassable due to snow. Since its adoption in 2010, the Municipal District has implemented a sign off form for all municipal services provided to residents.

The changes to Policy C-PW-003A recommended at this time include:

- Removal of the Driveway Snow Removal Application Form from Policy C-PW-003A;
- Additional segments applicable to the driveway snow removal process are to be added to the Agreement to Purchase Materials or Service form.

FINANCIAL IMPLICATIONS:

A small reduction in cost associated with a reduction in maintenance of forestry roads.

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-PW-003

**TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED,
CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES**

Approved by Council

Date: November 5, 2013

Revised by Council

Date:

Whereas Council recognizes the variety of weather conditions that may occur within the Municipal District of Pincher Creek No. 9 and the effect that this weather can have on particular areas within the municipality, Council establishes the following system of winter maintenance for municipally directed, controlled and managed roads and airport surfaces:

A Municipal District of Pincher Creek No. 9 map, detailing winter maintenance priorities, will be developed annually by the public works department by October of each year. Once Council has adopted the priority map, copies will be made available to MD Council, Administration and Operators.

Snow Removal and Ice Control Priorities

1. Bus routes as established by the Livingstone Range School Division and adopted by Council and short connector portions of local roads shall be the first priority in terms of snow removal and control of ice. The Public Works Superintendant should not use salted sand for the control of ice on bus routes located on gravel or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
- 2.a) All Remaining oiled and gravel municipal roads shall be second priority in terms of snow removal and control of ice. The Public Works Superintendant may use whatever municipal resources he/she deems appropriate in the removal of snow and ice, taking into account budgetary allocations concerning manpower, equipment, materials and supplies. However, the Public Works Superintendant should not use salted sand for the control of ice on gravelled or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
- 2.b) Beginning in 2010, Seniors, living in place and residents with medical conditions, that have limited ability to maintain their driveways, may make application to Council to have their driveways plowed, as per Appendix A. Once their application is approved, their driveways will be plowed on a second priority basis, with the understanding that the Municipal District will not be liable for any property damages.
3. The Pincher Creek Airport will be inspected and the surface condition reported by a qualified operator as early in the day as priorities allow (Monday to Friday except Holidays). A NOTAM indicating the surface condition will be issued following inspections and snow removal shall be initiated on a priority three basis for all public areas including aircraft maneuvering surfaces and or parking areas. No salt or sand will

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-PW-003

**TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED,
CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES**

Approved by Council

Date: November 5, 2013

Revised by Council

Date:

be applied to aircraft maneuvering surfaces at any time. Surface maintenance will consist of plowing or blowing of snow only. Only trained qualified MD operators will be used in airport surface winter maintenance.

4. On request to the Public Works Superintendent, private driveways or airport leased areas may be plowed, with the understanding that the Municipal District will not be liable for any property damages and that each request is subject to a minimum charge as established by policy. Snow removal of this category is on a fourth priority basis.
5. Maintenance of roads within forestry lands as identified in Policy 321 shall be conducted on a priority five basis.
6. Undeveloped road allowances and portions of developed roads receiving low traffic volumes or providing alternate means of access and roads developed to minimum standard might not be plowed.

The Public Works Superintendent may exercise his/her discretion dependant on snow conditions and weather forecasts in maintaining MD roads and airport surfaces. Ratepayer and/or private contractor equipment may be requested by the Public Works Superintendent to assist in the delivery of this program; otherwise no snow plowing by individuals on MD roads or airport surfaces is allowed.

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-PW-003A

TITLE: DRIVEWAY SNOW REMOVAL

Approved by Council

Date: December 14, 2010

Revised by Council

Date:

Application for driveway snow removal can be made by residents who are choosing to remain in their residence and are "Aging in the Right Place" as defined by the Alberta Government. Residents will include this information on their application form and will also include a Doctor's note indicating the requirement for home care if necessary.

The application should occur prior to snowfall to allow for a driveway safety inspection. The CAO can approve applications for "Aging in the Right Place" on a case by case basis.

Prior to driveway snow removal the resident will sign the application liability waiver. Once approved the resident will contact the Public Works Superintendent to initiate a drive way snow removal service.

As all roads within the MD's hamlets are plowed on a priority basis, driveways within hamlets will not be plowed. Driveways of residents "Aging in the Right Place" will be plowed in the same order of priority as the road they live on.

Applications and approvals will be confirmed on an annual basis.

Driveway Snow Removal Application Form Attachment A to Policy C-PW-003A

Residents Name: _____

Residents phone # (_____) _____ - _____

Driveway snow removal is requested for: ___ Senior
 ___ Medical Condition
 ___ Fee for Service Policy 315

Land Location: ___ ¼ Section ___ TWP ___ Range ___ W ___ M

Driveway access TWP Rd ___ - ___ or RR ___ - ___

Driveway Length: _____ Meters

Driveway inspection report completed - dd/mm/yyyy / /

The resident agrees that the personal storage of equipment or material in close proximity to the driveway will be minimized to prevent safety issues from arising and to control drifting.

PLEASE READ THE FOLLOWING CAREFULLY. BY SIGNING THIS DOCUMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT OT SUE, CLAIM FOR DAMAGES, OR SEEK COMPENSATION FROM THE MD OF PINCHER CREEK NO. 9

By signing this application for Driveway Snow Removal, the Resident(s) hereby acknowledge(s) and agree(s) as follows

To **HOLD HARMLESS AND IDEMNIFY** the MD from any and all liability for injury, death, property damage, property loss, or any other loss or expense to any party, including myself/ ourselves, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis, as a result of the MD performing Driveway Snow Removal.

I acknowledge that I have read, have had the opportunity to ask questions and clarifications before signing, and understand this entire Application Form including the Waiver of Liability and Release, and I agree to be legally bound by it.

Residents Signature: _____ **Date** / /

Driveway Snow removal for the Winter of 20__/20__, Approved: _____



ADMINISTRATION OFFICE
 PO BOX 279
 PINCHER CREEK, ALBERTA
 T0K 1W0
 PHONE; 403-627-3130 FAX; 403-627-5070
 EMAIL: info@mdpincercreek.ab.ca
 www.mdpincercreek.ab.ca

AGREEMENT TO PURCHASE MATERIALS OR SERVICE

Name _____

Address _____
 Section Twp Range Meridian W or _____
 House # Rg Rd / Twp Rd

Mailing _____

- DUST CONTROL DRIVEWAY GRADING GRAVEL
 GRASS MOWING SNOW PLOWING

I request to purchase materials or services from the MD of Pincher Creek No.9 as indicated above. I agree that I will be personally held responsible for the cost of such service or materials and that any unpaid costs could be transferred to my property tax account. I will be responsible for the cost of any trucking required for hauling of gravel and the trucking company will bill me directly.

Date of purchase/ service _____
 Name of hauler (if necessary) _____
 Stockpile (if necessary) _____
 The cost per _____ of service/material is \$ _____ + G.S.T.

Equipment time for mowing, snow removal, and grading has a minimum charge of ¼ hour.

Please read the following **CAREFULLY!**

By signing this document you will waive certain legal rights including the right to sue, claim for damages, or seek compensation from the MD of Pincher Creek No.9

To Hold Harmless and Indemnify the MD from any and all liability for injury, death, property damage, property loss or any other loss or expense to any party, including myself/ourselves, or any other financial loss or expense including without restriction. Legal expenses and costs on a solicitor-and-his-own-client full indemnity basis, as a result of the MD supplying materials or services.

I acknowledge that I have read, have had the opportunity to ask questions and clarifications before signing, and understand this entire application form including the waiver of Liability and release and I agree to be legally bound by it.

Signed _____ Date _____

Council sets snow depth for plowing

LAWRENCE GLEASON
GAZETTE CONTRIBUTOR

A minimum snowfall to require plowing of MD of Willow Creek public roadways is now six inches (15 centimetres) on paved roads and 12 inches (30 centimetres) on gravel roads.

Council passed the motion at its Sept. 19 meeting.

Coun. Glen Alm said the problem is without a detailed policy land owners call the public works superintendent and even the grader operators after a snowfall to get their area plowed.

Alm said it was unfair to leave that issue to the discretion of the superintendent, it was better if everyone was guided by policy.

Public works superintendent Roy Johnson suggested the snow level limits to begin grading.

“We don’t plow less than six inches of snow on the roads,” Johnson advised council.

Policy suggestions for snow-plowing roadways were provided.

Alm noted one policy suggestion was to have school bus snow routes plowed as a priority.

Coun. Ian Sundquist said it is impossible to plow out every bus route in the morning before school started after a heavy snowfall.

Alm said if a milk producer needed to get his milk to market by a deadline his need for a plowed road was as great or greater as a morning school bus route, as the milk producer, unlike a school, could not call a snow day.

MD of Willow Creek chief administrative officer Cynthia Vizzutti also advised

council the municipal planning commission might want to look at approvals for new subdivisions in the more remote areas of the municipal district, as those would require snow-plowing.

MD of Willow Creek snow-plowing resources are limited, Vizzutti added.

In a related issue, discussions continued at the Sept. 19 meeting on MD of Willow Creek graders plowing private driveways.

Council had asked administration for legal advice on the issue and found out Sept. 19 they are bogged down in pages of legal advice.

Reeve Maryanne Sandberg said councillors had to now “nit-pick this right down to every little detail.”

“Whatever happened to common sense?” Coun. John Van Driesten asked.

Council is under legal advice not to plow

private driveways at all due to legal liability that could exist even if waivers are signed.

Vizzutti said, “It’s a different world in court when property is damaged and someone is injured.”

Vizzutti advised councillors if they were going to plow private driveways, it is an additional level of snow-plowing service, requiring a policy with fees outlined.


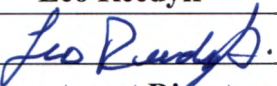
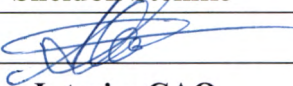
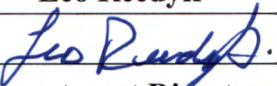
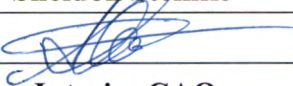
“You either don’t do it at all or you’ve got to write a policy,” Vizzutti said.

Adding a policy would be for consistency and to protect the MD of Willow Creek from liability.

Alm said the issue has turned out to be a “no-win situation, not good for anyone except lawyers.”

Councillors needed more time to review the legal advice and plan to discuss the issue again at the Oct. 17 meeting.

Recommendation to Council

TITLE: LUNDBRECK WASTEWATER LAGOON DESLUDGING			
PREPARED BY: Leo Reedyk		DATE: November 6, 2018	
DEPARTMENT: Public Works and Services			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Alberta Environment Notification 2. Email from Public Works 3. Lambourn Environmental Proposal 4. Wastewater Reserve Statement 	
APPROVALS:			
Leo Reedyk  <hr/>		Sheldon Steinke  <hr/>	
 Department Director	Nov. 6. 2018 Date	 Interim CAO	2018/Nov/06 Date

RECOMMENDATION:

That Council approve the \$16,300 expenditure to de-sludge the Lundbreck wastewater lagoon from the Sewer Infrastructure Reserve (6-12-0-758-6740) in 2018. Additionally that Council consider the requirement for \$100,000 to repair the inlet pipe in the 2019 Operating Budget.

On October 23, 2018, staff were notified that a wastewater overflow was occurring adjacent to the Lundbreck wastewater lagoon system in the SW-25-7-2-W5M. The discharge pipe from the Hamlet had become plugged and the effluent was discharging out of the last manhole.

Staff took action and cleaned up the spill, unplugged the pipe and removed the mound of sludge in the first cell to allow the effluent to continue to drain into the lagoon system. The necessary reporting to Alberta Environment was completed.

Staff met with a representative of Lambourne Environmental to determine a best way to remediate the problem moving forward. Two options were provided and because of the time of year it is felt that removal of sludge from the first cell into the second cell is all that is recommended for this year. In 2019 the cell could be drained and the damaged inlet pipe repaired. It is estimated the cost of repairing the inlet pipe would be approximately \$80,000 - \$100,000.

FINANCIAL IMPLICATIONS:

Costs are estimated at \$16,300 in 2018 and \$100,000 in 2019.

Hamlet of Lundbreck water/waste water distribution

Approval # 947

Reference #345317

To whom it may concern,

On October 23, 2018 at approx. 4:30 pm I was notified that there was a over flow
Occurring in the Annerobic cell in our waste water lagoon. The discharge
Line had become plugged and was over flowing the manhole, with effluent over
Flowing into the adjacent field (sw-25-7-2-w5) about approx. 10 m3. Arranged
For a vacuum truck and clean up crew, clean up completed October 25 ,2018
No effluent entered any steam or water body.

Regards

Barry Carney

Lundbreck Water Distribution and Waste Water Operator

Leo Reedyk

From: Stu Weber
Sent: November 6, 2018 8:51 AM
To: Leo Reedyk
Cc: Randy McLeod
Subject: FW: Lundbreck Cell 1 proposal
Attachments: image001.jpg; Lundbreck Cell 1 desludging 2018.pdf

Hi Leo,

Please find the attached quote for desludging Lundbreck's lagoon cell one. I recommend we go with option one which involves pumping the sludge from cell one to cell two. Being that is operation is weather sensitive we will need to act quickly before the weather turns colder.

We will also need to dewater cell one in 2019 to fix the damaged inlet pipe. Based on this quote we will need between 80K-100K in 2019 to achieve the goal.

Have a look and let me know what you think.

Thanks,

Stu Weber, C.E.T.
Public Works Superintendent
M.D. of Pincher Creek
Box 279
Pincher Creek AB T0K 1W0
sweber@mdpincercreek.ab.ca
Phone (403)627-3130
Fax (403)627-3474

From: MD PC WaterFacility <mdpcwaterfacility@gmail.com>
Sent: November 6, 2018 8:03 AM
To: Stu Weber <PWSuperintendent@mdpincercreek.ab.ca>
Subject: Fwd: Lundbreck Cell 1 proposal

Randy McLeod
Water Treatment Operator
MD of Pincher Creek
403 627-7453

----- Forwarded message -----

From:
Date: Mon, Nov 5, 2018, 3:21 PM
Subject: Lundbreck Cell 1 proposal

To: <mdpcwaterfacility@gmail.com>

Cc: <sales@lambourne.ca>

Randy,

Please find the attached proposal for desludging cell 1 this fall. I think as the weather is getting colder that option 1 may make the most sense. Have a look and let me know how you want to proceed.

Sincerely,



Blair Benn, P.Ag.
Lambourne Environmental Ltd.

toll free 1-877-340-8298

**** Please check out our new website at lambourne.ca for information about many of the services that Lambourne Environmental provides! ****

The information contained in this e-mail is intended only for the individual or entity to whom it is addressed.
If you are not the intended recipient please notify the sender by reply e-mail and delete and destroy the message.



LAMBOURNE ENVIRONMENTAL Ltd.

October 31, 2018

MD of Pincher Creek
Attn: Randy McLeod

Re: Lundbreck Cell 1 Desludging Proposal

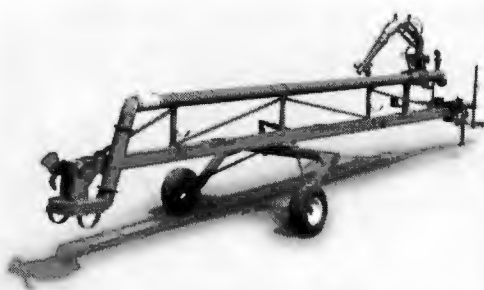
Dear Randy;

Thank you for meeting me at the Lundbreck lagoon site yesterday. As we discussed, cell 1 is in urgent need of cleaning to allow for use over the winter. Based on the dimensions provided and assuming the lagoon is essentially full of solids, I estimate there could be as much as 3,800 m³ of solids to be removed.

Because the lagoon cannot be isolated and because it is not very deep, we would propose to use one of our 52' long PTO powered lagoon pumps to slurry up the lagoon and focus the cleaning to the inlet area. There are 2 options that could work for this desludging project that are outlined below.

Option 1: Once on site, the lagoon contents are slurried up and pumped across to the adjacent cell. This would be the least cost option and could be completed quickly. With the rapidly approaching cold weather, this may make this option worth considering. The sludge being transferred would need to be addressed in cell 2 at some future time, however this option would allow for getting through the winter. A cleanout of both cell 1 and 2 should be scheduled for 2019 or 2020.

Option 2: The sludge could be pumped from cell 1 into a Geotube for dewatering. This method would remove the sludge from the system and allow it to dewater over the winter and spring and allow for cell 1 to function as designed. This process will require the construction of a laydown area for the Geotube as well as the pumping into the tube at a lower rate (approx. 2m³/min into the Geotube vs 5+ m³/min if option 1 were considered). This would require time to set up and execute, which may be difficult at this time of year. We would need either the MD of Pincher Creek or a sub-contractor to build the laydown area. If possible, siting the laydown area on the berm would allow the filtrate water to flow back into the lagoon by gravity.



Images of Lagoon Pumps. Suction is on the bottom of the pump at the back of the pump. Hydraulic lift wheel stands allow the pump to be raised or lowered into cell to the desired depth.



Geotube dewatering tubes. Tubes shown are 60' circumference x 100' long.

Price

With the cold night time temperatures, it may be necessary to operate the project 24 hrs./day to prevent lines from freezing. Running the 24 hours will also reduce the time on site for either option.

Day rate for equipment and operators is based on 12 hours onsite/day. Day rate includes:

- 200 HP tractor including fuel
- 52' PTO lagoon pump with all hoses and fittings
- 1 – Project Manager
- 3 – equipment operators/laborers
- 1 - 1-ton service truck
- Rescue boat
- Lifejackets, waders, netting and rope
- Accommodations and subsistence

Option 1:

Pump sludge from cell 1 to cell 2. Anticipate that transfer of sludge to cell 2 will take 3 – 12 hr. shifts.

Rate for 12 hr. shift (10 hours pumping)	\$ 4,000.00
Cost if 3 – 12-hour shifts required	\$12,000.00
Mob/Demob	<u>\$ 4,300.00</u>
	\$16,300.00

Option 2:

Desludge Cell 1 and dewater onsite using Geotube technology. Anticipate that the desludging and filling of 1 – 120' circumference x 100' Geotube will take 3 days running 24 hour shifts to complete. Because of the sensitivity of the polymer system to cold weather, running 24 hours/day is required to prevent freezing and damage. If nighttime temperatures are below -10 C, this option may not be feasible. It is also important to note that there is likely more sludge present than will fit into a single Geotube. We would focus our cleaning efforts to the area around the inlet pipe to ensure that the pipe would be free over the winter.

Cost: Desludge and Dewater using 1 – 120' x 100' Geotube	\$50,000.00
Mob/Demob	<u>\$10,000.00</u>
	\$60,000.00

Items **included** in price:

- Mobilization of equipment and crews to site.
- Setup of equipment, except where specifically excluded.
- All equipment, manpower, materials and accommodations to perform the specified scope of work, except where specifically excluded.
- Tear down of equipment.
- Demobilization of equipment and crews.

Items **excluded** from price:

- Construction of the laydown area.
- Temporary fencing around the Geotube laydown area if required.
- There is no allowance for pumping equipment to be left on site.
- Removal of dewatered biosolids from Geotube

If you have any questions, please do not hesitate to contact me anytime at (403) 348-8298 or by email.

Yours truly,
Lambourne Environmental Ltd.

A handwritten signature in black ink, appearing to read 'Blair Benn', written in a cursive style.

Blair Benn, P.Ag.
President

Reserve Status Sheet

6-12-0-758-6740

Allocated Reserve - Water Infrastructure

06-Nov-18

Balance Start of Year

Opening Balance

815,297.44

Requested Amount

Lundbreck Lagoon Repairs

(16,300.00)

Proposed Balance as of 2018/11/13

798,997.44

2018 Budgeted Projects and Contributions

Additions to Reserve


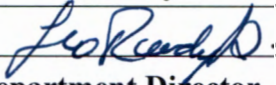
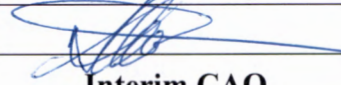
2018 Budgeted Contribution (RES 18/430)

25,000.00

Projected Balance

823,997.44

Administration Guidance Request

TITLE: BEAVER MINES WATER DISTRIBUTION, WASTEWATER COLLECTION AND WASTEWATER TREATMENT FUNDING		
PREPARED BY: Leo Reedyk		DATE: November 6, 2018
DEPARTMENT: Operations		
		ATTACHMENTS:
Department Supervisor	Date	<ol style="list-style-type: none"> 1. MPE Briefing 2. ACFA Debenture Options
APPROVALS:		
Leo Reedyk		Sheldon Steinke
	<i>Nov 7, 2018</i>	
Department Director	Date	Interim CAO
		<i>07 NOV 18</i>
		Date

REQUEST: That Council provide direction to Administration on the preferred debenture options for Funding the municipality's portion of the Beaver Mines water distribution, wastewater collection and wastewater treatment systems.

BACKGROUND:

At their September 26, 2017 meeting Council by Resolution 17/398 that reads "Moved that the report from the Director of Operations, Dated September 6, 2017, regarding the Beaver Mines Regional Water and Sanitary Service Funding Report, be received; And that Council debenture, up to \$4,000,000 (four million dollars) for a twenty year period, for the wastewater treatment portion of the Beaver Mines Water and Wastewater portion of the project."

At the time of the resolution, the Mill Creek site was being pursued as the wastewater treatment site. As we are now looking at alternative sites and how grant funding can cover significant portions of the project, the project scope of the debenture request can be further defined.

Administration recommends that the debenture project scope be changed to Beaver Mines Water Distribution, Wastewater Collection and Wastewater Treatment. This way any component of the project requiring financing by the municipality can be funded through the debenture.

Once direction is provided, a borrowing bylaw will be presented to Council for consideration.

FINANCIAL IMPLICATIONS:

Costs for interest and principal associated with the debenture.



**Beaver Mines WWT Alternatives
Mechanical Treatment Plant**

OPINION OF PROBABLE COST

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Mechanical Wastewater Treatment Plant					
1	Mob/Demob/Bonding/Insurance/Profit	1	LS	\$ 290,000.00	\$ 290,000.00
4	Low Lift Submersible Pump	2	ea	\$ 10,000.00	\$ 20,000.00
5	VFDs	2	ea	\$ 4,000.00	\$ 8,000.00
6	Sequencing Batch Reactor Package WWTP	1	LS	\$ 750,000.00	\$ 750,000.00
7	Mechanical Piping, Fittings, and Valves	1	LS	\$ 50,000.00	\$ 50,000.00
8	Building	225	m2	\$ 1,600.00	\$ 360,000.00
9	Electrical	1	LS	\$ 150,000.00	\$ 150,000.00
10	HVAC	1	LS	\$ 50,000.00	\$ 50,000.00
11	Laboratory Equipment	1	LS	\$ 25,000.00	\$ 25,000.00
12	Instrumentation	1	LS	\$ 30,000.00	\$ 30,000.00
13	Programming	1	LS	\$ 40,000.00	\$ 40,000.00
14	Commissioning	1	LS	\$ 15,000.00	\$ 15,000.00
15	Castle River Outfall	1	LS	\$ 250,000.00	\$ 250,000.00
16	Receiving Stream Analysis	1	LS	\$ 50,000.00	\$ 50,000.00
17	Access Road				
	a) Topsoil Stripping and Stockpiling	10,000	m2	\$ 5.00	\$ 50,000.00
	b) Subgrade Preparation	10,000	m2	\$ 5.00	\$ 50,000.00
	c) 100mm Base Granlur Material	200	m3	\$ 65.00	\$ 13,000.00
	d) Site Restoration/Grass Seeding	2,500	m2	\$ 5.00	\$ 13,000.00
SUBTOTAL					\$ 2,214,000.00
Contingencies (15%)					\$ 332,000.00
New Power Service for Mechanical Treatment Plant (3 Phase Power)					\$ 850,000.00
Geotechnical					\$ 25,000.00
Engineering					\$ 306,000.00
GRAND TOTAL					\$ 3,730,000.00
Notes					
	Mechanical treatment requires discharge directly into flow of receiving stream.				
	Receiving stream analysis may trigger change in treatment requirements and subsequent addition or reduction of costs. Receiving stream analysis may impact the outfall costs in the Castle River.				
	Based on Fortis estimate for providing 3 phase power to the community of Beaver Mines.				



**Beaver Mines WWT Alternatives
Wastewater Lagoons**

OPINION OF PROBABLE COST

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Lagoon Treatment System					
1	Mob/Demob/Bonding/Insurance/Profit	1	LS	\$ 220,000.00	\$ 220,000.00
2	Stripping Excavation	3,900	m3	\$ 5.00	\$ 20,000.00
3	Common Excavation	19,500	m3	\$ 8.00	\$ 156,000.00
4	Compacted Embankment	13,700	m3	\$ 3.00	\$ 41,000.00
5	Synthetic Liner Preparation	18,900	m2	\$ 10.00	\$ 189,000.00
6	Synthetic Liner	18,900	m2	\$ 15.00	\$ 284,000.00
7	Perimeter Road Gravel (100mm compacted depth)	200	m3	\$ 65.00	\$ 13,000.00
8	Gravel Armour (200mm in Facultative Cell)	200	m3	\$ 50.00	\$ 10,000.00
9	Bedding Gravel (150mm in Storage Cell)	1,000	m3	\$ 40.00	\$ 40,000.00
10	Size 1 Rip Rap (300mm in Storage Cell)	2,000	m3	\$ 70.00	\$ 140,000.00
11	Topsoil and Seeding	3,900	m3	\$ 5.00	\$ 20,000.00
12	Level Control Weir	2	ea	\$ 50,000.00	\$ 100,000.00
13	Interconnecting Piping	1	LS	\$ 20,000.00	\$ 20,000.00
14	Misc. Piping	1	LS	\$ 20,000.00	\$ 20,000.00
15	Fencing	750	m	\$ 100.00	\$ 75,000.00
16	Precast Meter Vault	1	LS	\$ 150,000.00	\$ 150,000.00
17	Outfall Piping	1	LS	\$ 50,000.00	\$ 50,000.00
18	Access Road - Based on 2,500 m in length by 4 m wide				
	a) Topsoil Stripping and Stockpiling	10,000	m2	\$ 5.00	\$ 50,000.00
	b) Subgrade Preparation	10,000	m2	\$ 5.00	\$ 50,000.00
	c) 100mm Base Granular Material	200	m3	\$ 65.00	\$ 13,000.00
	d) Site Restoration/Grass Seeding	2,500	m2	\$ 5.00	\$ 13,000.00
SUBTOTAL					\$ 1,674,000.00
Contingencies (15%)					\$ 260,000.00
Geotechnical					\$ 75,000.00
Engineering					\$ 194,000.00
GRAND TOTAL					\$ 2,200,000.00
Notes					
Assumes ability to drain overland to suitable drainage course with a once annual discharge from the lagoons.					



**Beaver Mines WWT Alternatives
Lift Station and Forcemain**

OPINION OF PROBABLE COST

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Beaver Mines Lift Station					
1	Mob/Demob/Bonding/Insurance/Profit	1	LS	\$ 90,000.00	\$ 90,000.00
2	Supply & Install Pumps	2	ea	\$ 65,000.00	\$ 130,000.00
3	VFDs	2	ea	\$ 5,000.00	\$ 10,000.00
4	Process Mechanical	1	LS	\$ 50,000.00	\$ 50,000.00
5	HVAC	1	LS	\$ 30,000.00	\$ 30,000.00
6	Electrical	1	LS	\$ 100,000.00	\$ 100,000.00
7	Back-Up Power Generator	1	LS	\$ 50,000.00	\$ 50,000.00
8	Precast Concrete Building	1	LS	\$ 50,000.00	\$ 50,000.00
9	Precast Concrete Vault	1	LS	\$ 100,000.00	\$ 100,000.00
10	Civil Work	1	LS	\$ 30,000.00	\$ 30,000.00
11	Instrumentation	1	LS	\$ 20,000.00	\$ 20,000.00
12	Programming	1	LS	\$ 30,000.00	\$ 30,000.00
13	Commissioning	1	LS	\$ 10,000.00	\$ 10,000.00
SUBTOTAL					\$ 700,000.00
Forcemain - Based on an assumed length of 7 km					
1	Mobilization / Demobilization / Bonding & Insurance / Profit	1	LS	\$ 210,000.00	\$ 210,000.00
5	150 mm HDPE DR11	7,000	m	\$ 100.00	\$ 700,000.00
6	Rock Excavation	1,250	m	\$ 100.00	\$ 125,000.00
7	Crossings				
	a) Road Crossings (Bored)	3	ea	\$ 10,000.00	\$ 30,000.00
	b) Highway Crossings (Bored)	1	ea	\$ 50,000.00	\$ 50,000.00
	c) Utility Crossings	10	ea	\$ 2,000.00	\$ 20,000.00
	d) Creek Crossing	1	ea	\$ 50,000.00	\$ 50,000.00
8	Isolation Valves	7	ea	\$ 4,000.00	\$ 28,000.00
9	Automatic Air Relief Valves	5	ea	\$ 8,000.00	\$ 40,000.00
10	Manholes	2	ea	\$ 20,000.00	\$ 40,000.00
11	Grass Seeding	15	ac	\$ 2,000.00	\$ 30,000.00
12	Odour Control System	1	LS	\$ 210,000.00	\$ 210,000.00
13	Site Restoration Allowance	1	LS	\$ 50,000.00	\$ 50,000.00
SUBTOTAL					\$ 1,583,000.00
GRAND SUBTOTAL					\$ 2,283,000.00
Contingencies (15%)					\$ 342,000.00
Geotechnical					\$ 25,000.00
Engineering					\$ 300,000.00
GRAND TOTAL					\$ 2,950,000.00

Municipal District of Pincher Creek No. 9
ACFA Debenture Option #1
3 Million Dollars Over 15 Year Period (3.359% Interest Rate)

Payment Number	Date	Beginning Principal	Payment	Principal	Interest	Closing Balance
1	15-Jun-19	3,000,000.00	128,119.21	77,734.21	50,385.00	2,922,265.79
2	15-Dec-19	2,922,265.79	128,119.21	79,039.76	49,079.45	2,843,226.03
3	15-Jun-20	2,843,226.03	128,119.21	80,367.23	47,751.98	2,762,858.80
4	15-Dec-20	2,762,858.80	128,119.21	81,717.00	46,402.21	2,681,141.80
5	15-Jun-21	2,681,141.80	128,119.21	83,089.43	45,029.78	2,598,052.37
6	15-Dec-21	2,598,052.37	128,119.21	84,484.92	43,634.29	2,513,567.45
7	15-Jun-22	2,513,567.45	128,119.21	85,903.84	42,215.37	2,427,663.61
8	15-Dec-22	2,427,663.61	128,119.21	87,346.60	40,772.61	2,340,317.01
9	15-Jun-23	2,340,317.01	128,119.21	88,813.59	39,305.62	2,251,503.42
10	15-Dec-23	2,251,503.42	128,119.21	90,305.21	37,814.00	2,161,198.21
11	15-Jun-24	2,161,198.21	128,119.21	91,821.89	36,297.32	2,069,376.32
12	15-Dec-24	2,069,376.32	128,119.21	93,364.03	34,755.18	1,976,012.29
13	15-Jun-25	1,976,012.29	128,119.21	94,932.08	33,187.13	1,881,080.21
14	15-Dec-25	1,881,080.21	128,119.21	96,526.47	31,592.74	1,784,553.74
15	15-Jun-26	1,784,553.74	128,119.21	98,147.63	29,971.58	1,686,406.11
16	15-Dec-26	1,686,406.11	128,119.21	99,796.02	28,323.19	1,586,610.09
17	15-Jun-27	1,586,610.09	128,119.21	101,472.09	26,647.12	1,485,138.00
18	15-Dec-27	1,485,138.00	128,119.21	103,176.32	24,942.89	1,381,961.68
19	15-Jun-28	1,381,961.68	128,119.21	104,909.16	23,210.05	1,277,052.52
20	15-Dec-28	1,277,052.52	128,119.21	106,671.11	21,448.10	1,170,381.41
21	15-Jun-29	1,170,381.41	128,119.21	108,462.65	19,656.56	1,061,918.76
22	15-Dec-29	1,061,918.76	128,119.21	110,284.28	17,834.93	951,634.48
23	15-Jun-30	951,634.48	128,119.21	112,136.51	15,982.70	839,497.97
24	15-Dec-30	839,497.97	128,119.21	114,019.84	14,099.37	725,478.13
25	15-Jun-31	725,478.13	128,119.21	115,934.80	12,184.41	609,543.33
26	15-Dec-31	609,543.33	128,119.21	117,881.93	10,237.28	491,661.40
27	15-Jun-32	491,661.40	128,119.21	119,861.76	8,257.45	371,799.64
28	15-Dec-32	371,799.64	128,119.21	121,874.84	6,244.37	249,924.80
29	15-Jun-33	249,924.80	128,119.21	123,921.72	4,197.49	126,003.08
30	15-Dec-33	126,003.08	128,119.21	126,003.08	2,116.13	0
		3,843,576.30	3,000,000.00	843,576.30		

Municipal District of Pincher Creek No. 9
ACFA Debenture Option #2
4 Million Dollars Over 15 Year Period (3.359% Interest Rate)

Payment Number	Date	Beginning Principal	Payment	Principal	Interest	Closing Balance
1	15-Jun-19	4,000,000.00	170,825.62	103,645.62	67,180.00	3,896,354.38
2	15-Dec-19	3,896,354.38	170,825.62	105,386.35	65,439.27	3,790,968.03
3	15-Jun-20	3,790,968.03	170,825.62	107,156.31	63,669.31	3,683,811.72
4	15-Dec-20	3,683,811.72	170,825.62	108,956.00	61,869.62	3,574,855.72
5	15-Jun-21	3,574,855.72	170,825.62	110,785.92	60,039.70	3,464,069.80
6	15-Dec-21	3,464,069.80	170,825.62	112,646.57	58,179.05	3,351,423.23
7	15-Jun-22	3,351,423.23	170,825.62	114,538.47	56,287.15	3,236,884.76
8	15-Dec-22	3,236,884.76	170,825.62	116,462.14	54,363.48	3,120,422.62
9	15-Jun-23	3,120,422.62	170,825.62	118,418.12	52,407.50	3,002,004.50
10	15-Dec-23	3,002,004.50	170,825.62	120,406.95	50,418.67	2,881,597.55
11	15-Jun-24	2,881,597.55	170,825.62	122,429.19	48,396.43	2,759,168.36
12	15-Dec-24	2,759,168.36	170,825.62	124,485.39	46,340.23	2,634,682.97
13	15-Jun-25	2,634,682.97	170,825.62	126,576.12	44,249.50	2,508,106.85
14	15-Dec-25	2,508,106.85	170,825.62	128,701.97	42,123.65	2,379,404.88
15	15-Jun-26	2,379,404.88	170,825.62	130,863.52	39,962.10	2,248,541.36
16	15-Dec-26	2,248,541.36	170,825.62	133,061.37	37,764.25	2,115,479.99
17	15-Jun-27	2,115,479.99	170,825.62	135,296.13	35,529.49	1,980,183.86
18	15-Dec-27	1,980,183.86	170,825.62	137,568.43	33,257.19	1,842,615.43
19	15-Jun-28	1,842,615.43	170,825.62	139,878.89	30,946.73	1,702,736.54
20	15-Dec-28	1,702,736.54	170,825.62	142,228.16	28,597.46	1,560,508.38
21	15-Jun-29	1,560,508.38	170,825.62	144,616.88	26,208.74	1,415,891.50
22	15-Dec-29	1,415,891.50	170,825.62	147,045.72	23,779.90	1,268,845.78
23	15-Jun-30	1,268,845.78	170,825.62	149,515.36	21,310.26	1,119,330.42
24	15-Dec-30	1,119,330.42	170,825.62	152,026.47	18,799.15	967,303.95
25	15-Jun-31	967,303.95	170,825.62	154,579.75	16,245.87	812,724.20
26	15-Dec-31	812,724.20	170,825.62	157,175.92	13,649.70	655,548.28
27	15-Jun-32	655,548.28	170,825.62	159,815.69	11,009.93	495,732.59
28	15-Dec-32	495,732.59	170,825.62	162,499.79	8,325.83	333,232.80
29	15-Jun-33	333,232.80	170,825.62	165,228.98	5,596.64	168,003.82
30	15-Dec-33	168,003.82	170,825.62	168,003.82	2,821.80	0
		5,124,768.60	4,000,000.00	1,124,768.60		

Municipal District of Pincher Creek No. 9
ACFA Debenture Option #3
5 Million Dollars Over 15 Year Period (3.359% Interest Rate)

Payment Number	Date	Beginning Principal	Payment	Principal	Interest	Closing Balance
1	15-Jun-19	5,000,000.00	213,532.02	129,557.02	83,975.00	4,870,442.98
2	15-Dec-19	4,870,442.98	213,532.02	131,732.93	81,799.09	4,738,710.05
3	15-Jun-20	4,738,710.05	213,532.02	133,945.38	79,586.64	4,604,764.67
4	15-Dec-20	4,604,764.67	213,532.02	136,195.00	77,337.02	4,468,569.67
5	15-Jun-21	4,468,569.67	213,532.02	138,482.39	75,049.63	4,330,087.28
6	15-Dec-21	4,330,087.28	213,532.02	140,808.20	72,723.82	4,189,279.08
7	15-Jun-22	4,189,279.08	213,532.02	143,173.08	70,358.94	4,046,106.00
8	15-Dec-22	4,046,106.00	213,532.02	145,577.67	67,954.35	3,900,528.33
9	15-Jun-23	3,900,528.33	213,532.02	148,022.65	65,509.37	3,752,505.68
10	15-Dec-23	3,752,505.68	213,532.02	150,508.69	63,023.33	3,601,996.99
11	15-Jun-24	3,601,996.99	213,532.02	153,036.48	60,495.54	3,448,960.51
12	15-Dec-24	3,448,960.51	213,532.02	155,606.73	57,925.29	3,293,353.78
13	15-Jun-25	3,293,353.78	213,532.02	158,220.14	55,311.88	3,135,133.64
14	15-Dec-25	3,135,133.64	213,532.02	160,877.45	52,654.57	2,974,256.19
15	15-Jun-26	2,974,256.19	213,532.02	163,579.39	49,952.63	2,810,676.80
16	15-Dec-26	2,810,676.80	213,532.02	166,326.70	47,205.32	2,644,350.10
17	15-Jun-27	2,644,350.10	213,532.02	169,120.16	44,411.86	2,475,229.94
18	15-Dec-27	2,475,229.94	213,532.02	171,960.53	41,571.49	2,303,269.41
19	15-Jun-28	2,303,269.41	213,532.02	174,848.61	38,683.41	2,128,420.80
20	15-Dec-28	2,128,420.80	213,532.02	177,785.19	35,746.83	1,950,635.61
21	15-Jun-29	1,950,635.61	213,532.02	180,771.09	32,760.93	1,769,864.52
22	15-Dec-29	1,769,864.52	213,532.02	183,807.15	29,724.87	1,586,057.37
23	15-Jun-30	1,586,057.37	213,532.02	186,894.19	26,637.83	1,399,163.18
24	15-Dec-30	1,399,163.18	213,532.02	190,033.07	23,498.95	1,209,130.11
25	15-Jun-31	1,209,130.11	213,532.02	193,224.68	20,307.34	1,015,905.43
26	15-Dec-31	1,015,905.43	213,532.02	196,469.89	17,062.13	819,435.54
27	15-Jun-32	819,435.54	213,532.02	199,769.60	13,762.42	619,665.94
28	15-Dec-32	619,665.94	213,532.02	203,124.73	10,407.29	416,541.21
29	15-Jun-33	416,541.21	213,532.02	206,536.21	6,995.81	210,005.00
30	15-Dec-33	210,005.00	213,532.02	210,005.00	3,527.02	0
			6,405,960.60	5,000,000.00	1,405,960.60	

Municipal District of Pincher Creek No. 9
ACFA Debenture Option #4
3 Million Dollars Over 20 Year Period (3.454% Interest Rate)

Payment Number	Date	Beginning Principal	Payment	Principal	Interest	Closing Balance
1	15-Jun-19	3,000,000.00	104,484.98	52,674.98	51,810.00	2,947,325.02
2	15-Dec-19	2,947,325.02	104,484.98	53,584.68	50,900.30	2,893,740.34
3	15-Jun-20	2,893,740.34	104,484.98	54,510.08	49,974.90	2,839,230.26
4	15-Dec-20	2,839,230.26	104,484.98	55,451.47	49,033.51	2,783,778.79
5	15-Jun-21	2,783,778.79	104,484.98	56,409.12	48,075.86	2,727,369.67
6	15-Dec-21	2,727,369.67	104,484.98	57,383.31	47,101.67	2,669,986.36
7	15-Jun-22	2,669,986.36	104,484.98	58,374.32	46,110.66	2,611,612.04
8	15-Dec-22	2,611,612.04	104,484.98	59,382.44	45,102.54	2,552,229.60
9	15-Jun-23	2,552,229.60	104,484.98	60,407.97	44,077.01	2,491,821.63
10	15-Dec-23	2,491,821.63	104,484.98	61,451.22	43,033.76	2,430,370.41
11	15-Jun-24	2,430,370.41	104,484.98	62,512.48	41,972.50	2,367,857.93
12	15-Dec-24	2,367,857.93	104,484.98	63,592.07	40,892.91	2,304,265.86
13	15-Jun-25	2,304,265.86	104,484.98	64,690.31	39,794.67	2,239,575.55
14	15-Dec-25	2,239,575.55	104,484.98	65,807.51	38,677.47	2,173,768.04
15	15-Jun-26	2,173,768.04	104,484.98	66,944.01	37,540.97	2,106,824.03
16	15-Dec-26	2,106,824.03	104,484.98	68,100.13	36,384.85	2,038,723.90
17	15-Jun-27	2,038,723.90	104,484.98	69,276.22	35,208.76	1,969,447.68
18	15-Dec-27	1,969,447.68	104,484.98	70,472.62	34,012.36	1,898,975.06
19	15-Jun-28	1,898,975.06	104,484.98	71,689.68	32,795.30	1,827,285.38
20	15-Dec-28	1,827,285.38	104,484.98	72,927.76	31,557.22	1,754,357.62
21	15-Jun-29	1,754,357.62	104,484.98	74,187.22	30,297.76	1,680,170.40
22	15-Dec-29	1,680,170.40	104,484.98	75,468.44	29,016.54	1,604,701.96
23	15-Jun-30	1,604,701.96	104,484.98	76,771.78	27,713.20	1,527,930.18
24	15-Dec-30	1,527,930.18	104,484.98	78,097.63	26,387.35	1,449,832.55
25	15-Jun-31	1,449,832.55	104,484.98	79,446.37	25,038.61	1,370,386.18
26	15-Dec-31	1,370,386.18	104,484.98	80,818.41	23,666.57	1,289,567.77
27	15-Jun-32	1,289,567.77	104,484.98	82,214.14	22,270.84	1,207,353.63
28	15-Dec-32	1,207,353.63	104,484.98	83,633.98	20,851.00	1,123,719.65
29	15-Jun-33	1,123,719.65	104,484.98	85,078.34	19,406.64	1,038,641.31
30	15-Dec-33	1,038,641.31	104,484.98	86,547.64	17,937.34	952,093.67
31	15-Jun-34	952,093.67	104,484.98	88,042.32	16,442.66	864,051.35
32	15-Dec-34	864,051.35	104,484.98	89,562.81	14,922.17	774,488.54
33	15-Jun-35	774,488.54	104,484.98	91,109.56	13,375.42	683,378.98
34	15-Dec-35	683,378.98	104,484.98	92,683.03	11,801.95	590,695.95
35	15-Jun-36	590,695.95	104,484.98	94,283.66	10,201.32	496,412.29
36	15-Dec-36	496,412.29	104,484.98	95,911.94	8,573.04	400,500.35
37	15-Jun-37	400,500.35	104,484.98	97,568.34	6,916.64	302,932.01
38	15-Dec-37	302,932.01	104,484.98	99,253.34	5,231.64	203,678.67
39	15-Jun-38	203,678.67	104,484.98	100,967.45	3,517.53	102,711.22
40	15-Dec-38	102,711.22	104,484.98	102,711.22	1,773.76	0
		4,179,399.20	3,000,000.00	1,179,399.20		

Municipal District of Pincher Creek No. 9
ACFA Debenture Option #5
4 Million Dollars Over 20 Year Period (3.454% Interest Rate)

Payment Number	Date	Beginning Principal	Payment	Principal	Interest	Closing Balance
1	15-Jun-19	4,000,000.00	139,313.31	70,233.31	69,080.00	3,929,766.69
2	15-Dec-19	3,929,766.69	139,313.31	71,446.24	67,867.07	3,858,320.45
3	15-Jun-20	3,858,320.45	139,313.31	72,680.12	66,633.19	3,785,640.33
4	15-Dec-20	3,785,640.33	139,313.31	73,935.30	65,378.01	3,711,705.03
5	15-Jun-21	3,711,705.03	139,313.31	75,212.16	64,101.15	3,636,492.87
6	15-Dec-21	3,636,492.87	139,313.31	76,511.08	62,802.23	3,559,981.79
7	15-Jun-22	3,559,981.79	139,313.31	77,832.42	61,480.89	3,482,149.37
8	15-Dec-22	3,482,149.37	139,313.31	79,176.59	60,136.72	3,402,972.78
9	15-Jun-23	3,402,972.78	139,313.31	80,543.97	58,769.34	3,322,428.81
10	15-Dec-23	3,322,428.81	139,313.31	81,934.96	57,378.35	3,240,493.85
11	15-Jun-24	3,240,493.85	139,313.31	83,349.98	55,963.33	3,157,143.87
12	15-Dec-24	3,157,143.87	139,313.31	84,789.44	54,523.87	3,072,354.43
13	15-Jun-25	3,072,354.43	139,313.31	86,253.75	53,059.56	2,986,100.68
14	15-Dec-25	2,986,100.68	139,313.31	87,743.35	51,569.96	2,898,357.33
15	15-Jun-26	2,898,357.33	139,313.31	89,258.68	50,054.63	2,809,098.65
16	15-Dec-26	2,809,098.65	139,313.31	90,800.18	48,513.13	2,718,298.47
17	15-Jun-27	2,718,298.47	139,313.31	92,368.30	46,945.01	2,625,930.17
18	15-Dec-27	2,625,930.17	139,313.31	93,963.50	45,349.81	2,531,966.67
19	15-Jun-28	2,531,966.67	139,313.31	95,586.25	43,727.06	2,436,380.42
20	15-Dec-28	2,436,380.42	139,313.31	97,237.02	42,076.29	2,339,143.40
21	15-Jun-29	2,339,143.40	139,313.31	98,916.30	40,397.01	2,240,227.10
22	15-Dec-29	2,240,227.10	139,313.31	100,624.59	38,688.72	2,139,602.51
23	15-Jun-30	2,139,602.51	139,313.31	102,362.37	36,950.94	2,037,240.14
24	15-Dec-30	2,037,240.14	139,313.31	104,130.17	35,183.14	1,933,109.97
25	15-Jun-31	1,933,109.97	139,313.31	105,928.50	33,384.81	1,827,181.47
26	15-Dec-31	1,827,181.47	139,313.31	107,757.89	31,555.42	1,719,423.58
27	15-Jun-32	1,719,423.58	139,313.31	109,618.86	29,694.45	1,609,804.72
28	15-Dec-32	1,609,804.72	139,313.31	111,511.98	27,801.33	1,498,292.74
29	15-Jun-33	1,498,292.74	139,313.31	113,437.79	25,875.52	1,384,854.95
30	15-Dec-33	1,384,854.95	139,313.31	115,396.87	23,916.44	1,269,458.08
31	15-Jun-34	1,269,458.08	139,313.31	117,389.77	21,923.54	1,152,068.31
32	15-Dec-34	1,152,068.31	139,313.31	119,417.09	19,896.22	1,032,651.22
33	15-Jun-35	1,032,651.22	139,313.31	121,479.42	17,833.89	911,171.80
34	15-Dec-35	911,171.80	139,313.31	123,577.37	15,735.94	787,594.43
35	15-Jun-36	787,594.43	139,313.31	125,711.55	13,601.76	661,882.88
36	15-Dec-36	661,882.88	139,313.31	127,882.59	11,430.72	534,000.29
37	15-Jun-37	534,000.29	139,313.31	130,091.12	9,222.19	403,909.17
38	15-Dec-37	403,909.17	139,313.31	132,337.80	6,975.51	271,571.37
39	15-Jun-38	271,571.37	139,313.31	134,623.27	4,690.04	136,948.10
40	15-Dec-38	136,948.10	139,313.31	136,948.10	2,365.21	0.00
		5,572,532.40	4,000,000.00	1,572,532.40		

Municipal District of Pincher Creek No. 9
ACFA Debenture Option #6
5 Million Dollars Over 20 Year Period (3.454% Interest Rate)

Payment Number	Date	Beginning Principal	Payment	Principal	Interest	Closing Balance
1	15-Jun-19	5,000,000.00	174,141.63	87,791.63	86,350.00	4,912,208.37
2	15-Dec-19	4,912,208.37	174,141.63	89,307.79	84,833.84	4,822,900.58
3	15-Jun-20	4,822,900.58	174,141.63	90,850.14	83,291.49	4,732,050.44
4	15-Dec-20	4,732,050.44	174,141.63	92,419.12	81,722.51	4,639,631.32
5	15-Jun-21	4,639,631.32	174,141.63	94,015.20	80,126.43	4,545,616.12
6	15-Dec-21	4,545,616.12	174,141.63	95,638.84	78,502.79	4,449,977.28
7	15-Jun-22	4,449,977.28	174,141.63	97,290.52	76,851.11	4,352,686.76
8	15-Dec-22	4,352,686.76	174,141.63	98,970.73	75,170.90	4,253,716.03
9	15-Jun-23	4,253,716.03	174,141.63	100,679.95	73,461.68	4,153,036.08
10	15-Dec-23	4,153,036.08	174,141.63	102,418.70	71,722.93	4,050,617.38
11	15-Jun-24	4,050,617.38	174,141.63	104,187.47	69,954.16	3,946,429.91
12	15-Dec-24	3,946,429.91	174,141.63	105,986.79	68,154.84	3,840,443.12
13	15-Jun-25	3,840,443.12	174,141.63	107,817.18	66,324.45	3,732,625.94
14	15-Dec-25	3,732,625.94	174,141.63	109,679.18	64,462.45	3,622,946.76
15	15-Jun-26	3,622,946.76	174,141.63	111,573.34	62,568.29	3,511,373.42
16	15-Dec-26	3,511,373.42	174,141.63	113,500.21	60,641.42	3,397,873.21
17	15-Jun-27	3,397,873.21	174,141.63	115,460.36	58,681.27	3,282,412.85
18	15-Dec-27	3,282,412.85	174,141.63	117,454.36	56,687.27	3,164,958.49
19	15-Jun-28	3,164,958.49	174,141.63	119,482.80	54,658.83	3,045,475.69
20	15-Dec-28	3,045,475.69	174,141.63	121,546.26	52,595.37	2,923,929.43
21	15-Jun-29	2,923,929.43	174,141.63	123,645.37	50,496.26	2,800,284.06
22	15-Dec-29	2,800,284.06	174,141.63	125,780.72	48,360.91	2,674,503.34
23	15-Jun-30	2,674,503.34	174,141.63	127,952.96	46,188.67	2,546,550.38
24	15-Dec-30	2,546,550.38	174,141.63	130,162.70	43,978.93	2,416,387.68
25	15-Jun-31	2,416,387.68	174,141.63	132,410.61	41,731.02	2,283,977.07
26	15-Dec-31	2,283,977.07	174,141.63	134,697.35	39,444.28	2,149,279.72
27	15-Jun-32	2,149,279.72	174,141.63	137,023.57	37,118.06	2,012,256.15
28	15-Dec-32	2,012,256.15	174,141.63	139,389.97	34,751.66	1,872,866.18
29	15-Jun-33	1,872,866.18	174,141.63	141,797.23	32,344.40	1,731,068.95
30	15-Dec-33	1,731,068.95	174,141.63	144,246.07	29,895.56	1,586,822.88
31	15-Jun-34	1,586,822.88	174,141.63	146,737.20	27,404.43	1,440,085.68
32	15-Dec-34	1,440,085.68	174,141.63	149,271.35	24,870.28	1,290,814.33
33	15-Jun-35	1,290,814.33	174,141.63	151,849.27	22,292.36	1,138,965.06
34	15-Dec-35	1,138,965.06	174,141.63	154,471.70	19,669.93	984,493.36
35	15-Jun-36	984,493.36	174,141.63	157,139.43	17,002.20	827,353.93
36	15-Dec-36	827,353.93	174,141.63	159,853.23	14,288.40	667,500.70
37	15-Jun-37	667,500.70	174,141.63	162,613.89	11,527.74	504,886.81
38	15-Dec-37	504,886.81	174,141.63	165,422.23	8,719.40	339,464.58
39	15-Jun-38	339,464.58	174,141.63	168,279.08	5,862.55	171,185.50
40	15-Dec-38	171,185.50	174,141.63	171,185.50	2,956.13	0
		6,965,665.20	5,000,000.00	1,965,665.20		

Municipal District of Pincher Creek No. 9
ACFA Debenture Option #7
3 Million Dollars Over 25 Year Period (3.509% Interest Rate)

Payment Number	Date	Beginning Principal	Payment	Principal	Interest	Closing Balance
1	15-Jun-19	3,000,000.00	90,609.57	37,974.57	52,635.00	2,962,025.43
2	15-Dec-19	2,962,025.43	90,609.57	38,640.83	51,968.74	2,923,384.60
3	15-Jun-20	2,923,384.60	90,609.57	39,318.79	51,290.78	2,884,065.81
4	15-Dec-20	2,884,065.81	90,609.57	40,008.64	50,600.93	2,844,057.17
5	15-Jun-21	2,844,057.17	90,609.57	40,710.59	49,898.98	2,803,346.58
6	15-Dec-21	2,803,346.58	90,609.57	41,424.85	49,184.72	2,761,921.73
7	15-Jun-22	2,761,921.73	90,609.57	42,151.65	48,457.92	2,719,770.08
8	15-Dec-22	2,719,770.08	90,609.57	42,891.20	47,718.37	2,676,878.88
9	15-Jun-23	2,676,878.88	90,609.57	43,643.73	46,965.84	2,633,235.15
10	15-Dec-23	2,633,235.15	90,609.57	44,409.46	46,200.11	2,588,825.69
11	15-Jun-24	2,588,825.69	90,609.57	45,188.62	45,420.95	2,543,637.07
12	15-Dec-24	2,543,637.07	90,609.57	45,981.46	44,628.11	2,497,655.61
13	15-Jun-25	2,497,655.61	90,609.57	46,788.20	43,821.37	2,450,867.41
14	15-Dec-25	2,450,867.41	90,609.57	47,609.10	43,000.47	2,403,258.31
15	15-Jun-26	2,403,258.31	90,609.57	48,444.40	42,165.17	2,354,813.91
16	15-Dec-26	2,354,813.91	90,609.57	49,294.36	41,315.21	2,305,519.55
17	15-Jun-27	2,305,519.55	90,609.57	50,159.23	40,450.34	2,255,360.32
18	15-Dec-27	2,255,360.32	90,609.57	51,039.27	39,570.30	2,204,321.05
19	15-Jun-28	2,204,321.05	90,609.57	51,934.76	38,674.81	2,152,386.29
20	15-Dec-28	2,152,386.29	90,609.57	52,845.95	37,763.62	2,099,540.34
21	15-Jun-29	2,099,540.34	90,609.57	53,773.13	36,836.44	2,045,767.21
22	15-Dec-29	2,045,767.21	90,609.57	54,716.58	35,892.99	1,991,050.63
23	15-Jun-30	1,991,050.63	90,609.57	55,676.59	34,932.98	1,935,374.04
24	15-Dec-30	1,935,374.04	90,609.57	56,653.43	33,956.14	1,878,720.61
25	15-Jun-31	1,878,720.61	90,609.57	57,647.42	32,962.15	1,821,073.19
26	15-Dec-31	1,821,073.19	90,609.57	58,658.84	31,950.73	1,762,414.35
27	15-Jun-32	1,762,414.35	90,609.57	59,688.01	30,921.56	1,702,726.34
28	15-Dec-32	1,702,726.34	90,609.57	60,735.24	29,874.33	1,641,991.10
29	15-Jun-33	1,641,991.10	90,609.57	61,800.84	28,808.73	1,580,190.26
30	15-Dec-33	1,580,190.26	90,609.57	62,885.13	27,724.44	1,517,305.13
31	15-Jun-34	1,517,305.13	90,609.57	63,988.45	26,621.12	1,453,316.68
32	15-Dec-34	1,453,316.68	90,609.57	65,111.13	25,498.44	1,388,205.55
33	15-Jun-35	1,388,205.55	90,609.57	66,253.50	24,356.07	1,321,952.05
34	15-Dec-35	1,321,952.05	90,609.57	67,415.92	23,193.65	1,254,536.13
35	15-Jun-36	1,254,536.13	90,609.57	68,598.73	22,010.84	1,185,937.40
36	15-Dec-36	1,185,937.40	90,609.57	69,802.30	20,807.27	1,116,135.10
37	15-Jun-37	1,116,135.10	90,609.57	71,026.98	19,582.59	1,045,108.12
38	15-Dec-37	1,045,108.12	90,609.57	72,273.15	18,336.42	972,834.97
39	15-Jun-38	972,834.97	90,609.57	73,541.18	17,068.39	899,293.79
40	15-Dec-38	899,293.79	90,609.57	74,831.46	15,778.11	824,462.33
41	15-Jun-39	824,462.33	90,609.57	76,144.38	14,465.19	748,317.95
42	15-Dec-39	748,317.95	90,609.57	77,480.33	13,129.24	670,837.62
43	15-Jun-40	670,837.62	90,609.57	78,839.72	11,769.85	591,997.90
44	15-Dec-40	591,997.90	90,609.57	80,222.97	10,386.60	511,774.93
45	15-Jun-41	511,774.93	90,609.57	81,630.48	8,979.09	430,144.45
46	15-Dec-41	430,144.45	90,609.57	83,062.69	7,546.88	347,081.76
47	15-Jun-42	347,081.76	90,609.57	84,520.02	6,089.55	262,561.74
48	15-Dec-42	262,561.74	90,609.57	86,002.92	4,606.65	176,558.82
49	15-Jun-43	176,558.82	90,609.57	87,511.85	3,097.72	89,046.97
50	15-Dec-43	89,046.97	90,609.57	89,046.97	1,562.60	0
		4,530,478.50	3,000,000.00	1,530,478.50		

Municipal District of Pincher Creek No. 9
ACFA Debenture Option #8
4 Million Dollars Over 25 Year Period (3.509% Interest Rate)

Payment Number	Date	Beginning Principal	Payment	Principal	Interest	Closing Balance
1	15-Jun-19	4,000,000.00	120,812.75	50,632.75	70,180.00	3,949,367.25
2	15-Dec-19	3,949,367.25	120,812.75	51,521.10	69,291.65	3,897,846.15
3	15-Jun-20	3,897,846.15	120,812.75	52,425.04	68,387.71	3,845,421.11
4	15-Dec-20	3,845,421.11	120,812.75	53,344.84	67,467.91	3,792,076.27
5	15-Jun-21	3,792,076.27	120,812.75	54,280.77	66,531.98	3,737,795.50
6	15-Dec-21	3,737,795.50	120,812.75	55,233.13	65,579.62	3,682,562.37
7	15-Jun-22	3,682,562.37	120,812.75	56,202.19	64,610.56	3,626,360.18
8	15-Dec-22	3,626,360.18	120,812.75	57,188.26	63,624.49	3,569,171.92
9	15-Jun-23	3,569,171.92	120,812.75	58,191.63	62,621.12	3,510,980.29
10	15-Dec-23	3,510,980.29	120,812.75	59,212.60	61,600.15	3,451,767.69
11	15-Jun-24	3,451,767.69	120,812.75	60,251.49	60,561.26	3,391,516.20
12	15-Dec-24	3,391,516.20	120,812.75	61,308.60	59,504.15	3,330,207.60
13	15-Jun-25	3,330,207.60	120,812.75	62,384.26	58,428.49	3,267,823.34
14	15-Dec-25	3,267,823.34	120,812.75	63,478.79	57,333.96	3,204,344.55
15	15-Jun-26	3,204,344.55	120,812.75	64,592.52	56,220.23	3,139,752.03
16	15-Dec-26	3,139,752.03	120,812.75	65,725.80	55,086.95	3,074,026.23
17	15-Jun-27	3,074,026.23	120,812.75	66,878.96	53,933.79	3,007,147.27
18	15-Dec-27	3,007,147.27	120,812.75	68,052.35	52,760.40	2,939,094.92
19	15-Jun-28	2,939,094.92	120,812.75	69,246.33	51,566.42	2,869,848.59
20	15-Dec-28	2,869,848.59	120,812.75	70,461.26	50,351.49	2,799,387.33
21	15-Jun-29	2,799,387.33	120,812.75	71,697.50	49,115.25	2,727,689.83
22	15-Dec-29	2,727,689.83	120,812.75	72,955.43	47,857.32	2,654,734.40
23	15-Jun-30	2,654,734.40	120,812.75	74,235.43	46,577.32	2,580,498.97
24	15-Dec-30	2,580,498.97	120,812.75	75,537.90	45,274.85	2,504,961.07
25	15-Jun-31	2,504,961.07	120,812.75	76,863.21	43,949.54	2,428,097.86
26	15-Dec-31	2,428,097.86	120,812.75	78,211.77	42,600.98	2,349,886.09
27	15-Jun-32	2,349,886.09	120,812.75	79,584.00	41,228.75	2,270,302.09
28	15-Dec-32	2,270,302.09	120,812.75	80,980.30	39,832.45	2,189,321.79
29	15-Jun-33	2,189,321.79	120,812.75	82,401.10	38,411.65	2,106,920.69
30	15-Dec-33	2,106,920.69	120,812.75	83,846.83	36,965.92	2,023,073.86
31	15-Jun-34	2,023,073.86	120,812.75	85,317.92	35,494.83	1,937,755.94
32	15-Dec-34	1,937,755.94	120,812.75	86,814.82	33,997.93	1,850,941.12
33	15-Jun-35	1,850,941.12	120,812.75	88,337.99	32,474.76	1,762,603.13
34	15-Dec-35	1,762,603.13	120,812.75	89,887.88	30,924.87	1,672,715.25
35	15-Jun-36	1,672,715.25	120,812.75	91,464.96	29,347.79	1,581,250.29
36	15-Dec-36	1,581,250.29	120,812.75	93,069.71	27,743.04	1,488,180.58
37	15-Jun-37	1,488,180.58	120,812.75	94,702.62	26,110.13	1,393,477.96
38	15-Dec-37	1,393,477.96	120,812.75	96,364.18	24,448.57	1,297,113.78
39	15-Jun-38	1,297,113.78	120,812.75	98,054.89	22,757.86	1,199,058.89
40	15-Dec-38	1,199,058.89	120,812.75	99,775.26	21,037.49	1,099,283.63
41	15-Jun-39	1,099,283.63	120,812.75	101,525.82	19,286.93	997,757.81
42	15-Dec-39	997,757.81	120,812.75	103,307.09	17,505.66	894,450.72
43	15-Jun-40	894,450.72	120,812.75	105,119.61	15,693.14	789,331.11
44	15-Dec-40	789,331.11	120,812.75	106,963.94	13,848.81	682,367.17
45	15-Jun-41	682,367.17	120,812.75	108,840.62	11,972.13	573,526.55
46	15-Dec-41	573,526.55	120,812.75	110,750.23	10,062.52	462,776.32
47	15-Jun-42	462,776.32	120,812.75	112,693.34	8,119.41	350,082.98
48	15-Dec-42	350,082.98	120,812.75	114,670.54	6,142.21	235,412.44
49	15-Jun-43	235,412.44	120,812.75	116,682.44	4,130.31	118,730.00
50	15-Dec-43	118,730.00	120,812.75	118,730.00	2,082.75	0
		6,040,637.50	4,000,000.00	2,040,637.50		

Municipal District of Pincher Creek No. 9
ACFA Debenture Option #9
5 Million Dollars Over 25 Year Period (3.509% Interest Rate)

Payment Number	Date	Beginning Principal	Payment	Principal	Interest	Closing Balance
1	15-Jun-19	5,000,000.00	151,015.94	63,290.94	87,725.00	4,936,709.06
2	15-Dec-19	4,936,709.06	151,015.94	64,401.38	86,614.56	4,872,307.68
3	15-Jun-20	4,872,307.68	151,015.94	65,531.30	85,484.64	4,806,776.38
4	15-Dec-20	4,806,776.38	151,015.94	66,681.05	84,334.89	4,740,095.33
5	15-Jun-21	4,740,095.33	151,015.94	67,850.97	83,164.97	4,672,244.36
6	15-Dec-21	4,672,244.36	151,015.94	69,041.41	81,974.53	4,603,202.95
7	15-Jun-22	4,603,202.95	151,015.94	70,252.74	80,763.20	4,532,950.21
8	15-Dec-22	4,532,950.21	151,015.94	71,485.33	79,530.61	4,461,464.88
9	15-Jun-23	4,461,464.88	151,015.94	72,739.54	78,276.40	4,388,725.34
10	15-Dec-23	4,388,725.34	151,015.94	74,015.75	77,000.19	4,314,709.59
11	15-Jun-24	4,314,709.59	151,015.94	75,314.36	75,701.58	4,239,395.23
12	15-Dec-24	4,239,395.23	151,015.94	76,635.75	74,380.19	4,162,759.48
13	15-Jun-25	4,162,759.48	151,015.94	77,980.32	73,035.62	4,084,779.16
14	15-Dec-25	4,084,779.16	151,015.94	79,348.49	71,667.45	4,005,430.67
15	15-Jun-26	4,005,430.67	151,015.94	80,740.66	70,275.28	3,924,690.01
16	15-Dec-26	3,924,690.01	151,015.94	82,157.25	68,858.69	3,842,532.76
17	15-Jun-27	3,842,532.76	151,015.94	83,598.70	67,417.24	3,758,934.06
18	15-Dec-27	3,758,934.06	151,015.94	85,065.44	65,950.50	3,673,868.62
19	15-Jun-28	3,673,868.62	151,015.94	86,557.92	64,458.02	3,587,310.70
20	15-Dec-28	3,587,310.70	151,015.94	88,076.57	62,939.37	3,499,234.13
21	15-Jun-29	3,499,234.13	151,015.94	89,621.88	61,394.06	3,409,612.25
22	15-Dec-29	3,409,612.25	151,015.94	91,194.29	59,821.65	3,318,417.96
23	15-Jun-30	3,318,417.96	151,015.94	92,794.30	58,221.64	3,225,623.66
24	15-Dec-30	3,225,623.66	151,015.94	94,422.37	56,593.57	3,131,201.29
25	15-Jun-31	3,131,201.29	151,015.94	96,079.01	54,936.93	3,035,122.28
26	15-Dec-31	3,035,122.28	151,015.94	97,764.72	53,251.22	2,937,357.56
27	15-Jun-32	2,937,357.56	151,015.94	99,480.00	51,535.94	2,837,877.56
28	15-Dec-32	2,837,877.56	151,015.94	101,225.38	49,790.56	2,736,652.18
29	15-Jun-33	2,736,652.18	151,015.94	103,001.38	48,014.56	2,633,650.80
30	15-Dec-33	2,633,650.80	151,015.94	104,808.54	46,207.40	2,528,842.26
31	15-Jun-34	2,528,842.26	151,015.94	106,647.40	44,368.54	2,422,194.86
32	15-Dec-34	2,422,194.86	151,015.94	108,518.53	42,497.41	2,313,676.33
33	15-Jun-35	2,313,676.33	151,015.94	110,422.49	40,593.45	2,203,253.84
34	15-Dec-35	2,203,253.84	151,015.94	112,359.85	38,656.09	2,090,893.99
35	15-Jun-36	2,090,893.99	151,015.94	114,331.20	36,684.74	1,976,562.79
36	15-Dec-36	1,976,562.79	151,015.94	116,337.15	34,678.79	1,860,225.64
37	15-Jun-37	1,860,225.64	151,015.94	118,378.28	32,637.66	1,741,847.36
38	15-Dec-37	1,741,847.36	151,015.94	120,455.23	30,560.71	1,621,392.13
39	15-Jun-38	1,621,392.13	151,015.94	122,568.62	28,447.32	1,498,823.51
40	15-Dec-38	1,498,823.51	151,015.94	124,719.08	26,296.86	1,374,104.43
41	15-Jun-39	1,374,104.43	151,015.94	126,907.28	24,108.66	1,247,197.15
42	15-Dec-39	1,247,197.15	151,015.94	129,133.87	21,882.07	1,118,063.28
43	15-Jun-40	1,118,063.28	151,015.94	131,399.52	19,616.42	986,663.76
44	15-Dec-40	986,663.76	151,015.94	133,704.92	17,311.02	852,958.84
45	15-Jun-41	852,958.84	151,015.94	136,050.78	14,965.16	716,908.06
46	15-Dec-41	716,908.06	151,015.94	138,437.79	12,578.15	578,470.27
47	15-Jun-42	578,470.27	151,015.94	140,866.68	10,149.26	437,603.59
48	15-Dec-42	437,603.59	151,015.94	143,338.19	7,677.75	294,265.40
49	15-Jun-43	294,265.40	151,015.94	145,853.05	5,162.89	148,412.35
50	15-Dec-43	148,412.35	151,015.94	148,412.35	2,603.59	0
			7,550,797.00	5,000,000.00	2,550,797.00	

Beaver Mines Water and Wastewater Project Briefing

November 7, 2018 updates in Bold

The Beaver Mines Water and Wastewater project is broken into three components for tracking and discussion purposes, water supply, water distribution and wastewater collection, and wastewater treatment.

Further capacity study was required following the Provincial Governments announcement of supplying water for Castle Parks and Castle Mountain Resort through the Regional Water System.

A project information meeting was held September 27, 2017 in the Coalfields Hall from 4:00 to 7:00 pm.

- 1) The water supply project includes water treatment plant upgrades, piping to the Hamlet including a booster pump station along the route, and a reservoir and re-chlorination unit.
 - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. The project is in the detailed design phase in order to prepare a tender to go out in the spring of 2017. A prequalification tender for contractors has been initiated, and will close on June 26, 2017, to be followed by a tender for the pipeline and mechanical components. 15 pipeline contractors and 7 mechanical contractors responded to the prequalification processes.
 - c. MPE Engineering is doing a detailed survey of the Hamlet to confirm elevations of homes. A letter of introduction from the MD is being supplied to residents requesting the surveyors be allowed onto private property. Ongoing.
 - d. Negotiations with landowners is continuing and we will know in June the pipeline route. Legal documents are being prepared for signatures. Completed.
 - e. Confirmation of the reservoir site layout has been finalized.
 - f. Construction for this component of the project is tentatively scheduled for completion in the spring of 2018.
 - g. Location of Booster Pump Station is finalized.
 - h. Capacity issues with the Regional Water System infrastructure from the Oldman dam reservoir to Beaver Mines resulting from the Castle Area Servicing were identified and have now been incorporated into the systems design.
 - i. Prequalification of Pipeline and Mechanical contractors is complete. The pipeline contract tender documents have been distributed to pipeline contractors. The mechanical tender documents will be distributed in September/October.
 - j. The Pipeline Tender closed on August 30, 2017 with 6 tenders being submitted. The low tender was L.W. Dennis Contracting Ltd with a tender of \$2,384,110.58.
 - k. A pre-construction meeting was held with LW Dennis Contracting Ltd to go over project issues that had been identified. They will be mobilizing on October 30th, starting to fuse pipe on October 31, and starting pipeline boring soon after that.
 - l. Prequalified Mechanical Contractors received copies of the Mechanical Tender for review. A pre-tender site meeting was held on November 1, 2017 to give contractors an opportunity to see the site conditions for the mechanical portion of the contract. The tender close date for the Mechanical contract is November 21, 2017. The tender close date was extended by 2 days to accommodate contractor requests for more time to prepare.

Beaver Mines Water and Wastewater Project Briefing

- m. The Mechanical Tender closed on November 23, 2107 with 4 tenders being submitted. DMT Mechanical Ltd was the low tender with a tender of \$4,816,322.70.
 - n. The Mechanical Contractor noted that casings into the Oldman Dam Reservoir are complete.
 - o. Following a winter shutdown, the pipeline contractor is looking to resume construction of the pipeline.
 - p. The basement vault for the raw water intake building is installed.
 - q. Changes to the piping requirements inside the water treatment plant have been initiated.
 - r. As of May 17, 2018 both the mechanical and pipeline contractors are working on the project.
 - s. Work on the reservoir site in Beaver Mines has commenced.
 - t. Commissioning of the new Raw Water Intake in the Oldman Dam Reservoir has begun. Once completed, the existing raw water pipeline from the Water Treatment Plant to the South Fork hill can be cleaned to be repurposed for treated water to Beaver Mines.
 - u. Work on the raw water booster station is progressing well including installation of the new power line.
 - v. Work on the Castle River Crossing has been approved by the Provincial Government and will commence **November 9, 2018**. This is the only segment of pipe left to be installed.
 - w. The booster stations, water treatment plant upgrades and Beaver Mines water reservoir are **substantially complete**.
- 2) The water distribution and wastewater collection component of the project includes the installation of pipes in the Hamlet to connect residents to the water reservoir and to connect to the wastewater treatment force main.
- a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. At project start up meeting with MPE Engineering, options that provided fire flow water capacity and gravity waste water collection for all sites were chosen. These options were also noted as preferred at meetings held with local residents.
 - c. The detailed design phase of the project is expected to take most of 2017 with the tender happening once a wastewater treatment option is chosen.
 - d. It is not expected to be constructed until 2018 or later, as in addition to being able to tie into the reservoir, connection to a wastewater system for residents requires, that a wastewater treatment system is operational as well.
 - e. Where required, easements for utility crossings on private land are being identified. Consultation with land owners has been initiated.
 - f. Piping options that provide full fire flow and a fire smart community are being reviewed.
 - g. Meetings with Atco Gas have identified areas where their upgrades in the Hamlet and the water/wastewater systems have conflicts. The conflict areas have been reviewed and proposed solutions found.
 - h. Detailed design and land easements are nearing completion.

Beaver Mines Water and Wastewater Project Briefing

- i. Council adopted a terms of reference for a Beaver Mines Community Association Advisory Committee to provide administration assistance in ensuring the project maximizes efficiency and minimizes disruption during construction.
 - j. Packages are being developed to provide information to residents on the project including: applications, residential parcel information, utility bylaws, possible costs, etc.
 - k. **Minor edits are being made to the design documents based on information provided by the Beaver Mines Community Association Advisory Group.**
- 3) The wastewater treatment system component of the project includes a force main to the wastewater treatment system from the Hamlet.
- a. The Municipal District is awaiting word in the spring of 2017 on a grant application for this component of the project. On May 29, 2017 the Province announced the AMWWP grant funded projects, no grant was received for this project in 2017.
 - b. Land negotiations for an easement for a wastewater force main are ongoing.
 - c. Council has commissioned MPE Engineering to do a detailed design of this component of the project.
 - d. Council has requested additional information on the Mill Creek site access.
 - e. Meetings with area residents were held to discuss preliminary details of the project and to listen to their concerns.
 - f. A meeting to discuss access to the Mill Creek site was held with the local landowner and MPE engineering. Options on access have been developed and are awaiting review and comment.
 - g. A Historical Resources Assessment of the site will be initiated in October 2017. An informal walkabout with local landowners and Arrow Archaeology Ltd. occurred on the proposed site on Saturday October 21, 2107.
 - h. Boreholes and test pits to accommodate Historical Resource Impact Assessment and Geotechnical investigation are completed. Awaiting reports before determining next steps.
 - i. Following the determination that the Mill Creek site was not a viable site for a wastewater lagoon, Council directed MPE Engineering to look at other sites and options, as well as enter into communications with the Town of Pincher Creek to determine if using their lagoon at Pincher Station is a viable option.
 - j. Meetings with the Town of Pincher Creek were held to look at the viability of using the Town's lagoon system.
 - k. A request for proposals is being developed to look for alternate sites for a wastewater treatment system.
 - l. The request for proposals for land closed on May 10, 2018. No responses were received.
 - m. Additional letters have been sent to landowners whose land met criteria for further investigation. Two landowners responded to letters indicating they are not interested in selling land for a waste water treatment system.
 - n. Two parcels of land are being investigated to determine if they are viable for a wastewater treatment option.
 - o. **Council will review options on types of wastewater treatment systems and land locations at their November 13, 2018 meeting.**

Beaver Mines Water and Wastewater Project Briefing

- 4) The Castle Servicing component of the project integrates the Castle requirements into the Beaver Mines Servicing and Beaver Mines Water Distribution components of the project. As well the pipeline from Beaver Mines to the Castle Parks and Castle Mountain Resort.
 - a. A meeting was held with Alberta Environment and Parks, Alberta Tourism, Alberta Transportation, MPE Engineering and the MD to discuss some of the technical issues associated with supplying water to Castle Parks and Castle Mountain Resort. A meeting with Castle Mountain Resort staff identified historical use and provided insight into the long term development requirements for water, excluding water for making snow. Note: The water line to the Castle Mountain Resort is not intended to supply water for snow making. The final report of the Castle Area Servicing Study was provided on August 4, 2017.
 - b. MPE was commissioned to do the detailed design of the Castle Servicing project.
 - c. On November 1, 2017, the pipeline route to Castle Mountain Resort was toured to determine the best route and any impediments to the project.
 - d. Castle Mountain Staff provided a tour of their facilities to familiarize MPE Engineering with their equipment as the pipeline termination will need to be coordinated.
 - e. On November 22, 2017 a meeting with Alberta Transportation, Alberta Environment and Parks, MPE Engineering and Municipal District staff identified project requirements for dispositions, regulatory reporting, routing, plan review and probable timelines.
 - f. Detailed design of the project is underway and requirements for environmental assessments are being identified to allow for spring and summer assessment work.
 - g. Land negotiations are ongoing.
 - h. A request for prequalification of pipeline contractors has been initiated and will close on September 27, 2018. The tender documents will be provided to contractors who prequalify.
 - i. **Tenders for the Castle Pipeline contract close on November 8, 2018.**

Director of Operations Report November 7, 2018

Operations Activity Includes:

- October 9, Council meetings;
- October 10, Worksite Health and Safety meeting;
- October 11, Staff meeting;
- October 16, Beaver Mines Advisory Group meeting;
- October 16, Respect in the Workplace Training;
- October 17, Beaver Mines Servicing Contract meeting;
- October 22, Safety Coordinator started;
- October 25, Airport Training for Staff;
- October 26, Finance Director Interview
- October 30, Council Capital Budget Briefing;
- October 31, Beaver Mines Land meeting;
- November 1, Agricultural Service Board meeting;
- November 7, Public Works Safety meeting.

Agricultural and Environmental Services Activity Includes:

- October 8, weed report;
- October 9, Solar waterer, other rental equipment repairs;
- October 10, Hauled Pesticide Jugs to Landfill;
- October 11, AES Departmental meeting;
- October 12, AES Safety meeting;
- October 15, Draft Weed Policy amendments;
- October 16, South Region ASB Conference, High River;
- October 17 – 18, Form 7 (Strychnine) Training, Edmonton;
- October 22, AES Departmental Meeting;
- October 23, Producer assistance CAP Funding claim/reimbursement request;
- October 23, Safety Binder, dams, crew;
- October 24 – 25, Environmental Farm Plan fall training in Leduc;
- October 25, budget, rental equipment, reporting, agenda;
- October 25, SWIM/SWACWMA conference call;
- October 29, Social Media for the workplace training;
- October 29, Kenow Fire Community Meeting;
- October 31, last day for remaining weed spray crew;
- November 1, ASB Meeting;
- November 1, AAAF Education Committee meeting;
- November 2, Dams, soil erosion survey, rental equipment, reporting;
- November 2, MD of Pincher Creek website meeting;
- November 5, Dams, soil erosion, shop, safety;
- November 5, 6, AAAF promotions and sponsorship, tradeshow arrangements;
- November 5, Deadstock Regional Solution Meeting draft agenda;
- November 7, South Region Fieldman's meeting.

Public Works Activity Includes:

- Perm snow fence repair;
- Temp snow fence install;
- Yard fence install;
- Haul gravel as required;
- Yard cleanup;
- Trim trees on Connelly Rd;
- Gladstone guardrail repair;
- Sign repair and replacement;
- Culvert repair and replacement;
- Mowing ditches;
- Spot gravelling;
- Plow snow as required;
- Lundbreck lagoon maintenance.

Upcoming:

- November 8, Castle Pipeline Tender Close;
- November 13, Council meetings;
- November 14, Joint Worksite Health and Safety meeting;
- November 14-15, 2019 Operations Budget;
- November 16-23, AMSHA COR Audit;
- November 16, Beaver Mines Community Association Advisory Group meeting.

Project Update:

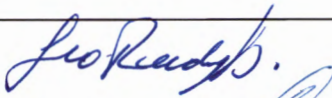
- Capital Projects
 - Beaver Mines Water Supply, Pipeline – Pipe installation is complete except the Castle River Crossing. Mechanical Contractor's work is substantially complete;
 - Beaver Mines Water Distribution and Waste Water Collection, detailed design and land negotiation ongoing;
 - Beaver Mines Wastewater Treatment, site geotechnical investigations completed;
 - Castle Servicing, Tender closes November 8, 2018.
 - Bridge File 671, Construction complete.

Call Logs – attached.

Recommendation:

That the Operations report for the period October 4, 2018 to November 7, 2018 and the call logs be received as information.

Prepared by: Leo Reedyk



Date: November 7, 2018

Reviewed by: Sheldon Steinke, Interim CAO



Date: 2018, NOV, 07

Submitted to: Council

Date: November 13, 2018

WORK ORDER	DIVISION	LOCATION	Approach Number	CONCERN/REQUEST <i>Oct 23</i> PUBLIC WORKS	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1544	Division 4	SE15 T7 R29 W4		Post at cattleguard needs welding	Bob Millar	Completed	April 12, 2018	October 16, 2018
1558				Re getting an approach built	Jared Pitcher	waiting on agreement with Development Officer	April 18, 2018	
1617	Division 1			Trees on the west side of Kerr road need cut back	Stu Weber	add to 2019 brushing plan	May 30, 2018	
1643	Division 4	SW22 T7 R1 W5		Would like a culvert put in to solve water problem	Bob Millar	Defered to 2019	June 26, 2018	
1662	Division 1	NE10 T4 R29 W4	4232 RR29-2	Old snow fence is falling down - Will help repair it if we supply materials etc.	Tony Naumczyk	Completed	July 11, 2018	October 9, 2018
1668	Division 3	SW2 T6 R1 W5		Snow fence repair	Stu Weber	fall 2018	July 18, 2018	
1674	Division 1			RR29-5 & TWP4-0 RQ grass to be mowed and gravel	Tony Naumczyk	On the list	July 27, 2018	
1684	Division 2	SE34 T5 R30 W4 NE3 T6 R30 W4	5504 RR30-2	Wants grass cut on two driveways	Tony Naumczyk	Completed	July 24, 2018	October 17, 2018
1688	Division 3	SW 14-05-01 W5	5204 RR 1-0A	Requesting driveway grading. Only on portion West from cabin to property line.	Tim Oczkowski	On the list	August 14, 2018	
1701	Division 4	SW 34-7-30 W4	7507 RR30-2A	road washed out at south end of gravel pile. Alberta Transportation told her the ditch that runs parallel to road is MD issue/ditch that runs other direction is AB Transportation issue	Stu Weber	In contact with Alberta Transportation	August 24, 2018	
1704	Division 2	SE 17-6-28 W4	28408 Hw 507	cut grass in ditch on either side of laneway from road	Tony Naumczyk	On the list	August 29, 2018	
1705	Division 2	NW 16-6-28 W5	6223 Rng Rd 28-4	cut sides of road - graded part - from cattle guard to end of graded area. Not into field to house.	Tony Naumczyk		August 30, 2018	
1706	Division 2	SW 3-4-28 W4	28220 Twp Rd 4-0	Wants traffic sign posted through colony (speed and caution signs)	Stu Weber	being looked at	September 4, 2018	
1709	Division 1	SE 33-3-29 W4M		portion of RR 29-3 south of TR 4-0. He purchased and is breaking the SE 33-3-29-W4M and will be hauling crop out next year. He suggested we look at the road as there are culverts that have holes in the top and bridges at the south end.	Stu Weber	Defered to 2019	September 6, 2018	
1713	Division 2	SW4 T6 R29 W4	RR29-4	Grading needed on RR29-4	Don Jackson	Completed	September 7, 2018	October 9, 2018
1725	Division 4	NW4 T8 R1 W5	#8017 RR1-3A By glider strip	Caragana Bush in ditch needs to be removed	Jared Pitcher	Looked at but not sure of the results	October 1, 2018	
1726	Division 3	SW21 T5 R2 W5		Good job of grass mowing Kudos	Tony Naumczyk	Completed	October 1, 2018	October 1, 2018
1727		306 Charles St	Pincher Station	Requesting snow fence installed	Stu Weber	On the list	October 5, 2018	
1728	Division 5	Rainbow Acres	#15 & #6	Plugged driveways	Brad Barbero	Completed	October 5, 2018	October 5, 2018
1729	Division 5	Rock Creek Road		Needs plowing and also driveway	Brad Barbero	Completed	October 5, 2018	October 5, 2018
979	Division 3	NE18 T5 R2 W5	Buckhorn Road	Tree were taken out and a read job by Jody Deley	Kudos	completed	October 5, 2018	October 5, 2018
1730		Bobby Burns Pond	Road	RQ if we could clear it every Fri depending on weather	Stu Weber	Will do our best	October 11, 2018	
1731	Division 3	SW13 T6 R1 W5	#6205 RR1-1	Road need to be check re school bus turn around etc	To have a look	Stu/Jared	October 11, 2018	

WORK ORDER	DIVISION	LOCATION	Approach Number	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1558				Re getting an approach built	Jared Pitcher	waiting on agreement with Development Officer	April 18, 2018	
1617	Division 1			Trees on the west side of Kerr road need cut back	Stu Weber	add to 2019 brushing plan	May 30, 2018	
1643	Division 4	SW22 T7 R1 W5		Would like a culvert put in to solve water problem	Bob Millar	Defered to 2019	June 26, 2018	
1668	Division 3	SW2 T6 R1 W5		Snow fence repair	Stu Weber	fall 2018	July 18, 2018	
1674	Division 1			RR29-5 & TWP4-0 RQ grass to be mowed and gravel	Tony Naumczyk	Complete	July 27, 2018	November 2, 2018
1688	Division 3	SW 14-05-01 W5	5204 RR 1-0A	Requesting driveway grading. Only on portion West from cabin to property line.	Tim Oczkowski	On the list	August 14, 2018	
1701	Division 4	SW 34-7-30 W4	7507 RR30-2A	road washed out at south end of gravel pile. Alberta Transportation told her the ditch that runs parellel to road is MD issue/ditch that runs other direction is AB Transportation issue	Stu Weber	Completed	August 24, 2018	November 2, 2018
1704	Division 2	SE 17-6-28 W4	28408 Hw 507	cut grass in ditch on either side of laneway from road	Tony Naumczyk	On the list	August 29, 2018	
1705	Division 2	NW 16-6-28 W5	6223 Rng Rd 28-4	cut sides of road - graded part - from cattle guard to end of graded area. Not into field to house.	Tony Naumczyk		August 30, 2018	
1706	Division 2	SW 3-4-28 W4	28220 Twp Rd 4-0	Wants traffic sign posted through colony (speed and caution signs)	Stu Weber	being looked at	September 4, 2018	
1709	Division 1	SE 33-3-29 W4M		portion of RR 29-3 south of TR 4-0. He purchased and is breaking the SE 33-3-29-W4M and will be hauling crop out next year. He suggested we look at the road as there are culverts that have holes in the top and bridges at the south end.	Stu Weber	Defered to 2019	September 6, 2018	
1725	Division 4	NW4 T8 R1 W5	#8017 RR1-3A By glider strip	Caragana Bush in ditch needs to be removed	Jared Pitcher	Looked at but not sure of the results	October 1, 2018	
1727		306 Charles St	Pincher Station	Requesting snow fence installed	Stu Weber	On the list	October 5, 2018	
1730		Bobby Burns Pond	Road	RQ if we could clear it every Fri depending on weather	Stu Weber	Made note	October 11, 2018	November 2, 2018
1731	Division 3	SW13 T6 R1 W5	#6205 RR1-1	Road need to be check re school bus turn around etc	Completed	Stu/Jared	October 11, 2018	October 15, 2018
1733	Division 2	NE16 T6 R28 W4	#6222 RR28-3	Driveway when needed for every Tues/Thur/Sat	Don Jackson	On going	October 12, 2018	
1735	Division 3			Stuck on icy hill	Henry Dykstra	Completed	October 18, 2018	October 18, 2018
1736	Division 2	SW21 T5 R29 W4	#5305 RR29-4	RQ driveway to be graded	Don Jackson	Completed	October 19, 2018	October 26, 2018
1737	Division 4	NE10 T8 R1 W5	#8130 Snake Trail	RQ driveway to be graded	Brian Layton	Completed	October 22, 2018	October 24, 2018
1738	Division 4			Big rock left on side of the road should be be removed	Tony Tuckwood	Completed	October 23, 2018	October 23, 2018
1739	Lundbreck	Lagoons	West end	Manhole backing up and flooding	Bob Salmon	Completed	October 23, 2018	October 26, 2018
1740	Division 5	SE2 T7 R1 W5		RQ driveway to be graded before getting gravel	Henry Dykstra	Completed	October 23, 2018	October 24, 2018
1741	Division 2	SW16 T5 R29 W4	#5213 RR29-4	Ken Vanee RQ RR29-4 be graded between Kerr/Crook	Don Jackson	Completed	October 23, 2018	October 26, 2018





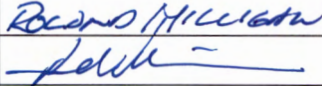
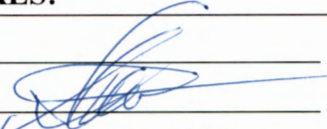
MD of Pincher Creek - Bridge Projects Progress Monthly Update (November 6, 2018)



Bridge File	Project Description	Phase	Construction Year	Work completed in last month	Work to be completed to November 30, 2018
1744	Culvert Replacement	Design	2019	Draft Preliminary Report completed	Senior review and QC review
6613	Culvert Replacement	Design	2019	Draft Preliminary Report completed	Senior review and QC review
No BF	Culvert Replacement	Design	2019	Survey request sent out	Site survey and site visit
70423 / 6906 / 479	Truss Repairs, Field Pickup and Design	Final Details	2018	Construction complete	Final Details
671	Culvert Replacement	Final Details	2018	Started Final Details	Complete Final Details

Recommendation to Council

F2a

TITLE: Subdivision Approval Extension Request (Swinton)			
PREPARED BY: Tara Cryderman		DATE: November 5, 2018	
DEPARTMENT: Planning and Development			
Signature: 	Nov 7/18	ATTACHMENTS: 1. Request Letter, dated November 2, 2018, with supporting documentation 2. Minutes of December 6, 2016 extending approval to January 6, 2018 3. Letter, dated January 11, 2016, extending approval to January 2017, with supporting documentation	
APPROVALS:			
	2018/11/07		07 NOV/18
Department Director	Date	Interim CAO	Date

RECOMMENDATION:
 That Council grant the extension request for Subdivision Approval No. 2014-0-145, and approve a time extension to April 13, 2019.

BACKGROUND:

Subdivision Application No. 2014-0-145 was approved on January 6, 2015.

Condition of approval involved road closures and road alignments, and has caused delays in the finalization of the subdivision.

All work required has been completed, and an extension is required to finalize the plan and be registered with Land Tittles.

FINANCIAL IMPLICATIONS:

None at this time.



OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-877-329-1387
Fax: (403) 327-6847
E-mail: admin@orpsc.com
Website: www.orpsc.com

Date: November 2, 2018

Refer to file: 2014-0-145

MD of Pincher Creek No.9
Box 279
Pincher Creek, AB T0K 1W0

MD of Pincher Creek Council:

Re: Subdivision Approval Extension Request (Swinton)

The following attachment contains an application from Brown, Okamura and Associates on behalf of the landowner requesting a subdivision approval extension for the property described as the SE of Section 26 1-3 W5M. The original subdivision (application no. 2014-0-145) approval was on January 6, 2015 with two previous extensions dated January 6 of 2017 and 2018. Having completed the necessary agreements for road closure and purchase, the applicants are requesting a time extension be granted to April 13, 2019.

As per section 657(5) of the Municipal Government Act, if a plan of subdivision is not registered in a Land Titles Office within one year after being endorsed, the plan may not be accepted by a Registrar, unless Council or their designate grants an extension.

The applicants have experienced delays with the MD and surveyor agreements and having now completed that work need an extension to finalize the plan. In reviewing the application and approval granted, it appears the subdivision is still acceptable for the parcels and it still meets the criteria of the MD of Pincher Creek land use bylaw and Municipal Development Plan.

At the Council's prerogative, consideration may be given to granting a time extension, to allow the applicants to finalize their approval and enable the plan of subdivision to be registered at Land Titles Office.

If you have any questions or need clarification, please contact me at your convenience.

Yours truly,

Gavin Scott
Senior Planner

Attachments (3)



OLDMAN RIVER REGIONAL SERVICES COMMISSION
 3105 - 16 Avenue North, Lethbridge, Alberta T1H 5E8 Phone (403) 329-1344 Fax (403) 327-6847

Subdivision Application – Request for Extension

ORRSC file number: 2014-0-145 Expired Date: January 6, 2016

Previous Extension Approved: Yes No Extension Period Requested: _____
(not to exceed one year)

ORRSC Fee submitted: 1st Request (\$325.00) 2nd Request (\$425.00) 3rd Request (525.00)

Name of Registered Owner(s): Robert Timothy & Mary Swinton

Owner's Address: _____

_____ Home Phone _____ Work Phone


Name of Applicant: Thomas C. Penner, ALS of Brown Okamura & Associates Ltd.
(if different from owner)

Applicant's Address: Box 655

Lethbridge AB T1J 3Z4 403 329-4688 Ext. 28
 City Province Postal Code Home Phone Work Phone

Legal Description: Lot _____ Or Condo Unit _____ Block _____ Plan _____
 Quarter SE Section 26 Township 10 Range 3 Meridian W5

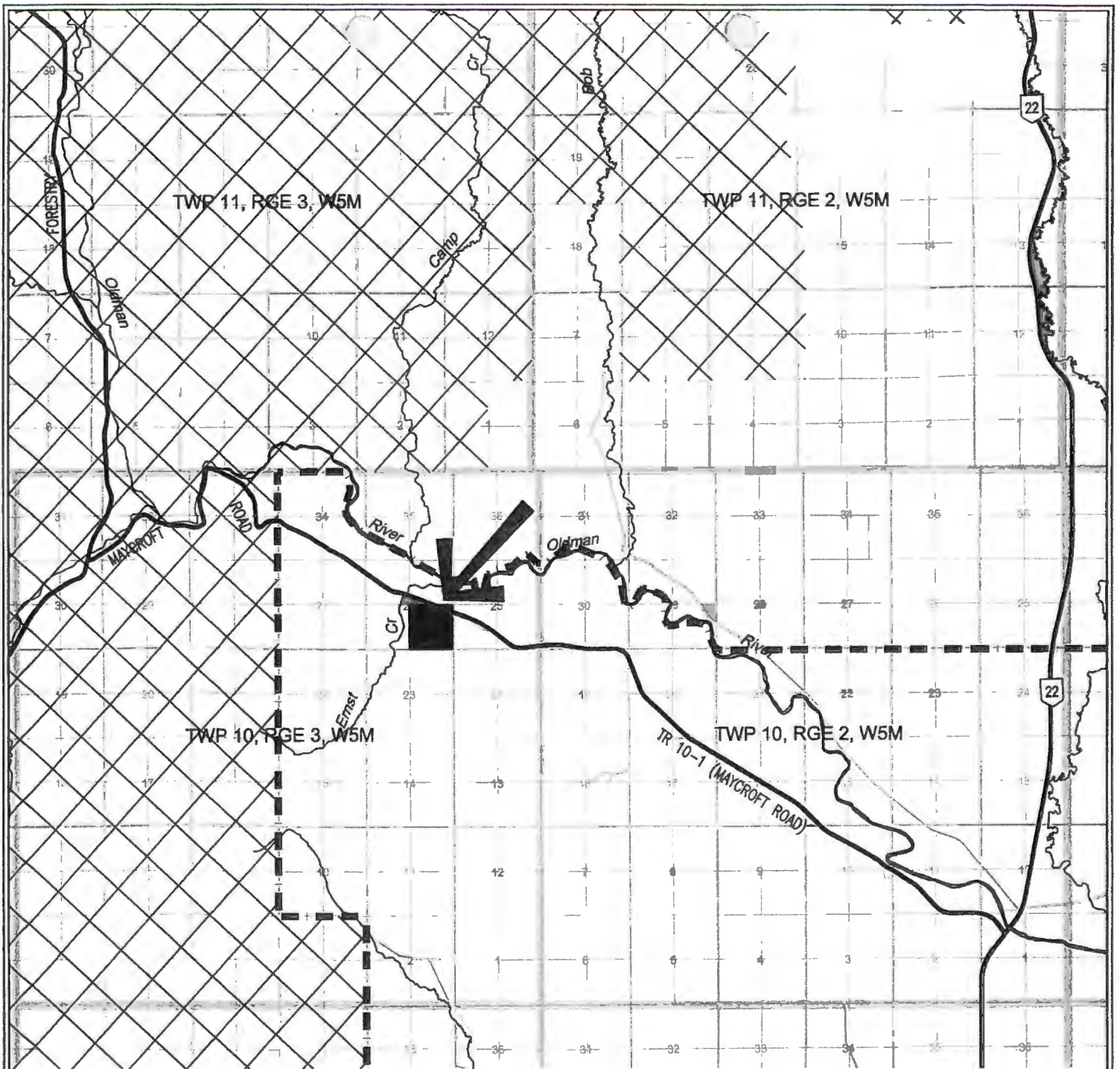
Reason(s) for Request:
Time needed to come to agreements on road purchase and closures.



 Signature of Applicant / ~~Owner~~

Nov 2/18

 Date



SUBDIVISION LOCATION SKETCH
SE 1/4 SEC 26, TWP 10, RGE 3, W 5 M
MUNICIPALITY: M. D. OF PINCHER CREEK NO. 9
DATE: NOVEMBER 13, 2014
FILE No: 2014-0-145

MAP PREPARED BY:
 OLDMAN RIVER REGIONAL SERVICES COMMISSION
 FROM THE LANDS SECTION, LE TOWNSHIP, AS THE GIS
 "NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



OLDMAN RIVER REGIONAL SERVICES COMMISSION

November 06, 2014 N:\Subdivision\2014\2014-0-145.dwg

0011708
2 1

0410975
2 2

NE26 10-3-5

NW25

TR 10-1 (MAYCROFT ROAD)

PROPOSED LOT 1, BLOCK 1
1.82±ha
(4.51±Ac)

PROPOSED ROAD
0.44±ha (1.10±Ac)

218.5HX

PORTION OF ROAD
CONTAINING
0.58±ha (1.43±Ac)
TO BE CLOSED
AND CONSOLIDATED
WITH SE26 10-3-5

REMAINDER OF TITLE IN
SE26 10-3-5
61.76ha (152.60±Ac)
(AREA DERIVED FROM CADASTRAL MAPPING)

SW26 10-3-5

SW25 10-3-5

SW25 10-3-5

NW23

NE23 10-3-5

NW24

SUBDIVISION SKETCH

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no 14-12455T.

SE 1/4 SEC 26, TWP 10, RGE 3, W 5 M

MUNICIPALITY: M. D. OF PINCHER CREEK NO. 9

DATE: NOVEMBER 13, 2014

FILE No: 2014-0-145



OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 100 200 300 400 Metres
November 06, 2014 N:\Subdivision\2014\2014-0-145.dwg



Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 December 6, 2016

G. COMMITTEE REPORTS

Councillor Quentin Stevick – Division 1

- Agricultural Service Board
- Minutes of November 3, 2016
- Pincher Creek Library Board
- Chinook Arch Regional Library Board
- “On the End of the Diving Board” Workshop

Councillor Fred Schoening – Division 2

- Agricultural Service Board
- Transboundary Tour and Workshop
- Invasive Species
- Bovine Tuberculosis

Councillor Garry Marchuk – Division 3

- Not Present

Reeve Brian Hammond - Division 4

- Mayors and Reeves
- Health Advisory Council

Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
- Minutes of October 19, 2016
- Recycling mattresses
- Lundbreck Citizens Council
- Snow removal at Community Hall

Councillor Fred Schoening 16/542

Moved that the committee reports be received as information.

Carried

H. IN-CAMERA

Councillor Terry Yagos 16/543

Moved that Council and Staff move In-Camera, the time being 2:15 pm.

Carried

Councillor Quentin Stevick 16/544

Moved that Council and Staff move out of In-Camera, the time being 3:14 pm.

Carried

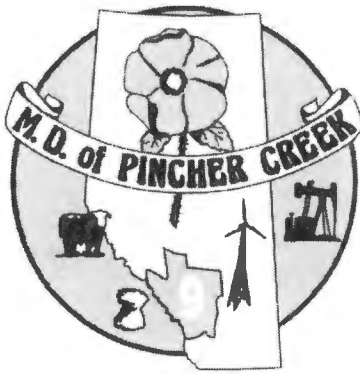
I. NEW BUSINESS

(1) Subdivision Extension – SE 26-10-3 W5M

Councillor Fred Schoening 16/545

Moved that, pursuant to Policy 409, Council grants a further one (1) year extensions to Subdivision Application No. 2014-0-145, from January 6, 2017 to January 6, 2018.

Carried



P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
phone 627-3130 • fax 627-5070
email: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

January 11, 2016

Via Email: gavinscott@orrsc.com

Gavin Scott, Planner
Oldman River Regional Services Commission
3105 – 16th Avenue North
Lethbridge, AB T1H 5E6

Dear Gavin:

RE: Subdivision Approval Extension Request (Swinton)
ORRSC Subdivision File No. 2014-0-145
SE 26-10-3 W5M

Please be advised that, pursuant to Policy 409, the Municipal District of Pincher Creek No. 9 approves the above mentioned subdivision extension request. An extension for Subdivision Application No. 2014-0-145 is granted until January 6, 2017.

Please note that any further extensions must be referred to Council for consideration. Should you require further information or clarification, please do not hesitate to contact us.

Regards,

Wendy Kay
Chief Administrative Officer



3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8
Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
Fax: (403) 327-6847
E-mail: admin@orrscc.com

Date: January 8, 2016

Refer to file: 2014-0-145

MD of Pincher Creek No.9
Box 279
Pincher Creek, AB T0K 1W0

Wendy Kay, MD of Pincher Creek CAO:

Re: Subdivision Approval Extension Request (Swinton)

The following attachment contains an application from the landowner requesting a subdivision approval extension for the property described as the Southeast 1/4 of Section 26 10-3 W5M. The original subdivision (application no. 2014-0-145) approval was on January 6, 2015, and the applicants are requesting a time extension be granted to January 6, 2017. As per section 657(5) of the Municipal Government Act, if a plan of subdivision is not registered in a Land Titles Office within one year after being endorsed, the plan may not be accepted by a Registrar, unless Council or their designate grants an extension.

The applicants have experienced delays in finalizing the plan and require more time to meet the conditions. In reviewing the application and approval granted, it appears the subdivision is still acceptable for the parcels and it still meets the criteria of the MD of Pincher Creek land use bylaw and Municipal Development Plan.

At the CAOs prerogative, consideration may be given to granting an additional one-year time extension, to allow the applicants to finalize their approval and enable the plan of subdivision to be registered at Land Titles Office.

If you have any questions or need clarification, please contact me at your convenience.

Yours truly,

Gavin Scott
Planner

Attachments (3)



OLDMAN RIVER REGIONAL SERVICES COMMISSION
 3105 - 16 Avenue North, Lethbridge, Alberta T1H 5E8 Phone (403) 329-1344 Fax (403) 327-6847

Subdivision Application – Request for Extension

ORRSC file number: 2014-0-145 Expired Date: JAN 6 2016

Previous Extension Approved: Yes No Extension Period Requested: ONE YEAR
 (not to exceed one year)

ORRSC Fee submitted: 1st Request (\$325.00) 2nd Request (\$425.00) 3rd Request (\$525.00)

Name of registered owner(s): ROBERT + MARY SWINTON

Owner's address: _____

City _____ Province _____ Postal Code T Home phone _____ Work phone _____

Name of Applicant: _____
 (if different from owner)

Applicant's address: _____

City _____ Province _____ Postal Code _____ Home phone _____ Work phone _____

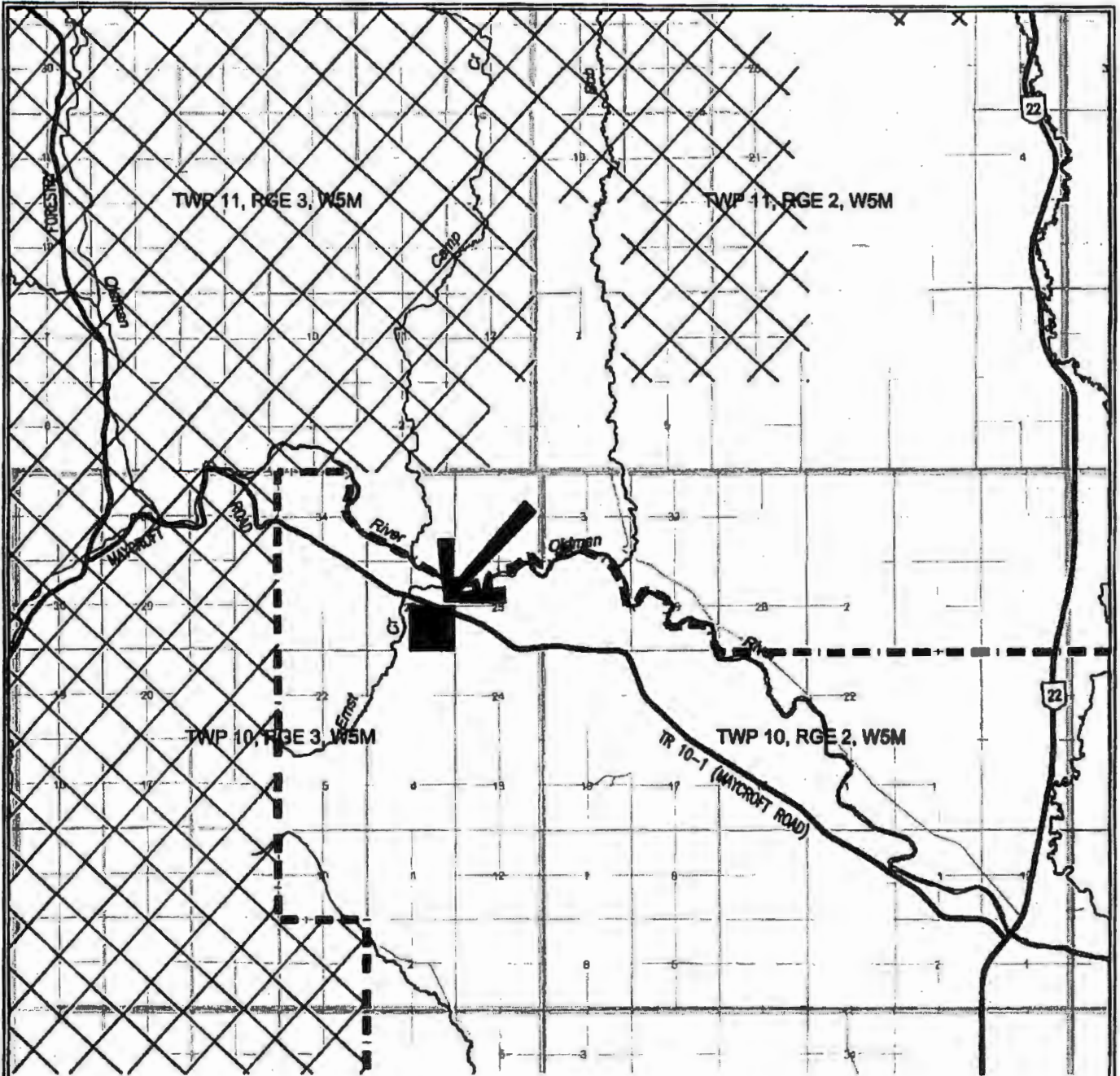
Legal description: Lot _____ or Condo unit _____ Block _____ Plan _____
 Quarter SE Section 26 Township 10 Range 3 Meridian 5

Reason(s) for Request:

- MATTERS IN OUR CONTROL HAVE BEEN COMPLETED,
- WORKING WITH M.D OF PINCHER CREEK AND PROVINCE TO SOLVE THE ISSUE OF "THE MAYCROFT ROAD" NOT BEING WITHIN EASEMENT PRIOR TO FINALIZING SUB DIVISION. THE ROAD BORDERS THE SUB DIVISION.

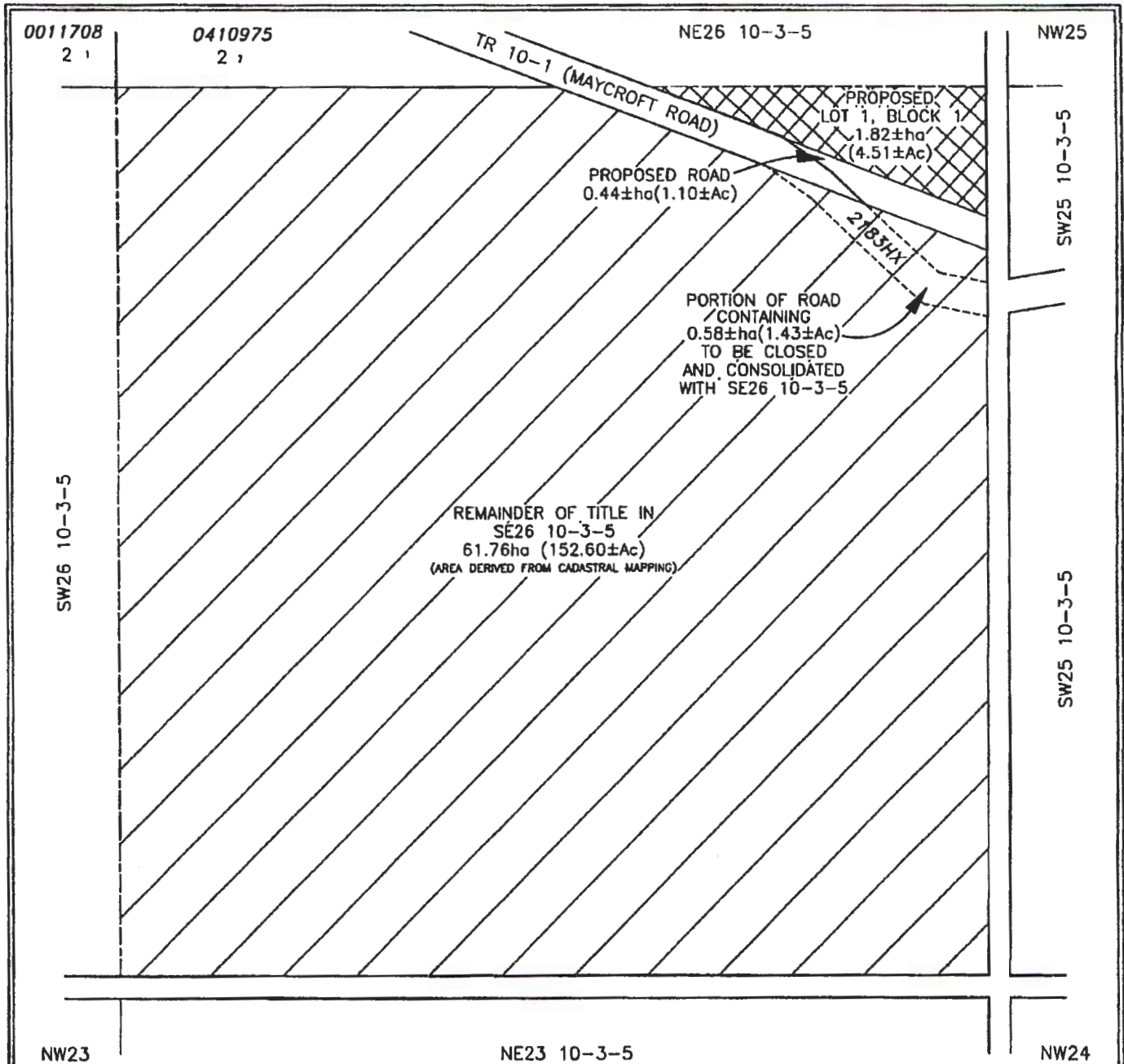
[Signature]
 Signature of the Applicant/Owner

JAN 5 2016
 Date



SUBDIVISION LOCATION SKETCH
SE 1/4 SEC 26, TWP 10, RGE 3, W 5 M
MUNICIPALITY: M. D. OF PINCHER CREEK NO. 9
DATE: NOVEMBER 13, 2014
FILE No: 2014-0-145

NOT A SUBSTITUTE FOR
 A PROFESSIONAL ENGINEER'S DRAWING
 AND SHOULD NOT BE USED AS ONE
 WITHOUT THE ORIGINAL DRAWING OR
 THE ENGINEER'S SIGNATURE



SUBDIVISION SKETCH

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no 14-12455T.

SE 1/4 SEC 26, TWP 10, RGE 3, W 5 M




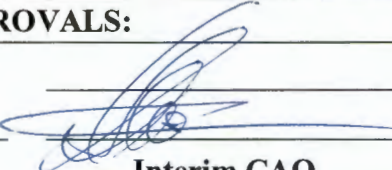
MUNICIPALITY: M. D. OF PINCHER CREEK NO. 9

DATE: NOVEMBER 13, 2014

FILE No: 2014-0-145



Recommendation to Council

TITLE: Recycling Agreement – Village of Cowley Reimbursement			
PREPARED BY: Tara Cryderman		DATE: November 5, 2018	
DEPARTMENT: Planning and Development			
 Department Supervisor	Nov 7/8 Date	ATTACHMENTS: 1. Letter from Town of Pincher Creek, dated July 26, 2018 2. Resolution from minutes of Joint Recycle Committee, dated February 26, 2018	
APPROVALS:			
 Department Director	2018/11/07 Date	 Interim CAO	2018 NOV 07 Date

RECOMMENDATION:
 That the Village of Cowley be reimbursed 4% of the balance of the Joint Recycling Reserve, as of January 1, 2019, as per the Recycle Depot Funding Agreement.

BACKGROUND:

In January 2018, the MD received notice from the Village of Cowley of their intentions of withdrawing from the Recycle Depot Funding Agreement and the Recycle Depot Operations Agreement.

As per the Funding Agreement, a Joint Recycling Reserve has been established.

With their withdrawal from the Agreement, the Village of Cowley is entitled to their portion of the reserve.

FINANCIAL IMPLICATIONS:

The Joint Recycling Reserve will be 4% less.



TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156

FAX: 403-627-4784

e-mail: reception@pincher creek.ca

web page: www.pincher creek.ca



RECEIVED
JUL 30 2018
M.D. OF PINCHER CREEK

July 26, 2018

Reeve and Council
M.D. of Pincher Creek #9
Box 279
Pincher Creek, AB
T0K 1W0

Re: Recycling Agreement – Village of Cowley Reimbursement

Dear Reeve and Council,

Pleased be advised that Council for the Town of Pincher Creek passed the following resolution at their July 23, 2018 regular meeting of Council;

"That Council for the Town of Pincher Creek authorize the Municipal District of Pincher Creek as the designated "Managing Municipality" to reimburse the Village of Cowley 4% as per the 2017 Recycling agreement between the Town of Pincher Creek, the Municipal District of Pincher Creek and the Village of Cowley."

Trusting this information to be satisfactory.

Yours Truly,

A handwritten signature in blue ink, appearing to read "Laurie Wilgosh".

Laurie Wilgosh LGA, CAO
Town of Pincher Creek

/lg

5. Withdrawal of the Village of Cowley

Councillor Mary Kittlaus spoke to the withdrawal of the Village of Cowley from the Recycle Depot Operations Agreement and the Recycle Depot Funding Agreement, effective as per the conditions set out in the respective agreements. Finances, staffing and the capability to recycle in-house were factors in the decision.

The next steps, as outlined in the report, dated February 20, 2018, were explained.

Facilities:

- There are no facilities to be removed within the Village of Cowley
- The MD does own a bin for MD residents. This will need to be further investigated.

Reserve:

- The monies of the reserve came from the profits of the operation and not investments.

Councillor Scott Korbett

Moved it be recommended that the Village of Cowley receive four percent (4%), as of January 1, 2019, of the Joint Recycling Reserve.

Carried

Equipment:

- Currently, the “book value” of the equipment is not available.
- Director of Operations Al Roth will attempt to obtain this value.
- Council for the Village of Cowley will be required to communicate how they would like their portion of ownership of the equipment distributed. This could be monetary value or a donation of equipment.

Termination of Contract:

- It was the consensus that the two remaining municipalities continue with the agreement.
- It was determined that this current agreement remain “as is” other than the deletion of the Village of Cowley.
- The funding format to be determined by population – 55% and 45%
- It was determined that, prior to a new agreement be secured (January 1, 2020), this service be tendered for submissions.

Councillor Scott Korbett

Moved it be recommended that a revised Agreement, be drafted and presented to the next Joint Recycling Committee Meeting.

Carried

Recommendation to Council

TITLE: DESIGNATED OFFICER APPOINTMENT CLERK TO SUBDIVISION AND DEVELOPEMNT APPEAL BOARD					
PREPARED BY: Roland Milligan		DATE: 2018-10-18			
DEPARTMENT: Development and Community Services					
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> Department Supervisor </td> <td style="width: 50%; padding: 5px;"> Date </td> </tr> </table>		Department Supervisor	Date	ATTACHMENTS:	
Department Supervisor	Date				
APPROVALS:					
 <hr/> Department Director	2018/11/07 <hr/> Date	 <hr/> Interim CAO	2018 11/07 <hr/> Date		

RECOMMENDATION:
 That Council appoint a staff member from Oldman River Regional Services Commission (ORRSC), as the Designated Officer for the Municipal District of Pincher Creek No. 9, as Clerk to the Subdivision and Development Appeal Board.

BACKGROUND:


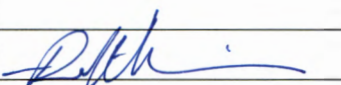
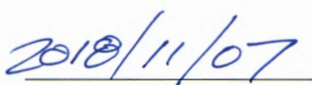
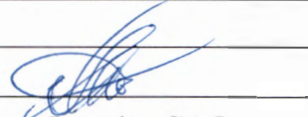

Due to changes and the modernization of the *Municipal Government Act (the Act)*, the position of Clerk for the Subdivision and Development Appeal Board is now a designated officer of the municipality.

As the MD is intending to participate in an Intermunicipal SDAB, the MD is required to appoint at least one clerk and that clerk must be a designated officer of the municipality.

The Intermunicipal SDAB will be clerked by a staff member of the Oldman River Regional Services Commission (ORRSC).

FINANCIAL IMPLICATIONS:
 None.

Recommendation to Council

TITLE: DESIGNATED OFFICER BYLAW BYLAW NO. 1294-18			
PREPARED BY: Roland Milligan		DATE: 2018-10-18	
DEPARTMENT: Development and Community Services			
		ATTACHMENTS: 1. Bylaw No. 1294-18	
Department Supervisor	Date		
APPROVALS:			
			
Department Director	Date	Interim CAO	Date

RECOMMENDATION:

That Council adopt Bylaw No. 1294-18, being the Designated Officer Bylaw.

BACKGROUND:

Due to changes and the modernization of the *Municipal Government Act (the Act)*, there is now a requirement that some positions within a municipality’s administration are now to be designated officers of the municipality.

These positions include the Municipal Assessor and the Clerk for the Subdivision and Development Appeal Board.

Designated officer positions are established by bylaw and are subject to the CAO’s supervision, unless otherwise provided by bylaw.

Under the *Act* , “municipal assessor” means a designated officer appointed under Section 284.2 to carry out the functions, duties and powers of a municipal assessor under this Act;

284.2(1) A municipality **must** appoint a person having the qualifications set out in the regulations to the **position of designated officer** to carry out the functions, duties and powers of a municipal assessor under this Act.

Recommendation to Council

With regards to the Clerk for the SDAB, the MGA states the following;

Clerks

627.1(1) A council that establishes a subdivision and development appeal board must appoint, and a council that authorizes the establishment of a subdivision and development appeal board must authorize the appointment of, one or more clerks of the subdivision and development appeal board.

(2) If the subdivision and development appeal board is an intermunicipal subdivision and development appeal board, the councils that authorize its establishment must appoint one or more clerks.

(3) A clerk appointed under this section must be a designated officer and may be a person who holds an appointment as a clerk under section 456.

(4) No designated officer is eligible for appointment under this section unless that designated officer has successfully completed a training program in accordance with the regulations made under section 627.3(a).

(5) No subdivision authority or development authority is eligible for appointment under this section.

As the MD is intending to participate in an Intermunicipal SDAB, the MD is required to appoint at least one clerk and that clerk must be a designated officer of the municipality.

To meet the above requirements, Council is being presented Bylaw 1294-18, the Designated Officers Bylaw, for consideration.

FINANCIAL IMPLICATIONS:

None.

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1294-18**

**A BYLAW OF THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 IN THE
PROVINCE OF ALBERTA, TO ESTABLISH THE POSITIONS OF DESIGNATED
OFFICERS**

WHEREAS the Municipal Government Act provides that a council must establish by bylaw a position of chief administrative officer;

AND WHEREAS the Municipal Government Act provides that a council may by bylaw establish one or more positions to carry out the powers, duties or functions of a designated officer;

AND WHEREAS Council wishes to exercise its authority pursuant to the Municipal Government Act by establishing the positions of chief administrative officer and designated officers;

NOW THEREFORE the Municipality Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. TITLE

1.1 This Bylaw may be cited as the “Designated Officer Bylaw”.

2. DEFINITIONS

2.1 In this Bylaw, the following terms shall have the following meanings:

- a) “Bylaw” means this Designated Officer Bylaw;
- b) “CAO” means the chief administrative officer for the Municipal District of Pincher Creek No. 9 appointed pursuant to this Bylaw and as defined in the Municipal Government Act;
- c) “Council” means the municipal council of the MD;
- d) “FOIP” means the *Freedom of Information and Protection of Privacy Act*, RSA 2000 c F-25 and the regulations thereunder;
- e) “*Municipal Government Act*” means the *Municipal Government Act*, RSA 2000, c M-26 and the regulations thereunder; and
- f) “MD” means the municipal corporation of the Municipal District of Pincher Creek No. 9.

2.2 Any references in this Bylaw to any statutes, regulations, bylaws or other enactments is to those statutes, regulations, bylaws or other enactments as amended or replaced from time to time and any amendments thereto.

3. CHIEF ADMINISTRATIVE OFFICER

3.1 The position of the CAO is hereby established.

3.2 The CAO shall be given the title “Chief Administrative Officer”.

3.3 The CAO shall have the all of the powers, duties and functions of a chief administrative officer as set out in the Municipal Government Act and the MD’s CAO bylaw.

- 3.4 Without limiting the generality of section 3.3 of this Bylaw, the CAO is the head of the MD within the meaning of FOIP.
- 3.5 Unless a designated officer is expressly appointed in this Bylaw or another bylaw of the MD, the CAO has all the powers, duties and functions given to a designated officer under the Municipal Government Act or any other statute or enactment.

4. DELEGATION BY CAO

- 4.1 The CAO is authorized to delegate and to authorize further delegations of any powers, duties and functions assigned to the CAO by Council under the *Municipal Government Act* and under this or any other bylaw to a designated officer or an employee of the MD.
- 4.2 Without limiting the generality of section 4.1 of this Bylaw, the CAO is authorized to appoint a deputy CAO and delegate the CAO's powers, duties and functions to that deputy CAO and to authorize that deputy CAO to act as the CAO during absences of the CAO.

5. MUNICIPAL ASSESSOR

- 5.1 The position of assessor is hereby established as a designated officer of the MD.
- 5.2 The assessor shall be given the title "Municipal Assessor".
- 5.3 The Municipal Assessor is the designated officer for purposes of carrying out the duties and responsibility of an "assessor" under the Municipal Government Act.
- 5.4 The Municipal Assessor is the designated officer for the following sections of the *Municipal Government Act*:
- a) Section 482: Admissible evidence at hearing; and
 - b) Section 525(2): Admissible evidence at hearing.

6. CLERK FOR THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD

- 6.1 The position of Clerk for the subdivision and development appeal board is hereby established as a designated officer of the MD.
- 6.2 The subdivision and development appeal board clerk is the designated officer for purposes of carrying out the duties and responsibilities of a "Subdivision and Development Appeal Board Clerk" under the *Municipal Government Act*, and any other relevant statute, regulation or bylaw.
- 6.3 No designated officer is eligible for appointment under this section unless that designated officer has successfully completed a training program in accordance with the regulations made under Section 627.3 of the *Municipal Government Act*.

7. GENERAL

- 7.1 Each provision of this Bylaw is independent of all other provisions. If any provision of the Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

7.2 This bylaw rescinds any previous bylaw in reference to designation or appointment of Designated Officers in their entirety, including any amendments thereto, and shall come into full force when it receives THIRD and FINAL reading and is duly signed.

Read a first time in Council this _____ day of _____, 2018.


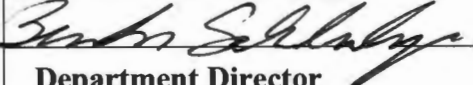

Read a second time in Council this _____ day of _____, 2018.

Read a third and final time in Council this _____ day of _____, 2018.

REEVE

CHIEF ADMINISTRATIVE OFFICER

Recommendation to Council

TITLE: Joint Council Funding Contribution for 2019			
PREPARED BY: Brendan Schlossberger		DATE: November 6, 2018	
DEPARTMENT: Finance			
		ATTACHMENTS:	
Department Supervisor	Date	1. None	
APPROVALS:			
	07 Nov 18		07 NOV 18
Department Director	Date	Interim CAO	Date

RECOMMENDATION:

That Council increase the 2019 per capita funding, for Joint Funding, from \$34.13 to \$39.58, totaling \$117,360;

And that Council agrees to fund the following organizations for 2019:

- Pincher Creek High School Rodeo Club
- Pincher Creek and District Chamber of Commerce
- Pincher Planters
- Pincher Creek District Citizens on Patrol
- Pincher Creek Community Center Hall Society
- Windy Hollow Players
- Oldman River Antique Equipment and Threshing Club
- Lundbreck Gardeners Club
- Royal Canadian Legion Bobbie Burns Fish Pond Committee
- Pincher Creek Handi-Bus Society
- Pincher Creek Mustangs Football
- Napi Friendship Association
- Syncline Castle Trails Association
- Twin Butte Community Society
- Patton Park Society
- Allied Arts Council of Pincher Creek
- Lundbreck Citizens Council
- Pincher Creek and District Historical Society
- Pincher Creek Community Development Initiative
- Southwest Alberta Sustainability Community Initiatives

Recommendation to Council

BACKGROUND:

On October 15, 2018, the Joint Funding Committee, comprised of Councilors with the Town of Pincher Creek and the MD of Pincher Creek, met to discuss Joint Funding for 2019.

In 2018 Joint Funding totaled \$225,500 for 16 organizations at a per capita rate of \$34.13.

For 2019 Joint Funding there were 29 separate applications submitted, with a total funding request of \$479,403.80. After careful deliberation, 20 applications were approved. The total Joint Funding contribution was \$261,500.00, requiring the per capita contribution to increase to \$39.58.

\$117,360 is the MD's contributions, based on our population of 2,965 residents.

FINANCIAL IMPLICATIONS:

An increase of \$16,160 is required for the 2019 Budget for Joint Funding.

Recommendation to Council

F3b



TITLE: 3rd Quarter Financial Report			
PREPARED BY: Brendan Schlossberger		DATE: November 8, 2018	
DEPARTMENT: Finance			
Sheldon Steinke			ATTACHMENTS:
Interim CAO	October 4, 2018	1. 3rd Quarter Financial Report	
APPROVALS:			
		S. Steinke	
Accounting Clerk III	Nov. 8, 2018		
	Date	Interim CAO	Date

RECOMMENDATION:

That Council receive the 3rd Quarter Financial Report, for the month ending September 30, 2018, as information.

BACKGROUND:

A quarterly financial report prepared for council to show our position relative to the 2018 budget as well as indicate the progress of capital projects as of September 30. 2018.

FINANCIAL IMPLICATIONS:

None at this time.

Executive Summary

Budget Position

As of September 30, 2018 the MD of Pincher Creek is reasonably aligned with the 2018 operating budget. Actuals for both revenues and expenditures reflect an increase above projected totals. This is attributed to unexpected changes and extraordinary events during the 2018 year, as well as requisitions and community services being significantly funded by the date of this report.

Operating Revenues

Operating Revenues as of September 30, 2018 are \$16.36 million with the total 2018 budget of \$16.62 million.

Tax revenues are below budgeted amounts due to requisition tax rates being lower than budgeted. Actual requisitions from the Alberta School Foundation Fund and the PC Foundation were below budgeted projections, while the PC Emergency Services Commission came in above budgeted projections. Investment income from Wood-Gundy bonds are also not realized until December of each year.

Public Works revenues are above budgeted amounts because of our sales of used equipment, which was not budgeted for because of unpredictability.

Lundbreck and Planning revenues are also above budget projections because of extraordinary events during 2018. In Lundbreck, Fortis purchased the physical street light structures from us and Planning received two wind farm applications.

Waste Management is currently below budget because we have not received the CNPC contribution to Landfill Road maintenance as of this report.

Other revenue items of note include Administration, Emergency Services, and Parks & Recreation. These areas have inflated revenues because of reserve transfers used to fund the Interim CAO salary, Livestock Preparedness Plans, and the Curling Rink Compressor respectively.

Operating Expenses

Operating Expenses as of September 30, 2018 are \$13.2 million with a total 2018 budget of \$16.62 million.

Public Works expenditures are above budgeted amounts because of our abnormal amount of contracted snow removal from the beginning of the year and our gravel inventory adjustments. Currently, actual costs for gravel crushing and gravel royalties are included in this report with adjustments to the gravel inventory made at year end. This may impact actual year end costs not reflected in this report.

Administration is also above budgeted expenditures because of the Interim CAO salary, extraordinary legal fees, and the George Cuff Governance Audit.

Wastewater and Parks & Recreation expenses are above budget projections; however that amount will not increase significantly. Wastewater expenses include debenture payments, which are complete for 2018. Parks & Recreation expenses include the Curling Rink Compressor mentioned earlier as well as a transfer to allocated reserves that has been completed.

Other expenditure areas of note are Council, Lundbreck, and the Airport. These areas show positive variances from the budget because of timing issues. Significant portions of these budgeted amounts have yet to occur. The RMA fall conference is upcoming, which is a large portion of the Council budget. Internal labour costs are not assigned until year end and therefore have brought variances down for Lundbreck and the Airport.

Capital Projects

The Municipality approved \$2.70 million in the 2018 Capital Budget. During the year \$1.39 million has been spent on capital projects with one budget reduction of \$23,600 for the front mount mower that was not required this year.

The major projects yet to be significantly completed as of September 30, 2018 include Public Works Perimeter Fence, the payment of Unit #68 (Packer), BF 671, and HWY 3A preliminary work. Of note, the BF 671 tender came in under budget, and the Packer has arrived but yet to be billed as of this report.

Conclusion

Overall the variances are slightly above 2018 budgeted amounts in both revenue and expenses due to the unexpected personnel expenditures, sale of equipment, abnormal winter season, and incomplete gravel inventory adjustments. A large portion of the operating budget also involves requisitions and community funding programs, which are significantly completed in this report. This has also contributed to the increased actuals.

Municipal District of Pincher Creek No. 9

Municipal Operating Revenues and Expenses

For the Period Ending September 30, 2018

Revenues	Budget	Actual YTD	Benchmark	
			Budget Remaining	25%
			\$	%
General				
Municipal Tax Levy	\$ 10,947,840	\$ 10,946,426	\$ 1,414	0.01%
Requisition Tax Levy	3,684,490	3,565,508	118,982	3.23%
Penalties	78,000	129,970	(51,970)	-66.63%
Investment Income	266,000	42,899	223,101	83.87%
Reserve Funds	79,150		79,150	100.00%
Minimum Tax Fee	5,000	5,172	(172)	-3.44%
	<u>15,060,480</u>	<u>14,689,975</u>	<u>370,505</u>	2.46%
Council	9,000	6,611	2,389	26.54%
Administration	25,020	180,615	(155,595)	-621.88%
Emergency Services	-	58,984	(58,984)	
Bylaw	59,830	45,856	13,974	23.36%
Public Works	652,100	640,107	11,993	1.84%
Lundbreck	-	21,587	(21,587)	
Airport	48,550	32,657	15,893	32.74%
Wastewater	38,000	25,048	12,952	34.08%
Waste Management	26,820	5,240	21,580	80.46%
Water Services	102,600	77,400	25,200	24.56%
Planning	65,250	87,678	(22,428)	-34.37%
AES	291,960	225,306	66,654	22.83%
Parks & Rec	7,500	78,235	(70,735)	-943.13%
Community Services	<u>231,300</u>	<u>225,650</u>	<u>5,650</u>	2.44%
Total Revenue	<u>16,618,410</u>	<u>16,400,949</u>	<u>217,461</u>	1.31%

Expenses	Budget	Actual YTD	Budget Remaining	
			\$	%
Council	242,660	138,078	104,582	43.10%
Administration	1,965,610	1,559,034	406,576	20.68%
Emergency Services	57,930	77,519	(19,589)	-33.81%
Bylaw	232,810	219,075	13,735	5.90%
Public Works	7,149,960	5,715,884	1,434,076	20.06%
Lundbreck	174,300	84,277	90,023	51.65%
Airport	74,340	25,045	49,295	66.31%
Wastewater	79,370	74,293	5,077	6.40%
Waste Management	360,820	229,780	131,040	36.32%
Water Services	633,560	413,014	220,546	34.81%
Planning	311,710	222,233	89,477	28.71%
AES	618,240	405,428	212,812	34.42%
Parks & Rec	164,130	151,340	12,790	7.79%
Requisitions	296,500	365,000	(68,500)	-23.10%
Community Services	526,020	533,578	(7,558)	-1.44%
Cemeteries				
Requisitions	45,960	45,960	-	0.00%
Requisitions	<u>3,684,490</u>	<u>2,881,210</u>	<u>803,280</u>	21.80%
Total Expenses	<u>16,618,410</u>	<u>13,140,748</u>	<u>3,477,662</u>	20.93%


Municipal District of Pincher Creek No. 9

Capital Project Expenditures For the Period Ending September 30, 2018

<u>Project Name</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>% Complete</u>
Radio upgrade	50,000.00	49,969.95	100%
Radio Repeaters	5,000.00	6,591.22	132%
PW Perimeter Fence	95,000.00	1,845.00	2%
Microsoft Office Update	10,500.00	10,251.00	98%
Grader	565,000.00	525,062.00	93%
Two Vehicles	80,000.00	79,591.00	99%
Mower Front Mount	23,600.00	-	0%
Packer	260,000.00	-	0%
Loader	261,000.00	256,400.00	98%
Trailer/Mule/Sprayer	40,000.00	35,491.00	89%
Coldmix Program	250,000.00	106,620.00	43%
BF 671	508,000.00	20,174.00	4%
Hwy 3A	47,000.00	3,572.00	8%
BF 70423	200,000.00	103,599.00	52%
BF 6906	100,000.00	73,600.00	74%
BF 479	150,000.00	73,600.00	49%
Bf 1744	30,000.00	20,492.00	68%
BF 6613	30,000.00	19,225.00	64%
	<u>2,705,100.00</u>	<u>1,386,083.17</u>	51%

Recommendation to Council



TITLE: Designation of Special Council Meetings			
PREPARED BY: Sheldon Steinke		DATE: November 5, 2018	
DEPARTMENT: Administration			
		ATTACHMENTS: 1. None	
Department Supervisor	Date		
APPROVALS:			
			07 NOV 18
Department Director	Date	Interim CAO	Date

RECOMMENDATION:
 That Council designate all Joint Council Meetings with the Town of Pincher Creek as Special Council Meetings of the Municipal District of Pincher Creek No. 9.

BACKGROUND:

During the August 16, 2018 Joint Council Meeting with the Town of Pincher Creek, a resolution was made to research legislative guidelines or restrictions regarding Joint Council meetings and decision making procedures.

Section 194 of the *Municipal Government Act* provides provisions specifically for Special Council Meetings.

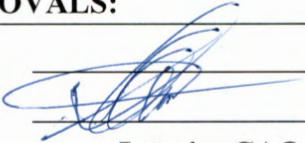
Joint Council Meetings would proceed as any Regular Council meeting normally would. An agenda and agenda package would be distributed, as well as a minute taker would be present.

This format is beneficial, in that there is no delay from the recommendation made during a Joint Council meeting to the approval at the Council meeting. These recommendations become resolutions for immediate attention and action.

FINANCIAL IMPLICATIONS:
 None at this time.

Recommendation to Council

F4b

TITLE: Oldman Watershed Council Funding Request		
PREPARED BY: Sheldon Steinke		DATE: November 5, 2018
DEPARTMENT: Administration		
		ATTACHMENTS:
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Letter from Oldman Watershed Council 2. Resolutions from March 14, 2017 and March 28, 2017
APPROVALS:		
		
Department Director	Date	Interim CAO
		07 NOV 18

RECOMMENDATION:
 That Council forward the funding request from the Oldman Watershed Council, dated October 15, 2018, to the Agricultural Service Board for their consideration.

BACKGROUND:

On October 17, 2018, the MD received the attached letter, addressed to the Reeve and Council, requesting sponsorship funding in the amount of \$1,334.25.

Over the last several years, individual requests from the Oldman Watershed Council were considered by Council, however, at their March 14, 2017 Council Meeting, the following resolution was passed:

“Moved that the email from Oldman Watershed Council, dated March 2, 2017, be received; And that the MD become a member of the Oldman Watershed Council, as there is no fee for membership; And further that funding be provided on an event by event basis, as deemed appropriate by the Agricultural Services Board, within budget limits”.

It should be noted that the stanza *“and that the MD become a member of the Oldman Watershed Council, as there is no fee for membership”* was rescinded at the March 28, 2017 Council meeting.

Although this is not a membership renewal request, funds are being requested from the MD.

FINANCIAL IMPLICATIONS:
 None at this time.



Oldman Watershed Council
319 – 6 Street South
Lethbridge, AB T1J 2C7

RECEIVED

OCT 17 2018

M.D. OF PINCHER CREEK
October 15, 2018

MD of Pincher Creek No. 9
Attn: Reeve Stevick and fellow Councillors
Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Stevick and Councillors:

Water is Life! Today, we are writing to ask for your support of watershed management and health. Your contribution provides critical funding to inspire people across Southern Alberta to do more and to become engaged in the natural watershed systems in your area. OWC works hard to maximize our annual budget of \$740,000 but in order for us to reach our financial goals, we need your help!

We work closely with your community. We were privileged to financially support the Pincher Creek Watershed Group Blue Weed Blitz and your Transboundary Weeds Water Stewardship Tour. Both events complimented the work we do and were pleased to be able to return the support.

Investments over the past 10 years have yielded enormous results for watershed health. Your dollars donated supported 61 projects including 49 km of riparian fencing and 25 off-stream watering systems which resulted in 7,175 head of livestock removed from water bodies and streambanks. Also, 26 weed pulls and 11 garbage clean ups utilizing 1,000 volunteers who filled 3,700 bags of invasive weeds and 1,977 pounds of garbage removal. We also hosted 8 biocontrol releases, 304 plans/assessments/surveys, 6 bioengineering projects, engaged 380 people in educational events, planted 1300 willows and installed 2 cattle crossings. As you can see, your donation goes a long way to reduce the damage to the watershed in your county.

This year has also seen some intense natural disasters in our area. The wildfires destroyed significant areas of land and forest. Drought followed by an early winter ravaged the farming community. Each of these events created significant challenges for the watershed and our community. It is time that every citizen steps up to do what they can to improve the health of the Oldman watershed so it can continue to provide the water we need to survive and thrive in the most water-limited region in Canada.

Municipalities help with just \$0.45 of unrestricted funds per resident.

For 2,965 residents based on 2017 Municipal Affairs Population List, that is an investment of
\$1334.25

and is *critical* for OWC to fund the work being completed.

As our way of thanking you for your support, we would like to invite you to our first annual

Sponsor Appreciation Luncheon

December 7, 11am-12:30pm

New Dynasty Restaurant: 103 - 7 St S in Lethbridge

If you would like a presentation, or have any questions, please contact Shannon Frank, OWC's Executive Director, by phone at: (403) 330-1759 or email: shannon@oldmanwatershed.ca.

Sincerely,

Douglas Kaupp, OWC Chairman

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 March 14, 2017

c) Volunteer Week

Councillor Fred Schoening 17/114

Moved that the letter from the Town of Pincher Creek, dated March 1, 2017, be received;

And that Council agrees to participate with the luncheon, scheduled for Friday, April 21, 2017;

And further that Reeve Brian Hammond, or designate, speak at the event.

Carried

d) Oldman Watershed Council Membership Renewal

Councillor Quentin Stevick 17/115

Moved that the email from Oldman Watershed Council, dated March 2, 2017, be received;

And that the MD become a member of the Oldman Watershed Council, as there is no fee for membership;

And further that funding be provided on an event by event basis, as deemed appropriate by the Agricultural Service Board, within budget limits.

Carried

e) Redistribution of MD of Pincher Creek Landowner Map for iHunter Alberta

Councillor Terry Yagos 17/116

Moved that the email from iHunter, dated March 3, 2017, be received as information.

Carried

f) CAO Report

Councillor Garry Marchuk 17/117

Moved that Council receive for information, the Chief Administrative Officer's report for the period of February 23, 2017 to March 9, 2017, as well as the Administration Call Log and the Enhanced Policing Report for the month of February 2017.

Carried

F. CORRESPONDENCE

1. Action

a) Fire Safety – Smart Choices for LIFE

Councillor Quentin Stevick 17/118

Moved that the letter from Group Group Youth, dated January 31, 2017, regarding the request for funding for the Fire Safety Program, be received as information.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 March 28, 2017

D. UNFINISHED BUSINESS

(1) Citizens' Statement for the Castle Parks

Councillor Garry Marchuk 17/129

Moved that the email from Gordon Petersen, dated March 13, 2017, and the email from Connie Simmons, dated March 8, 2017, regarding the Citizens' Statement for the Castle Parks, be received as information.

Carried

Councillor Quentin Stevick 17/130

Moved that Council acknowledges the importance of residents bringing forward their opinions to Council, and the time and effort put forth to either appear as a delegation or submit letters, for Council's consideration;

And that Council appreciates the thoughtful and polite manner, in which a varying of topics are brought to Council's attention;

And further that residents be advised that Council will continue to review information that is brought forward.

Carried

(2) Wilderness Parks

Councillor Fred Schoening 17/131

Moved that the delegation presentation from Diana Reed, including the National, Provincial and Territorial Economic Impacts of ATVs and Side-By-Sides 2015: Final Report, dated September 19, 2016, and the letter, dated March 8, 2017, be received as information.

Carried

(3) Oldman Watershed Council Membership Renewal

Councillor Garry Marchuk 17/132

Moved that the membership commitments regarding becoming a member of the Oldman Watershed Council, be received;

And that the stanza within Resolution 17/115, being "And that the MD become a member of the Oldman Watershed Council, as there is no fee for membership;" be rescinded.

Councillor Fred Schoening requested a recorded vote.

Councillor Quentin Stevick – In Favour
 Councillor Garry Marchuk – In Favour
 Reeve Brian Hammond – In Favour
 Councillor Fred Schoening – Opposed
 Councillor Terry Yagos – Opposed
 Motion Carried

(4) Assessment Review Board


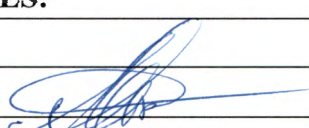
Councillor Fred Schoening 17/133

Moved that Bylaw No. 1273-17, being the bylaw to establish a Regional Assessment Review Board, be given first reading.

Carried

Recommendation to Council



TITLE: Services Provided by the Pincher Creek Emergency Services			
PREPARED BY: Sheldon Steinke		DATE: November 6, 2018	
DEPARTMENT: Administration			
			ATTACHMENTS: 1. Email from Tony Bruder, dated October 6, 2018
Department Supervisor	Date		
APPROVALS:			
			07 NOV 18
Department Director	Date	Interim CAO	Date

RECOMMENDATION:
That Council direct Administration to respond to Mr. Bruder, providing answers from the MD;
And that this request for information be forwarded to the Pincher Creek Emergency Services Commission for their consideration and response.

BACKGROUND:

On October 6, 2018, the MD received the attached email from Tony Bruder.

Mr. Bruder has several questions relating to the decision to rescind Bylaw No. 1234-13, which allowed the MD to pay for some firefighting costs on behalf of their residents.

With the rescinding of Bylaw No. 1234-13, all firefighting costs are the responsibility of the landowner where the fire occurred. Council considered this decision carefully, and it was not made lightly.

Most of Mr. Bruder’s questions cannot be answered by MD staff, as they relate to the operations and procedures of the Pincher Creek Emergency Services Commission. Questions regarding a detailed breakdown of services provided by the Pincher Creek Emergency Services should be forwarded to the Pincher Creek Emergency Services Commission. The MD does not have the comparison information that Mr. Bruder is requesting.

Council has budgeted \$40,000 annually for firefighting costs. This amount was absorbed by the MD while Bylaw No. 1234-13 was valid. Now that this bylaw is no longer valid, this amount will still be budgeted annually but will be recovered by invoicing of the landowner.

Recommendation to Council

The MD does not receive funding from the Pincher Creek Emergency Services Commission. The MD contributes annually towards the Commission. The funding formula has no bearing to firefighting costs itself but does contribute to the operations of the Commission.

The levy, which is collected by the MD through taxation on behalf of the Commission, directly contributes to the capital and operations of the Commission. The MD does not receive any of these monies, similar to the Pincher Creek Foundation and School Board.

FINANCIAL IMPLICATIONS:

None at this time.

MDInfo

From: Anthony Bruder
Sent: Saturday, October 6, 2018 3:46 PM
To: MDInfo
Subject: Important Changes to Fire Services

MD Pincher Creek Council and Administration,

I have some concerns pertaining to "The decision to rescind Bylaw No. 1234-13".

I would like a detailed breakdown on the services provided by Pincher Creek Emergency Services(PCES), including cost breakdown, as well as where the funds for each of these services originate (Municipal/Town, Provincial, Federal taxes, or fees imposed), both previous to and after the bylaw change. Please include a comparison between the Town of Pincher Creek, Beaver mines, Lundbreck, Cowley, and rural residents within the MD.

Does the MD or the Town receive any funding for PCES through any of it's Municipal taxes, or Provincial or Federal granting? Please provide details on how these funds are allocated both before the bylaw change as well as currently.


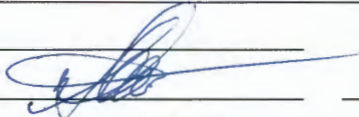
I look forward to your written response in the near future.

Sincerely,

Tony Bruder

Recommendation to Council

F4d

TITLE: Appointment to the Alberta SouthWest Regional Economic Development			
PREPARED BY: Sheldon Steinke		DATE: November 7, 2018	
DEPARTMENT: Administration			
			ATTACHMENTS:
Department Supervisor	Date	1. Email from Alberta SouthWest, dated October 31, 2018	
APPROVALS:			
			07 NOV 18
Department Director	Date	Interim CAO	Date

RECOMMENDATION:
 That Council appoint one Council member to the Alberta SouthWest Regional Economic Development Committee as a representative, and one Council member as the alternate.

BACKGROUND:

During the Organizational Meeting, Council decided not to appoint one member to the Alberta SouthWest Regional Economic Development Committee, but to alternate attendance among the interested Council members.

Councillor Quentin Stevick declined to be included in the rotation, leaving the four remaining Council members to attend the meetings. Councillor Rick Lemire will attend the meetings for the next four months.

The MD received the attached email from Bev Thornton, Executive Director of Alberta SouthWest Regional Economic Development, indicating that they are required to indicate one representative from the MD on their Alberta Corporate Registry annual return.

In a further email, Ms. Thornton did indicate that one Council member could be listed on their return as the representative, with the remaining three being listed as alternates.

Ms. Thornton is asking Council to designate one representative and one alternate.

FINANCIAL IMPLICATIONS:
 None at this time.

Tara Cryderman

Subject: FW: 2018 Council Appointments
Attachments: ABSW 2018 appointments.pdf

From: Bev Thornton <bev@albertasouthwest.com>
Sent: Wednesday, October 31, 2018 1:16 PM
To: Quentin Stevick <CouncilDiv1@mdpincercreek.ab.ca>
Cc: Tara Cryderman <AdminExecAsst@mdpincercreek.ab.ca>
Subject: FW: 2018 Council Appointments

Hi, Quentin and Tara,

I am just writing to you regarding some advice on how to proceed.

AlbertaSW is not really a "Committee" It is a governance board for a part 9 non-profit corporation, and I need to indicate in our annual return to Alberta Corporate Registry who the official representative is as a director.

We certainly do welcome engagement from all of council, and, it is our custom to invite the entire council when we have a board meeting in each member community, but would it be possible to designate one board representative and an alternate?

Thanks for your advice on how to proceed with this.

Bev Thornton
Executive Director, Alberta SouthWest Regional Economic Development
Box 1041, Pincher Creek AB T0K 1W0
403-627-3373 (office) 403-627-0244 (cell)
bev@albertasouthwest.com
www.albertasouthwest.com
Past President, Economic Developers Alberta 2018-2019
www.edaalberta.ca

Administration Guidance Request



TITLE: Letter of Support Request – Crowsnest / Pincher Creek Landfill Association			
PREPARED BY: Sheldon Steinke		DATE: November 7, 2018	
DEPARTMENT: Administration			
		ATTACHMENTS:	
Department Supervisor	Date	1. Letter from Crowsnest / Pincher Creek Landfill Association, dated October 16, 2018	
APPROVALS:			
Department Director	Date	Interim CAO	Date

REQUEST:

That Council determine their level of support for the Crowsnest / Pincher Creek Landfill Association’s incineration project.

BACKGROUND:

The Crowsnest / Pincher Creek Landfill (the Landfill) has provided background information regarding their incineration project.

The Landfill is requesting support from the MD of Pincher Creek, both to the project itself and financial support to continue the project.

They are looking to initiate a working committee to continue the project, and would like support for this as well.

FINANCIAL IMPLICATIONS:

If supported, money would need to budgeted in 2019.

P.O. Box 668
PINCHER CREEK, Alberta
TOK IWO

Phone (403) 628-3849
Fax (403) 628-2258

The Crowsnest/Pincher Creek Landfill Association

Oct 16 2018

Incinerator Proposal Board of Directors CNPC Landfill

This letter is being provided on behalf of Landfill staff and Management.

We have been working on this project for the past 5 years and have seen this grow from a need to handle deadstock and animal waste to becoming a polarizing issue in the local communities. We have provided hundreds of hours of research and documentation to the Board and the residents of the area and have faced some opposition and lack of support from some Board members and their respective councils.

The project has reached a critical stage and needs every level of governments support in order to move forward. This requires Landfill Board members, their councils to engage both Provincial and Federal members to participate in the communication and funding of this project in order for it to proceed.

The landfill and Management has spent all the time and funds available to get this project to this point it must now be taken over by a working group of interested politicians and producers to take it to the next level. Landfill Management is still committed to working with this group and provide the resources to operate the unit once commissioned but we can not support more direct funding of this project from our operating and capital funds.

The Landfill has reached a level of volume and service that requires continued improvement and capital upgrades to meet ever changing regulations and customer demands. Our mandate is to provide safe environmental services to all our residents and customers while meeting AEP standards and requirements.

Our employees need to have a safe and healthy environment to work in and given the state of carcasses and animal waste being brought here that is not happening right now and it need to be addresses.



I am bringing forward a request to have all animal carcasses and animal waste from local butcher shops and farms banned from being disposed of at the landfill and will work with local officials and producers to find alternative methods of disposal. This change in operation would take into effect Jan 1 2019

I trust the Board will take the required time to evaluate the information of this request and support this with a directive to draft a response to all customers who may be affected.

Thank You
Emile J Saindon
Landfill Manager
esaindon@shaw.ca
1-403-628-3849 office
1-403-653-0209 cell

P.O. Box 668
PINCHER CREEK, Alberta
TOK IWO

Phone (403) 628-3849
Fax (403) 628-2258

.....

The Crowsnest/Pincher Creek Landfill Association

Oct 16 2018

Incinerator Proposal Board of Directors CNPC Landfill

Incinerator Budget Numbers

The building and ancillary equipment to operate the incinerator in and handle all the waste inside a captive area will consist of the following:

- 60' X 80' Behlen Steel Building
- 25 cu yd inground pit with sump
- Overhead doors
- HVAC system with filter bag house for emissions.
- Extend reach forklift to handle waste.
- Utilities

Budgetary cost estimate of \$ 900,000.00

The incinerator build, install and commissioning would consist of the following

- 10 tonne Batch plant incinerator
- APC system complete with monitoring system
- Install and commissioning
- Operator Training
- Startup air quality testing and monitoring

Budgetary cost estimate of \$,2500,000.00



Budgetary number for cost of incinerator operation

- **Natural Gas consumption**
- **Load and unload labor and equipment.**
- **Equipment operation and maintenance.**

Estimated cost per tonne of waste being processed at unit capacity of 10 tonne per batch. \$75 to \$80 per tonne processed.

As you can see the cost to process is higher than current rates collected by the Landfill. These costs will need to be passed of to the producer or Government body that sponsors this project.

Providing a service to outside the area customers such as CFIA could help reduce local producer costs and help keep the plant operating at a steady daily pace.

The information provided above is for budget purposes and will further review as this project progresses.

Timeline for decision, funding and construction is 24 months from July 2018 as per the amendment to our approval.

Thank You
Emile J Saindon
Landfill Manager
esaindon@shaw.ca
1-403-628-3849 office
1-403-653-0209 cell

P.O. Box 668
PINCHER CREEK, Alberta
TOK IWO

Phone (403) 628-3849
Fax (403) 628-2258

The Crowsnest/Pincher Creek Landfill Association

Oct 16 2018

Incinerator Proposal Report Board of Directors CNPC Landfill

The following report and information provide a timeline and information about the current state of this proposal dating back to March 2013.

March 2013.

CNPC Landfill board directs Landfill Management to explore methods of carcass disposal other than landfilling.

Several methods of disposal were reviewed and they included (composting, pit burial and incineration.) Findings were presented to the Board.

March 2014

The Board directed Landfill Management to proceed with gathering information on incinerations. An expression of Interest was sent out to 3 Canadian based incinerator manufacturers outlining the type of waste to be disposed of.

July 2014

Landfill management reviewed the submissions and selected Eco Waste Solutions as the company to work with on the design. CNPC entered into a MOU with Eco Waste in July 2014 and continues to work with them on this proposal to this date

Feb 2015

Start up and information meeting with AEP in Lethbridge to discuss requirements for application to amend our current Landfill approval to include incineration.

Sept 2016

Prepared an information package for open house in all 3 areas of the region.

Packaged had a presentation from CNPC, Eco Waste and 2 environmental companies that provided technical information and data.



Jan 2017

Environmental companies began the process of applying for amendment of current approval. This included extensive communication and discussion with AEP with regards to the information needed for the application. Numerous stakeholder meetings and discussions with SOP filers over the next 6 months

June 2017

Application for amendment submitted to AEP.

July 2017

Letter received from EPEA that no EIA was required for this application.

July 2017 to July 2018

Requests for information and clarification from AEP on our application.
Requested to meet or provide information to SOP filers requested and provided.
Design and emission data requested and provided numerous times as requests from AEP changed.

July 2018

Amendment to our approval completed and signed off by AEP. Appeals from 2 SOP filers are before the Appeal Board and will be reviewed by years end. CNPC has 24 months from July 2018 to start the project and meet the requirements of the approval.
This brings us to the point of discussion and plan moving forward. Much time, energy and money has been expended by CNPC Landfill on this proposal. The time has come for the CNPC Board of Directors to decide how this project moves forward. The Landfill has expended in excess of \$200,000.00 dollars to get this amendment now the real financial decision needs to be made and the funds appropriated.

CNPC Landfill management has taken this project as far as it can go and cannot continue to fund this project without outside interest. (Municipal District, Provincial and Federal funding must be researched and provided.

A working committee of those interested parties needs to be formed and have them take over the project and carry it forward to start up Landfill management could be a part of this working group and be involved in the final stages of training and operation.
The working group must be managed by those who will benefit from this project's success. (MD officials, Ranchers, Producers, Gov. agencies like CFIA, CBS).

I have provided some presentations and information including some Budgetary costs for the project.

Thank You

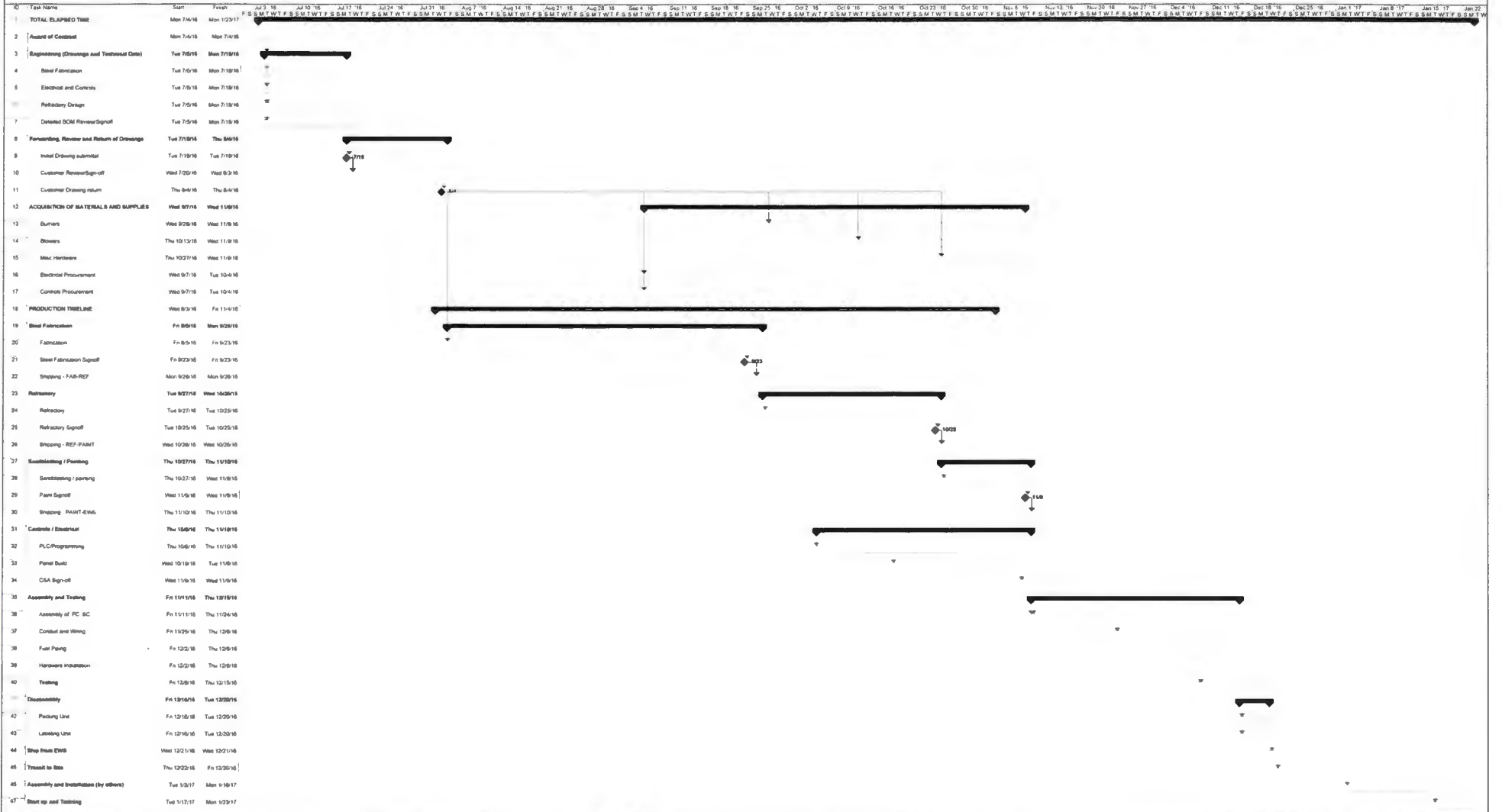
Emile J Saindon

Landfill Manager

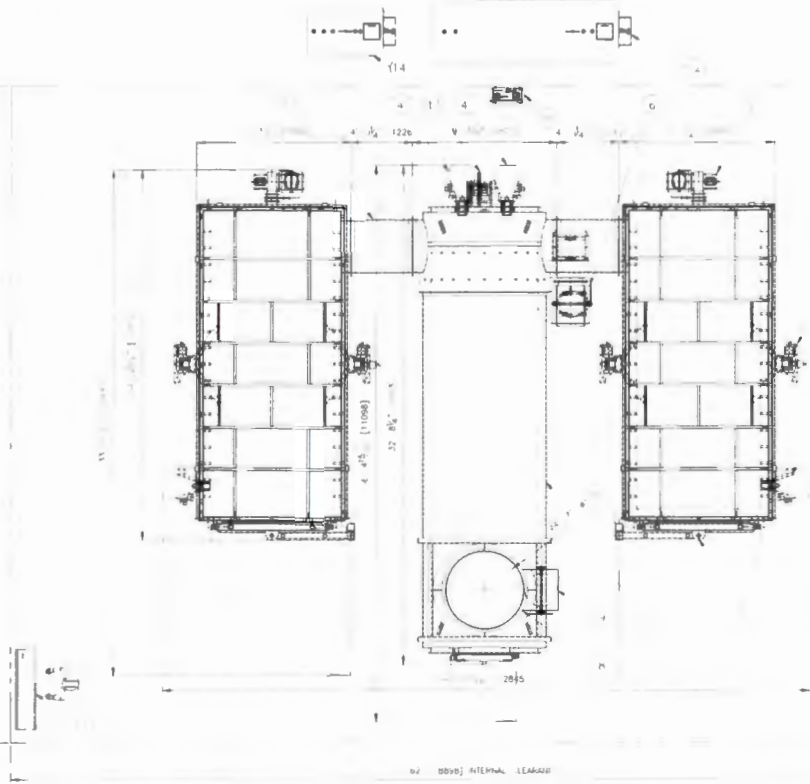
esaindon@shaw.ca

1-403-628-3849 office

1-403-653-0209 cell

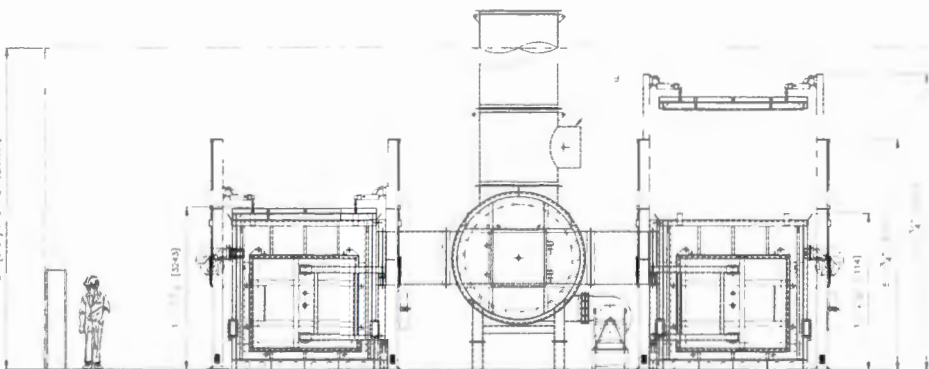


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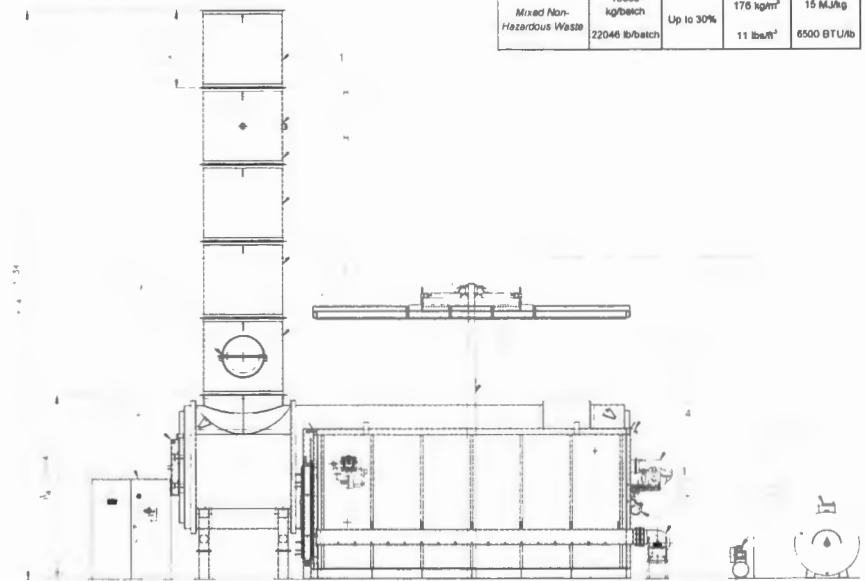


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FRONT ELEVATION



RIGHT ELEVATION

PRIMARY
SECONDARY
MATERIAL
RAW

Tu	REV	DESCRIPTION	DATE	BY	WTGHT (LBS)
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2	1	REVISION			
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Equipment Design Assumptions				
Waste Type	Waste Processing Capacity	Total Moisture Content	Average Density	Average Heat Value
Mixed Non-Hazardous Waste	10000 kg/batch 22046 lbbatch	Up to 30%	176 kg/m ³ 11 lb/ft ³	15 MJ/kg 6500 BTU/lb

ECO WASTE SOLUTIONS
ECO WASTE INC.

DATE: _____
NAME: _____
CUSTOMER P.O.:

PROJECT NUMBER: _____
TRAILER EQUIPMENT #:

ECO WASTE SOLUTIONS
10TN2PV

2018 Incinerator Timeline

2019

2020

Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec Jan Feb Mar Apr May June July



October 09, 2018 to November 09, 2018

DISCUSSION:

- Oct 10, 2018 Joint Worksite Health and Safety,
- Oct 11, 2018 Staff meeting Post Council,
- Oct 15, 2018 Teleconference with Fast4Ward,
- Oct 16, 2018 Staff Training (Respect at Work), REMO Meeting, Coffee with Council,
- Oct 17/19, 2018 Edmonton MGB Event,
- Oct 22, 2018 1st Day Safety Coordinator, Budget Preparation HJC,
- Oct 23, 2018 Special Meeting of Council, Organization Meeting, Budget Preparation HJC.
- Oct 24, 2018 MGB Annexation Presentation, Budget Preparation HJC,
- Oct 26, 2018 Kenow Fire Rehearsal, Interview for a Director of Finance,
- Oct 29, 2018 Kenow Fire Meeting Twin Butte,
- Oct 30, 2018 Special Council Capital Budget Meeting,
- Nov 02, 2018 Web Site Hosting discussions and Budget,
- Nov 05, 2018 Fast4Ward and CAO Interview Question Design,
- Nov 06, 2018 Special Meeting of Council, Subdivision Authority, MPC,
- Nov 07, 2018 Operations Safety/Coordinator.

UPCOMING:

- Nov 11, 2018 Remembrance Day Services PC,
- Nov 13, 2018 Council Meeting,
- Nov 14, 2018 Staff Operational Budget Development HJC,
Budget Development HJC, Joint Worksite Health and Safety,
Joint Town/MD Council meeting,
- Nov15, 2018 Staff Budget Development, Trans Boundary Elected Officials Meeting Fernie BC.

OTHER

Director Positions

Interviews completed for the Director of Finance and offer made to the successful candidate. Name will be disclosed after completion of the enrollment process.

The advertisement for the Director of Operations will be published NLT next week.

CAO

Fast4Ward Consulting is currently finalising the Interview questions and the advertisement will close on the 19th of November.


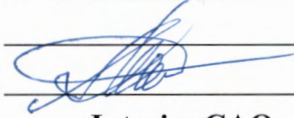
RECOMMENDATION:

That Council receive for information, the Interim Chief Administrative Officer's report for the period of October 09, 2018 to November 09, 2018

Prepared by: Interim CAO, S. Steinke Date: Nov 06, 2018

Presented to: Council Date: Nov 13, 2018

Recommendation to Council

TITLE: Informational Correspondence			
PREPARED BY: Sheldon Steinke		DATE: November 7, 2018	
DEPARTMENT: Administration			
Department Supervisor			ATTACHMENTS: <ol style="list-style-type: none"> 1. Community Futures – Tourism Growth Innovation Fund, letter dated October 9, 2018 2. Community Foundation – Vital Signs, letter dated October 1, 2018 3. TransCanada – Camp Follow Up Letter, email dated October 10, 2018 4. TransAlta - Cowley Ridge Repower Wind Project, Update received October 26, 2018
APPROVALS:			
			07 NOV 18
Department Director	Date	Interim CAO	Date

RECOMMENDATION:

That Council receive the following documents as information:

1. Community Futures – Tourism Growth Innovation Fund, letter dated October 9, 2018
2. Community Foundation – Vital Signs, letter dated October 1, 2018
3. TransCanada – Camp Follow Up Letter, email dated October 10, 2018
4. TransAlta - Cowley Ridge Repower Wind Project, Update received October 26, 2018

BACKGROUND:

Multiple documents were received.

FINANCIAL IMPLICATIONS:

None at this time.



Room 180, 12501 20th Avenue
Box 818
Blairmore, AB
T0K 0E0

403.562.8858
Info@albertacf.com

October 9, 2018

Municipal District of Pincher Creek
Box 279
Pincher Creek, AB T0K 1W0

Community Futures Crowsnest Pass is excited to announce that we have been successful in securing partial funding from our collaborative Tourism Growth Innovation Fund grant application from April 2018.

As a region, we are receiving \$33,750 from the Alberta Culture & Tourism program for the establishment of a destination management organization (DMO) that will create and facilitate tourism opportunities, marketing, development and training for the Alberta Rockies South/Castle region. This funding is to be used to retain the services of a third-party consultant to perform community and stakeholder consultation, develop a business plan and develop the DMO's terms of reference and organizational structure.

We look forward to receiving the committed matching funds from each of our partners towards this project and working together towards a successful outcome. Moving forward a steering committee will be struck with representation from each of our partners to manage the consultation process.

If you have any questions, comments, or concerns please feel free to contact managing partners Marie Everts at economic@pinchercreek.ca or Sacha Anderson at sanderson@albertacf.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Sacha Anderson", with a long horizontal flourish extending to the right.

Sacha Anderson
CED & Marketing Coordinator
Community Futures Crowsnest Pass

Growing communities one idea at a time.



ALBERTA
CULTURE AND TOURISM

Office of the Minister
MLA, Calgary-Cross

July 12, 2018

Shar Cartwright
General Manager
Community Futures Crowsnest Pass
Room 180, 12501 20th Avenue
Blairmore, AB T0K 0E0

Dear Shar Cartwright:

I am pleased to advise that your recent Tourism Growth Innovation Fund (TGIF) application during the April 2018 intake for a Destination Management Organization Strategy for the Castle Region has been approved in the amount of \$33,750 under the Destination Development Support funding stream.

As Minister of Culture and Tourism, I am proud to support projects like yours that contribute to the economic growth of Alberta's tourism industry and improve the quality of experiences for visitors and Albertans.

Department staff will be in touch with you to confirm the terms and conditions of your grant agreement. If you have any questions or require further information at this time, please contact Ashley Kalk, Tourism Development Officer, at 780-427-6676 (toll-free by first dialing 310-0000) or ashley.kalk@gov.ab.ca.

Congratulations on your successful application. I wish you continued success in contributing to the growth of Alberta's destinations and experiences.

Best Regards,

A handwritten signature in black ink, appearing to read 'Ricardo Miranda'.

Ricardo Miranda
Minister

cc: Pat Stier, MLA
Livingstone-Macleod



© Sep 04, 2018

Attracting more tourists to Alberta | Attirer plus de touristes en Alberta

Alberta communities and not-for-profit operators of tourism attractions are receiving provincial grants to attract more visitors and boost tourism spending.

Thirteen recipients of the first intake of the Tourism Growth Innovation Fund (TGIF) are developing strategies and new products that will help expand tourism in the winter and shoulder seasons in smaller communities and niche markets.

"We are helping communities across the province continue to build and enhance tourism experiences that travellers want. This will attract more people to Alberta and inspire them to explore off the beaten path to find our hidden gems. With more innovative tourism products, people will stay longer which will help grow our tourism industry and local economies, and create memorable experiences for Albertans and travellers."

- Ricardo Miranda, Minister of Culture and Tourism

"This tourism grant represents a real opportunity to revitalize Rouleauville, our francophone district of Calgary. This initiative will be a way to invite all francophones and francophiles from here and abroad to come learn and discover the history of the pioneers of our city using modern technology."

- Étienne Alary, executive director, Conseil de Développement Économique de l'Alberta

"We could never have pioneered our incredible, innovative programs without the assistance of the TGIF and Alberta Culture and Tourism."

- Vance Neudorf, executive director, Canadian Badlands Passion Play Society

The goal of the grant program is to diversify tourism experiences and destinations, focusing on innovation and shoulder season opportunities across the province. TGIF aims to strengthen collaboration among tourism stakeholders and offers matching grants of up to \$75,000.

Communities and non-profit tourism organizations from across the province are encouraged to apply during the next intake period, Oct. 1 - 31. The program accepts applications in two separate streams: destination development support and product development support.

More information about the fund, including eligibility and application forms, is available at alberta.ca/TGIF.

Quick facts

- Tourism jobs cover a broad range, from part-time, entry-level positions to full-time executive positions, in regions across the province.
- The industry supports more than 19,000 businesses in Alberta, many of which are family-owned, small- and medium-sized companies.
- In 2016, 34.8 million people visited Alberta and spent \$8.5 billion (Statistics Canada).

Backgrounder: TGIF recipients

Bio Lakes County

Visitor Friendly Assessment: Funds to hire a consultant to assess the region's tourism strengths and opportunities.

Camrose Regional Exhibition and Agriculture Society

Growing Rural Tourism: Funds to support the delivery of the 2019 Growing Rural Tourism Conference.

Canadian Badlands Passion Play Society, Drumheller

Drumbeats Pilot Project: Funds for Drumbeats, a captivating sound and light show that tells the story of the Badlands history.

Community Futures Crowsnest Pass

Alberta Rockies South/Castle Region: Funds to inform the formation of a destination management organization that will support tourism development, marketing and training for the region.

Community Futures Wild Rose, Strathmore

Agri-Tourism Expansion Initiative: Funds for research, stakeholder engagement and strategic planning to assist the region with growing agri-tourism.

Conseil de Développement Économique de l'Alberta, Calgary

Francophone Heritage Tourism in Calgary's Rouleauville: Funds for a virtual guide in French and English, as well as BaladoDécouverte — a bilingual and innovative experience with podcasting technology available on tablets and smartphones.

Friends of Medalta Society, Medicine Hat

Stay and Play with Clay — Tourism Opportunity Assessment and Plan: Funds to create a plan for a unique immersive experience for cultural explorers and established artists.

Lac La Biche County

Tourism Strategy: Funds to produce a strategic plan for the county, local businesses and the community to grow the local and regional tourism industry.

Leduc-Nisku Economic Development Association

Leduc Region Destination Management Plan: Funds to produce a plan to help identify tourism opportunities and build a collaborative approach to managing tourism in the region.

Métis Nation of Alberta (Métis Crossing), Smoky Lake

Métis Crossing Experiential Interpretive Plan: Funds to develop a plan that will guide the creation of authentic experiences that tell the history of the Métis people.

Red Deer Visitor and Convention Bureau

Growing our Visitors Experience: Funds to develop a sport and event tourism strategy that will help enhance and expand on leisure travel opportunities in the community.

Town of Sylvan Lake

Sylvan Lake Festival and Event Strategy Implementation: Funds to help grow Sylvan Lake's tourism offerings by establishing a selection of off-season sustainable festivals and events.

United Farmers Historical Society, Claresholm

Honouring Women in Agriculture: Funds to create an engaging exhibit on women in agriculture that will include a sculpture of Louise McKinney, artifacts and a digital touch screen display.

Des collectivités albertaines et des opérateurs d'attractions touristiques sans but lucratif reçoivent des subventions provinciales pour attirer plus de visiteurs et stimuler les dépenses liées au tourisme.

Les treize bénéficiaires du premier lot de demandes au Tourism Growth Innovation Fund (les fonds d'innovation pour la croissance du tourisme - TGIF) élaborent des stratégies, ainsi que de nouveaux produits touristiques qui permettront d'accroître le tourisme en hiver et pendant les saisons intermédiaires dans les petites collectivités et les marchés spécialisés.

« Nous aidons les collectivités de toute la province à continuer de créer et d'améliorer les expériences touristiques que souhaitent les visiteurs. Cela attirera plus de gens en Alberta et les incitera de sortir des sentiers battus pour trouver nos trésors cachés. Avec des produits touristiques plus innovants, les gens resteront plus longtemps. Cela contribuera à la croissance de notre industrie touristique et de nos économies locales, et créera des expériences mémorables pour les Albertains et les voyageurs. »

- Ricardo Miranda, ministre de la Culture et du Tourisme

« Cette subvention touristique représente une réelle opportunité de revitaliser Rouleauville, notre district francophone de Calgary. Cette initiative sera un moyen d'inviter tous les francophones et francophiles d'ici et d'ailleurs à venir apprendre et découvrir l'histoire des pionniers de notre ville en utilisant la technologie moderne. »

- Étienne Alary, directeur général, Conseil de développement économique de l'Alberta

« Nous n'aurions jamais pu lancer nos programmes incroyables et novateurs sans l'aide du TGIF et du ministère de la Culture et du Tourisme. »

- Vance Neudorf, directeur général, Canadian Badlands Passion Play Society

L'objectif du programme de subventions est de diversifier les expériences et les destinations touristiques, en mettant l'accent sur les possibilités d'innovation et de saison intermédiaire dans toute la province. Le TGIF vise à renforcer la collaboration entre les acteurs du tourisme et à offrir des subventions de contrepartie allant jusqu'à 75 000 dollars.

Les communautés et les organismes de tourisme sans but lucratif de toute la province sont encouragés à présenter leur candidature au cours de la prochaine période d'admission, du 1er au 31 octobre.

De plus amples renseignements sur le fonds, y compris les formulaires d'admissibilité et les formulaires de demande, sont disponibles à l'adresse alberta.ca/TGIF.

Faits rapides

- Les emplois dans le secteur du tourisme couvrent un large éventail de postes, allant des postes de débutants à temps partiel aux postes de cadres à temps plein dans les régions de la province.
- L'industrie appuie plus de 19 000 entreprises en Alberta, dont plusieurs sont des petites et moyennes entreprises familiales.
- En 2016, 34,8 millions de personnes ont visité l'Alberta et dépensé 8,5 milliards de dollars (Statistique Canada).

Fiche d'information: récipiendaires TGIF

Big Lakes County

Visitor Friendly Assessment : des fonds afin d'embaucher un consultant pour évaluer les forces et opportunités en tourisme de la région.

Camrose Regional Exhibition and Agriculture Society

Growing Rural Tourism : des fonds pour appuyer la livraison du Growing Rural Tourism Conference en 2019.

Canadian Badlands Passion Play Society, Drumheller

Drumbeats Pilot Project : des fonds pour Drumbeats, un spectacle captivant de son et lumière qui raconte l'histoire des Badlands.

Community Futures Crowsnest Pass

Alberta Rockies South/Castle Region : des fonds pour soutenir la création d'une organisation de gestion des destinations qui appuiera le développement touristique, la commercialisation et la formation dans la région.

Community Futures Wild Rose, Strathmore

Agri-Tourism Expansion Initiative : des fonds d'appui à la recherche, la consultation et la planification stratégique soutenant l'accroissement de l'agrotourisme de la région.

Conseil de développement économique de l'Alberta, Calgary

Tourisme patrimonial francophone à Rouleauville de Calgary : des fonds pour un guide virtuel en français et en anglais, ainsi que BaladoDécouverte - une expérience bilingue et innovante avec la technologie de baladodiffusion disponible sur tablettes et téléphones intelligents.

Friends of Medalta Society, Medicine Hat

Stay and Play with Clay — Tourism Opportunity Assessment and Plan : des fonds pour créer un plan pour une expérience immersive unique pour les explorateurs culturels et les artistes bien établis.

Lac La Biche County

Tourism Strategy : des fonds pour développer un plan stratégique pour le comté, les entreprises locales et la communauté afin de faire accroître l'industrie touristique locale et régionale.

Leduc-Nisku Economic Development Association

Leduc Region Destination Management Plan: des fonds pour développer un plan permettant à l'identification les opportunités en tourisme et d'une approche collaborative à la gestion du tourisme dans la région.

Métis Nation of Alberta (Métis Crossing), Smoky Lake

Métis Crossing Experiential Interpretive Plan : des fonds pour développer un plan qui guidera la création d'expériences authentiques racontant l'histoire des Métis.

Red Deer Visitor and Convention Bureau

Growing our Visitors Experience: des fonds pour développer une stratégie de tourisme quant au sport et aux événements afin d'augmenter les occasions de voyages de loisirs dans la communauté.

Town of Sylvan Lake

Sylvan Lake Festival and Event Strategy Implementation : des fonds pour soutenir le développement de l'offre touristique de Sylvan Lake en établissant une sélection de festivals et d'événements hors saison durables.

United Farmers Historical Society, Claresholm

Honouring Women in Agriculture : des fonds pour créer une exposition attrayante sur les femmes en agriculture qui inclura une sculpture de Louise McKinney, des artefacts et un écran tactile.

Related information

Tourism Growth Innovation Fund

Media inquiries

✉ **Marion Nader**

☎ 780-289-5944

Press Secretary, Culture and Tourism

INVOICE

Community Futures Crowsnest Pass
Box 818
Blairmore, AB
T0K 0E0
403.562.8858
scarwight@albertacf.com
crowsnest.albertacf.com

BILL TO
MD of Pincher Creek
Box 279
Pincher Creek, AB
T0K 1W0

INVOICE NUMBER 2018-TGIF-04
PAYMENT STATUS Pending
ISSUE DATE

DESCRIPTION	QUANTITY	AMOUNT
Contribution to Tourism Growth Innovation Fund project	1	\$5000.00

SUBTOTAL \$5000.00

**THANK YOU FOR
YOUR BUSINESS!**

\$5000.00

Please make all cheques payable to Community Futures Crowsnest Pass.

Community
Futures 
Crowsnest Pass

Tara Cryderman

From: Sacha Anderson <sanderson@albertacf.com>
Sent: Thursday, October 11, 2018 10:48 AM
To: Tara Cryderman
Cc: economic
Subject: TGIF MD of Pincher
Attachments: TGIF Grant Success.pdf

Hi Tara – would you please direct this towards Sheldon and appropriate people?

Please find attached a letter regarding our regional success of a grant for the creation of our own DMO – looking forward to working together and creating some amazing tourism opportunities for our area.

Thanks,

Sacha Anderson
CED & Marketing Coordinator
Community Futures Crowsnest Pass



RECEIVED

OCT - 3 2018

M.D. OF PINCHER CREEK

Mr. and Mrs. Quentin and Anne Stevick
Box 279
Pincher Creek AB T0K 1X0

October 1, 2018

Dear Quentin and Anne,

It's hard to believe that the Thanksgiving season is upon us already. We have much to be thankful for at the Community Foundation, but mostly we are thankful for the continued support of our many donors. Thanks to their generosity, we have supported our community with just over \$540,000 to date this year— and we have yet to award our Fall Community and Rural Life Grants. I am happy to say that we are on track to award close to \$800,000 in grants this year.

Speaking of grants, I invite you to join us on **Tuesday, December 4 at 10:30 a.m.** for our Fall Grants Celebration. This is a wonderful opportunity to see the diverse range of projects that our grants support, share the excitement of the day, and feel the impact that our grants make in our community. Giving isn't about donating, it's about making a difference, and the gifts of our donors change lives. But don't take my word for it, join us on December 4 and see for yourself.

I am pleased to share with you the 2018 edition of *Vital Signs*, our annual community check-up, which accompanies this letter. This year marks the sixth consecutive year in which the Community Foundation has published a report evaluating our quality of life. Last year, we began tying our *Vital Signs* work to our granting programs by requiring each applicant to indicate at least one Impact Area that their project will address. This year, we have introduced a new format, one that allows us to delve deeper into some of the six Impact Areas. We have also connected our work to the United Nations' 17 Sustainable Development Goals. It has always been our intention for *Vital Signs* to spark conversations about social growth, and these goals add a new perspective to the discussion. I hope that you enjoy the report and find it informative and useful.

On behalf of everyone at the Community Foundation, I wish you and your family a safe and happy Thanksgiving.

Best wishes,

Charleen Davidson
Executive Director



COMMUNITY FOUNDATION
LETHBRIDGE + SOUTHWESTERN ALBERTA

Vital Signs[®] 2018



COMMUNITY
CONNECTIONS



ENVIRONMENT



HEALTHY
COMMUNITIES



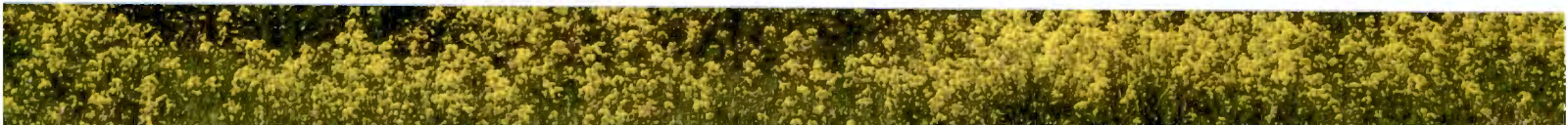
LIVING
STANDARDS



CULTURAL LIFE



LIFELONG
LEARNING



WELCOME MESSAGES



The Community Foundation of Lethbridge and Southwestern Alberta adopted Vital Signs six years ago. The Board of Directors encouraged and promoted Vital Signs research as an annual community check-up. We have increased our knowledge and the knowledge of other organizations providing for the needs in our community by gathering data and by measuring the vitality of our community.

Each year the Vital Signs research provides information to help us determine how our community is faring in some key areas. Knowing these key areas helps us build a healthier and more vibrant community. In 2017 the Community Foundation's Board of Directors decided to use this research in our granting process.

As you read through this Vital Signs report you will note that grant funding is awarded through one of six Impact Areas: Community Connections, Environment, Healthy Communities, Living Standards, Lifelong Learning, and Cultural Life. These grants are awarded in spring and fall of each year and funded through the Community Priorities Grants Program.

The Vital Signs report focuses on Southwestern Alberta, but we are reminded that we are part of a larger community in the reference to the Sustainable Development Goals established in the United Nations Agenda for 2030.

The Community Foundation develops this annual report to assist in opening discussion and encouraging action among people who care about our community. We hope that this report will encourage conversation about social issues and the recognition of community trends.

Geri Hecker
President



I am delighted to welcome you to our 2018 edition of Vital Signs! Vital Signs is a snapshot of life in Southwestern Alberta that uses local research and data to measure the vitality of our community. By identifying trends and areas of need in six key Impact Areas, Vital Signs touches on all aspects of our daily lives and focuses on our overall sense of belonging.

This year marks our sixth Vital Signs report. As the report continues to grow and evolve, we use it increasingly to inform our work. We share the report with our community to raise awareness, spark conversation, and encourage action. We also use Vital Signs to focus our Community Priorities and Rural Life granting programs strategically, supporting projects concentrating on emergent issues. This alignment ensures that our work goes beyond simply identifying areas of need, enabling us to be flexible and responsive.

For those of you familiar with our past Vital Signs reports, you will notice a few changes to this year's edition. Namely, we expanded and redesigned the publication to allow for a deeper exploration of the topics presented in each of the six Impact Areas.

The additional room allows us to supplement the data with more content and detail when relevant. For example, the Community Connections Impact Area begins with a broad look at the demographics of Southwestern Alberta, followed by a focus on voter turnout, and local efforts to respond to the Truth and Reconciliation Commission's 94 Calls to Action.

We are proud to research and write this unique report and happy to share it with our community. Through our Vital Signs work, we support the many charities across Southwestern Alberta that work to build a vibrant and healthy community, where everyone has a strong sense of belonging.

I hope that you will find the information useful and helpful. Thank you to everyone who participated in this year's report; we are grateful to you for sharing your data.

Charleen Davidson
Executive Director

WHAT IS VITAL SIGNS?



Vital Signs is a community check-up, conducted by community foundations across Canada, to measure the vitality of our communities and identify significant trends in a range of areas critical to quality of life. Vital Signs is coordinated nationally by the Community Foundations of Canada.

HOW TO READ THIS REPORT

Lethbridge and Southwestern Alberta's Vital Signs measures quality of life in six Impact Areas:

COMMUNITY CONNECTIONS	What creates and maintains our sense of belonging in Southwestern Alberta?
ENVIRONMENT	How do our natural and built environments affect our quality of life?
HEALTHY COMMUNITIES	How does our mental and physical fitness contribute to our quality of life?
LIVING STANDARDS	How well does our community help us to satisfy our basic needs?
CULTURAL LIFE	What makes life in Southwestern Alberta distinctive and vibrant?
LIFELONG LEARNING	What knowledge and skills do we possess, and how do we learn them?

Taken as a group or individually, these categories outline key indicators of the quality of life in Southwestern Alberta—where our communities shine, and where there's room for improvement.

WHAT ARE THE SUSTAINABLE DEVELOPMENT GOALS?

If Vital Signs is Southwestern Alberta's annual community check-up, then the Sustainable Development Goals (SDGs) are a worldwide physical exam. Established as part of the United Nations' Agenda 2030, the SDGs are a set of 17 interconnected objectives focused on eradicating poverty, reducing inequality, and championing responsible, sustainable growth by the end of the next decade. The goals are a call to action, advocating that all people have a right to peace and prosperity.

As you read through Vital Signs, you'll notice icons representing the SDGs relevant to each Impact Area at the bottom of the page. We encourage you to consider each topic through the lens of these goals, and determine for yourself how close we are in Southwestern Alberta to achieving each outcome. More information on the Sustainable Development Goals is available at <http://www.undp.org/SDGs>.



COMMUNITY
FOUNDATIONS
OF CANADA

The Vital Signs trademark is used with permission from Community Foundations of Canada.

HOW WE USE THIS REPORT

The Community Foundation of Lethbridge and Southwestern Alberta uses Vital Signs to identify areas of need and to inform its granting decisions. Applicants to the Community Foundation's Granting programs must indicate how their proposed project will address these areas of need by identifying which of the six Impact Areas their project addresses. By sharing Vital Signs with donors it becomes a tool that guides gift giving.

HOW YOU CAN USE THIS REPORT

Vital Signs can be a tool to spark dialogue. The information presented in this report is a quick look at bigger topics—use Vital Signs as a starting point to initiate conversations and learn more.

Vital Signs presents the strengths or opportunities for improvement in our community. If any of the areas highlighted by the report are meaningful to you, consider making a difference by getting involved.

Vital Signs can guide your gift giving. Use the data collected in this report to focus your charitable support within areas that resonate with you.

TWO FOCUS ITEMS PER IMPACT AREA:

How the Community Foundation Helps details how many of the 66 grants awarded by the Community Priorities Granting Program in the fall of 2017 and spring of 2018 were given to projects enhancing each Impact Area. For a full list of grants awarded, please visit <http://www.cflsa.ca/granting>.

The "Did you know?" boxes highlight important, interesting, or colourful details related to the information presented in each Impact Area.

SUSTAINABLE DEVELOPMENT GOALS



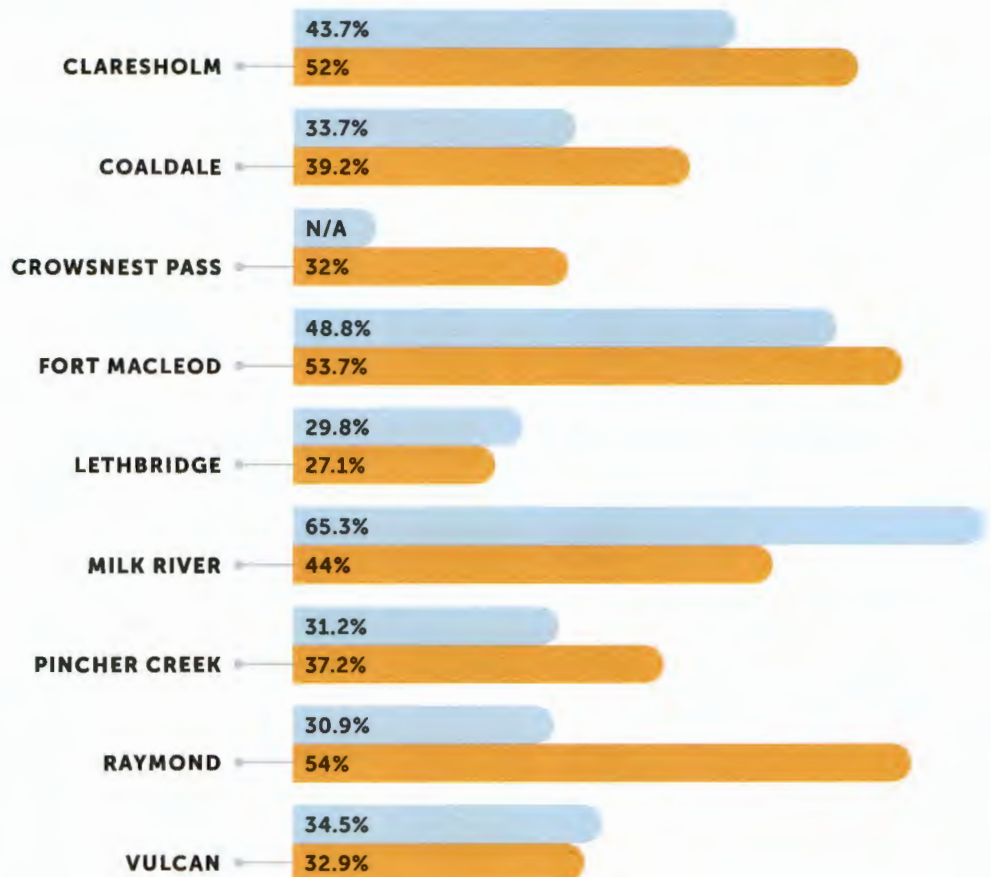


Voter Turnout

Across Southwestern Alberta



Alberta went to the polls in 2017 to elect new municipal governments. How many people actually voted? How engaged are we in the political process?



Representation

In Counties and Municipal Districts

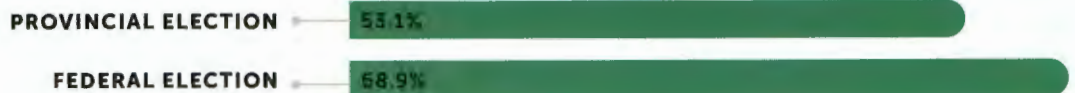
Southwestern Albertans residing in the eight counties or municipal districts within the region elect a combined total of 50 councillors. In 2017, 27 of the 50 council seats were acclaimed. No elections were held for councils in the MD of Ranchland or the County of Warner—each of those council seats was acclaimed.

*Records on voter turnout for the 2017 Alberta Municipal Elections were not available for all municipalities.



For Comparison

2015



HOW THE COMMUNITY FOUNDATION HELPS

In 2017, the Community Foundation awarded \$76,630 in grant funding to ten organizations for projects focused specifically on enhancing quality of life within the Community Connections Impact Area.

Southwestern Alberta in 100 People

Southwestern Alberta has a population of just under 200,000 people—199,764, according to data from the 2016 Census. But what would it look like if only 100 people lived here?



EQUAL PARTS

An even number of women and men (Census results do not account for individuals who express a gender identity outside of the binary).



PRIMARY LANGUAGE

81 people would speak English as their primary language; 1 person would speak French as their primary language, and 17 others would speak a non-official language.



EDUCATION

85 people would be high school graduates; 56 people would have gone to post-secondary.



LOCATION

16 people would be residents of rural Alberta (i.e., not from a community of 1,000 or more).



ETHNIC ORIGIN

9 people would have Indigenous ethnic origins.



INCOME

9 people would make less than \$10,000 annually; 6 people would make more than \$100,000 annually.



IMMIGRATION

13 people would have immigrated to Canada—3 of them in the last five years.

Reconciliation Lethbridge

Southwestern Alberta is located within traditional Blackfoot territory. According to the 2016 Census, 15,725 residents of Southwestern Alberta, or 7.9%, indicated they identify as Indigenous. (This percentage includes anyone who identifies as First Nations, Metis, or Inuit, anyone who is a Registered or Treaty Indian, or anyone with membership in a First Nation or Indian band.) This is higher than the provincial average of 6.5%.

According to Reconciliation Canada's 2017 National Narrative on Reconciliation Report, 62% of Indigenous Canadians and 46% of non-Indigenous Canadians believe there is a great need for reconciliation. A majority (61% Indigenous /64% non-Indigenous) believe that municipal, provincial, or federal governments are most responsible for "leadership in bringing about reconciliation."

Lethbridge's municipal government is the first in Canada to create a Reconciliation Implementation Plan. Assembled by a coalition of the Lethbridge Indigenous Sharing Network and the City of Lethbridge, the plan sets out specific responses to 18 of the 94 Calls to Action outlined in the Truth and Reconciliation Commission of Canada's final report. Five of these calls to action advocate direct municipal action; the other 13 encompass areas of society where community support can promote healing.

The Reconciliation Implementation Plan has influenced the City of Lethbridge's approach to urban planning. As a response to Call to Action 47, the City has incorporated engagement of Indigenous peoples and perspectives within the urban planning process. The City intends to seek Elder input into infrastructure placement, development, and helping in the preservation of historical Indigenous sites.

In 2017, Reconciliation Lethbridge held its inaugural Reconciliation Week. The event was commemorated with ceremonies and a flag-raising at City Hall, as well as events throughout the week organized by local community groups. In 2018, Lethbridge City Council granted the Reconciliation Lethbridge Advisory Committee's request for \$25,000 in funding for 2018, and gave approval for a further \$50,000 per year in funding for events, education, and research.



Did You Know? Nobleford became a town on February 28, 2018, 100 years to the date of its incorporation as a village.



ENVIRONMENT



National Parks

Canada's seven mountain parks, Banff, Jasper, Yoho, Kootenay, Mount Revelstoke, Glacier, and Waterton Lakes, received 57.9% of all attendance to national parks in Canada through 2016-17. In the first six months of 2017, national park attendance was up by 9% compared to the year before. Park passes were free in 2017, in commemoration of Canada 150.

Waterton Lakes National Park

Waterton Lakes, Southwestern Alberta's very own national park, achieved record attendance numbers despite enduring a shortened season due to the devastation of the Kenow Wildfire in September 2017. Overall attendance increased by 7.35% over 2016. The park was such a popular destination that during the August long weekend it reached maximum capacity, and for the first time in its history, found itself temporarily unable to admit more visitors.

KENOW 2017 FIRE



The 35,000-hectare Kenow Wildfire forced the closure of the Waterton Lakes National Park from September 8th to the 20th. Almost two-fifths of the park was burned by the fire, and approximately half of its vegetation was lost. Reforestation after a forest fire depends on a variety of factors, including topography, amount of affected land, types of trees burned, and levels of natural and artificial regeneration.

Provincial Parks

In addition to Canada's 42 national parks, Canadians benefit from hundreds of provincial parks. Alberta has 76 provincial parks over 246,798 hectares, and 32 wildland provincial parks, covering over 1.8 million hectares.



Wildland provincial parks—such as the newly-established Castle Wildland Provincial Park—differ from the standard provincial park designation, affording the territory a higher level of environmental protection.

HOW THE COMMUNITY FOUNDATION HELPS

In 2017, the Community Foundation awarded \$46,500 in grant funding to six organizations for projects focused specifically on enhancing quality of life within the Environment Impact Area.

CHAIN LAKES PROVINCIAL PARK FIRE



A 2017 wildfire near Chain Lakes Provincial Park in the Municipal District of Ranchland prompted evacuations along Chimney Rock Road. The wildfire grew to an enormous size of 1,535 hectares by the time Alberta Wildfire classified it as "being held."

NOVEMBER 2011 FIRES



Unrelated fires broke out on the same day on the Blood Reserve west of Lethbridge and on the Milk River Ridge. The fire on the Blood Reserve destroyed two homes, prompted the evacuation of 100 more near Lethbridge, and burned an area of almost 1,600 hectares. The Milk River Ridge fire burned an area of grassland approximately 6,950 hectares in size; structural damage was limited to fencing.

SEPTEMBER 2012 FIRES



Two fires again broke out on the same day, originating in roughly the same areas as the fires in the previous year. The fire originating on the Blood Reserve consumed approximately 4,800 hectares and resulted in evacuation orders for Coalhurst and parts of West Lethbridge, while the second Milk River Ridge fire consumed approximately 6,500 hectares, this time closer to city limits. Residents of Milk River evacuated to Raymond.



Did You Know? The Kenow Wildfire burned 19,303 hectares of Waterton Lakes National Park. That's 38.6% of the park's total area.

The Castle Mountain Area

Southwestern Alberta's Castle Provincial Park and Castle Wildland Provincial Park, designated in February of 2017, cover a combined total of 105,179 hectares of land.

THE CASTLE AREA IS HOME TO



Over 800 vascular plant species.

25 species of fish.

59 species of mammals.

This makes it one of the most biologically diverse regions in the province.

The Castle area is a major habitat for grizzly bears. Grizzly bears, included on Alberta's Threatened Species List, are an indicator species: their vitality reflects the conditions of the ecosystem they inhabit. Conditions that endanger the grizzly bear, whether natural or human-caused, affect the health of the ecosystem and the region as a whole.

Human-caused mortality is a major cause of death for Alberta's grizzly bears.



2 in 5 grizzly bears die due to poaching.

1 in 5 die due to collisions with motorized vehicles.

Off-highway vehicle (OHV) usage also contributes to the displacement of bears from habitable areas, limiting their ability to forage and prepare for hibernation.

OHV Use in Southwestern Alberta



88.4% of Albertans over 18 believe that protecting wilderness land is important.

2 in 3 Albertans prefer non-motorized outdoor recreation.

Between 4% and 6% of Albertans over the age of 18 participate in OHV recreation throughout the year. Twenty-five percent of survey respondents believed there were not enough areas designated for OHV recreation, while 33% felt there was an oversupply. The survey was completed in 2015, before the designation of the Castle Provincial and Wildland Parks, as well as the establishment of the Livingstone and Porcupine Hills Public Land Use Zones. As of 2018, OHV use is permitted in three of the Public Land Use Zones in Southwestern Alberta: the Allison/Chinook, Livingstone, and Porcupine Hills zones.

Renewable Energy

The Climate Leadership Plan set out by the Alberta Government aims to increase renewable electricity generation to 30%, and phase out coal-fired generation by 2030. Renewable energy generation in Alberta has been increasing gradually since 2011.



NON-RENEWABLE SOURCES

As much as 47% and 40% of Alberta's electricity is still produced by coal and natural gas, respectively.



RENEWABLE SOURCES

Just 13% of electricity is produced by renewable sources.

Alberta's power consumption record was set in December 2017, when in just one hour we consumed 11,473 megawatts (MW)—Albertans typically consume between 10,200 and 10,300 MW. One MW is roughly the amount of electricity required to power 1,000 homes. With a 2017 population of 4,306,039, this means that each MW of power generated can provide for the peak demand of 375 Albertans.

The 21 wind farms and 525 turbines in Southwestern Alberta can generate a total of 825 MW.

825 MW of wind energy at 35% capacity supplies the peak power needs of 102,506 Albertans. The 35% capacity factor accounts for the fact that wind does not blow constantly—though it may seem like it does!

The 96 MW of hydroelectric power generated by the 8 hydroelectric generating stations throughout Southwestern Alberta, at 22% capacity, can theoretically provide enough power for 7,498 Albertans.

HEALTHY COMMUNITIES



Health Indicators in Southwestern Alberta



OBESITY

32.4%, 27.7%, 26.3%



Obesity has increased by 10.8% in less than 10 years, from 21.6% in 2007-08 to 32.4% in 2015-16.

SMOKING

20.3%, 18.4%, 17.4%



Rates have been decreasing steadily—down 4.9% since 2007-08.

24.1g, 27.1g, 24.6g



A 2018 survey found that Alberta was third in cannabis consumption per capita at 24.1g, behind Nova Scotia (27.1g) and British Columbia (24.6g).

Nova Scotia

British Columbia

ACCESS TO PHYSICIANS

10.8%, 18.7%, 16.4%



The percent of the population without a regular medical doctor has decreased 3.8% since 2007-08.

Family and Community Support Services

Family and Community Support Services (FCSS) is a funding partnership between the Government of Alberta and a municipality or a Métis settlement. FCSS provides support for community programs or initiatives that offer preventive services to children and youth, adults, seniors, families, and community. These services try to identify those who might be at risk, and provide them with assistance to overcome their challenges. In each municipality or Metis settlement, the provincial government provides 80% of FCSS funding. The local governing body supplies the other 20%.

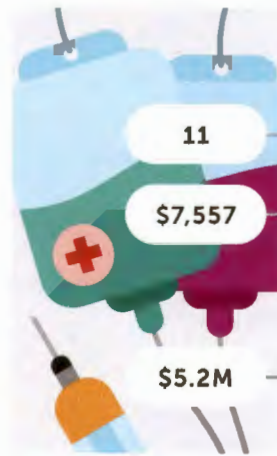
FCSS funded programs are accessible to communities throughout Southwestern Alberta, including agencies in Barons-Eureka-Warner, Cardston, Pincher Creek, Crowsnest Pass, Fort Macleod, Granum, Lethbridge, Magrath, Pincher Creek, and Vulcan.

HOW THE COMMUNITY FOUNDATION HELPS

In 2017, the Community Foundation awarded \$94,900 in grant funding to 12 organizations for projects focused specifically on enhancing quality of life within the Healthy Communities Impact Area.

Supervised Consumption Sites

These sites must apply for an exemption from the Controlled Drugs and Substances Act in order to operate. These exemptions recognize that, in some circumstances, providing medical help is of a greater overall benefit to society than filing criminal charges.



Average number of emergency visits in Alberta per day for opioid poisoning and overdose (2016-17).

Average cost of a single patient hospital stay at Chinook Regional Hospital (2015-16).

The cost to Alberta Health Services to treat opioid abuse (2014-15).

Studies of other supervised consumption sites in North America have found that as much as \$5 is saved for every dollar spent, to reduce future health expenses and save lives. These sites also help to reduce transmission of viruses like Hepatitis C and HIV. The Vancouver site helps to prevent an average of 35 new cases of HIV each year, each of which would cost approximately \$250,000 to treat over the course of the infected person's life.

As Tools of Harm Reduction

Harm reduction strategies seek to minimize ensuing health risks for individuals who are unwilling or unable to curb risky behaviour. These strategies complement previously existing drug prevention and use reduction services. Many supervised consumption sites also offer access to harm reduction services, including addictions counselling, nursing services, and needle exchange programs.

Lethbridge's Supervised Consumption Site

In 2017, Lethbridge had Alberta's third highest mortality rate due to opioid overdose, at 19 deaths per 100,000 people.

Opening at noon on February 28, 2018, Lethbridge's supervised consumption site had 240 visits in its first week. In the first three months of operation, it offered more than 1,300 referrals to services like addictions counselling, housing supports, harm reduction, and primary wound care.



75 visits per day in April; up to 500 by June.

Approximately 15,000 visits since opening in February.

Food Production and Food Insecurity

Food insecurity is the lack of access to sources of consistent, high quality, nutritious, affordable food. What we eat is informed by multiculturalism, and metered by what is available; however, the strongest determinant of food insecurity is income. Just over one in ten Albertans said they worried at some point during the year that food would run out before they were able to buy more, down from the year before.



Southwestern Albertans have access to more than 50 food banks, organizations, community kitchens, and other food programs in order to help reduce conditions that lead to food insecurity.

Arguably the most well-known are food banks, of which Food Banks Alberta counts 14 in Southwestern Alberta alone.

RISING FOOD INSECURITY



Of the 11.6% who worried at some point, 3.3% indicated they worried about this "often."

This number is higher than both the previous year (2.7%) and the provincial rate (2.9%).



Did You Know? The University of Lethbridge Students' Union and Lethbridge College Students' Association each run their own food bank to support students on campus.

Agriculture

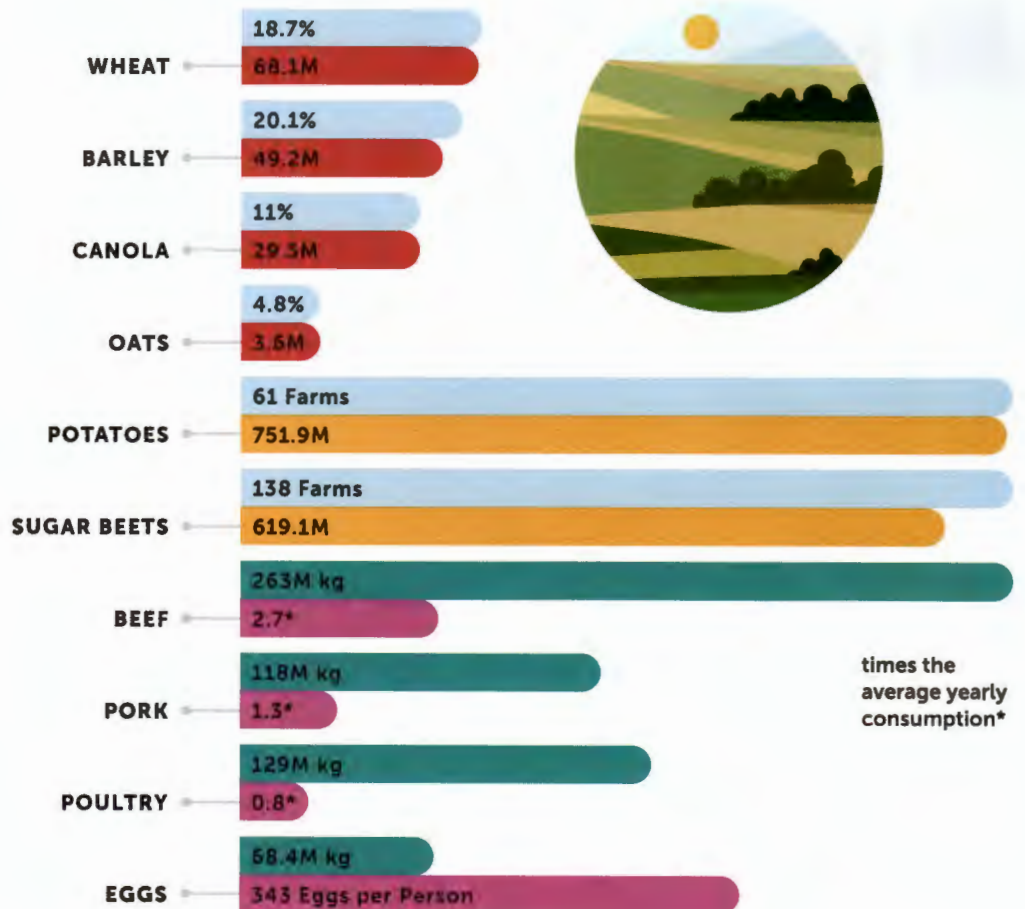
and Livestock in Alberta

- SW Alberta Cropland/Farms
- Farm Production (Bushels)
- Farm Production (kg)

There are over 1.6 million hectares of cropland and 4,398 farms in Southwestern Alberta. As a result, we produce massive quantities of crops and livestock. Alberta is a net food exporter—much of what we produce is sold to other jurisdictions.

- AB Livestock Exports
- Enough to Feed Albertans

This chart shows a measure of food crops produced in 2017, and livestock exported in 2016. The blue bars represent, for each crop, the percentage of the province's farm land that is located in Southwestern Alberta.





Groundwater as Drinking Water

Groundwater is water found in underground aquifers that supplies wells and springs. It is only viable as a source of potable drinking water if it is within 150 metres of the surface. The deeper the water, the more likely it is to be salinated and therefore undrinkable.

2,071,591 Albertans in the South Saskatchewan drainage region, which covers most of Southwestern Alberta, source their drinking water from surface water.



110,729 residents living in the same region, rely on a groundwater source for drinking water.

In Alberta, 142,030 people rely on a drinking water source that comes from groundwater.



Did You Know? The Blood Indian Reserve No. 148 is the largest reserve in Canada, with an area of 1,413.87 km².

Water on First Nations Reserves

A long-term drinking water advisory (LTDWA) is a water quality advisory that has been in effect for longer than one year. Since starting with 105 advisories in November 2015, 33 new advisories have been added and 64 have been lifted from First Nations Reserves throughout Canada. As of June 2018, there were still LTDWAs in place in 74 First Nations communities. Four LTDWAs are in effect for Indigenous communities in Alberta, for the Kehewin, Whitefish Lake, Frog Lake, and Kapawe'no First Nations.

Water Rights

The Kainai Nation in Southwestern Alberta was one of four Alberta First Nations groups who came together to sue the federal government in 2014, hoping to obtain a federal court decision to force the government to upgrade their water systems, and to provide money for continued maintenance. The government responded in its Statement of Defence: "Canada denies it has any obligation or duty to the Plaintiffs, as alleged or at all." The lawsuit is on hold pending negotiations between the parties.

KAINAI NATION



Standoff Water Line: Upgraded in 2014, the Standoff Water Treatment Plant provides water to 4,500 people per day.

PIIKANI NATION



The Piikani Water Treatment Plant, located in Brocket, was completed in 2002 at an approximate cost of \$1.4 million.

Economic Growth

In 2016, 92.1% of all businesses in Southwestern Alberta were classified as small businesses (having between 1 and 49 employees).



In 2017, the City of Lethbridge registered 651 new businesses.



In the Lethbridge-Medicine Hat Economic Region, the unemployment rate in 2017 was 5.7%, down from 6.9% in 2016.

In 2017, there was a labour force of 152,800 and a working age population (ages 15-64) of 229,800.

The average hourly wage in 2017 was \$24.15 (compared to a provincial average of \$28.39).

HOW THE COMMUNITY FOUNDATION HELPS

In 2017, the Community Foundation awarded \$69,200 in grant funding to seven organizations for projects focused specifically on enhancing quality of life within the Living Standards Impact Area.

Crime in Southwestern Alberta

In the South Zone of Alberta Health Services, 74.4% of individuals reported a strong or somewhat strong sense of community belonging, compared to the Alberta average of 69.5%. Public Safety Canada reports that youth with strong family or community support systems are less likely to develop risk factors for offending. Juvenile delinquency is strongly linked to youth who suffer from early onset of antisocial behaviour, or those with unstable homes or difficulties in personal relationship.

Rural RCMP detachments in Southwestern Alberta reported 6,973 violations in 2016 (compared to over 22,000 in all of Alberta), representing an increase of 777 violations over 2015.



These violations resulted in charges laid against 1,754 adults and 166 youth.

Of these charges, 491 were violent crimes and 349 were property-related.

Established in 2018 by the Alberta government in response to increases in rural crime, the Southern Alberta District Crime Reduction Unit filed 234 charges, made 30 arrests, executed 47 warrants, and recovered 20 vehicles. In that time, property crimes have decreased by 8% compared to the same period in 2017.

The Southern Alberta District spans RCMP detachments in the lower third of the province, as far north as Lake Louise and Drumheller, but excludes Calgary.

On Maclean's list of Canada's Most Dangerous Places, the Lethbridge region was the 26th most dangerous municipality out of 229.



In the Lethbridge region, homicide and sexual assault rates decreased from 2017. However, firearms offences increased.

A majority of the crimes reported were Breaking and Entering (595), Fraud (636), and Impaired Driving (211).

Caring for Seniors

As of the national 2016 Census, Alberta is the youngest province, with an average age of 37.8 years (compared to the national median of 41.2 years). Lethbridge has the largest share of children of any city in Canada—19.1% of the city's population is 14 years of age or younger. Seniors make up 12.3% of Alberta's population.

In Southwestern Alberta, the average age is 39.5. Seniors make up 16% of the population, 3.7% higher than the rest of the province.

Our seniors have a positive outlook on their own mental health. Almost 70% of residents 65 and over rated their mental health as very good or excellent. Though this rate is about 2% higher than the previous year, it is below the provincial average of 72.2%, and significantly lower than youth ages 12-17, at 79.3%.

For those receiving standard care, the average cost in Alberta in 2017 for a one-bedroom residence in an assisted living facility was \$3,051 per month. For those requiring heavy care—1.5 hours or more of care per day—the cost jumps to \$5,456 per month.

In March of 2016, there were almost 25,000 long-term care beds available in Alberta.



32 residential continuing care and assisted living facilities in Southwestern Alberta.



3 are undergoing renovations.



1 new facility is being built in Fort Macleod with completion expected in 2018.

In 2016-17, 56% of patients needing residential care were placed in a continuing care facility within 30 days of being assessed, down from 60%.



Did You Know? The term "Sandwich Generation" refers to middle-aged adults that become responsible for raising their children as well as caring for aging parents.



Southwestern Alberta in Film and Television

According to Alberta Culture and Tourism, from 2007 to 2017, productions shot in Alberta have won more Emmys, Golden Globes, and Oscars than productions in any other province. The film and television production industry in Alberta is the fourth-largest in Canada, after industries in British Columbia, Ontario, and Quebec. Of the \$8.38 billion spent on production in Canada in 2016-17, \$308 million was spent in Alberta.



Film and television production in Canada jumped 24.3% to \$8.38 billion in 2016-17.

TV series that have recently filmed in Southwestern Alberta include Fargo, Heartland, Hell on Wheels, and Wynonna Earp.

Hollywood movies that have filmed in Southwestern Alberta include Brokeback Mountain, RV, Passchendaele, Interstellar, The Young and Prodigious T.S. Spivet, and Hold the Dark.

A thriving film industry in our region increases the opportunities available to youth who are passionate about a career in film and television production. The 2016 Census recorded 2,175 individuals living in Southwestern Alberta who identified their major field of study as visual and performing arts and the supporting communications technologies. However, only 1,505 people reported having a job in this or a similar field.

This growing industry enhances the cultural life of Southwestern Alberta as it provides new opportunities for homegrown stories and storytellers to flourish. It creates opportunity for our writers, directors, actors, producers, and technicians to share their talent and passion with Canada and the rest of the world, and it contributes positively to the economy of Southwestern Alberta. Eighty-two percent of provincial film and television production spending happens in Calgary and Southern Alberta.

**HOW THE
COMMUNITY
FOUNDATION
HELPS**

In 2017, the Community Foundation awarded \$119,775 in grant funding to 18 organizations for projects focused specifically on enhancing quality of life within the Cultural Life Impact Area.

Historic Places

As of the first half of 2018, there are more than 75 locations throughout Southwestern Alberta on the Canadian Register of Historic Places, which includes national, provincial, and territorial historic sites. These sites include structures of historical or architectural significance, locations of notable archaeological finds, and areas of historical importance. Southwestern Alberta averages 1 historical place every 433.5 square kilometers. The average for the province is 1 for every 1048.9 square kilometers.



Gross Domestic Product (GDP) of Culture in Canada was \$53.8 billion in 2016, which was 2.8% of the country's total. Alberta's Culture GDP was \$5.3 billion in 2016.

Selected historic sites in Southwestern Alberta include the Lethbridge homes of Charles A. Magrath, William Duncan Livingstone Hardie, and Dr. Arthur Haig; the Prince of Wales Hotel in Waterton; courthouses in Blairmore, Cardston, and Fort Macleod; and the Canadian Imperial Bank of Commerce building in Taber.

Funding for Arts and Culture

The Investing in Canada Plan is a federal initiative to provide \$180 billion in funding over 12 years to build, upgrade, or renovate infrastructure across Canada for green projects, social projects, and initiatives for public transit, trade and transportation, and rural and northern communities. Funding comes from new and existing programs in 13 federal departments, including the Ministry of Canadian Heritage's Canada Cultural Spaces Fund.

Two projects in Southwestern Alberta have recently received funding from the Canada Cultural Spaces Fund:



\$3.5M — YATES REVITALIZATION, LETHBRIDGE

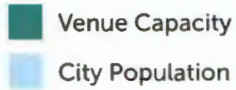
\$70,000 — AGRICULTURAL HERITAGE BUILDING, MAGRATH



Did You Know? There are more than 30 festivals that happen every year throughout Southwestern Alberta, including Flip Fest, South Country Fair, Rum Runner Days, Cornfest, Spock Days, and Whoop-Up Days. These events enrich the cultural landscape of Southwestern Alberta, provide opportunities for community belonging, and contribute to the local economy.

Selected Traditional Performing Arts Venues

In Alberta by Capacity



Yates Theatre Revitalization

The Genevieve E. Yates Memorial Centre was opened on May 1, 1966. Its conception was facilitated by a \$200,000 bequest left to the City of Lethbridge by Deane Yates, who named the building after his late wife.



\$200k in 1966 is the equivalent of \$1.5 million in 2018.

The Yates has a seating capacity of 487, which makes it Southwestern Alberta's largest traditional performing arts venue by number of seats. The revitalization project is budgeted at \$13.4 million, with funding coming from a number of sources:



City of Lethbridge:
\$3,650,000

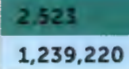
Municipal Sustainability Initiative grant:
\$6,250,000

Canada Cultural Spaces Fund grant: \$3,500,000

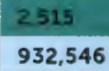
Once completed, the building will have enhanced accessibility features, renovated washrooms and back-of-house facilities, as well as upgraded seating, flooring, new paint, signage, and audiovisual equipment. Seating capacity will remain unchanged.



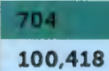
SOUTHERN ALBERTA JUBILEE AUDITORIUM, CALGARY



NORTHERN ALBERTA JUBILEE AUDITORIUM, EDMONTON



RED DEER MEMORIAL CENTRE, RED DEER



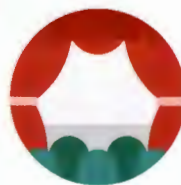
ESPLANADE ARTS AND HERITAGE CENTRE, MEDICINE HAT



YATES MEMORIAL THEATRE, LETHBRIDGE



CARRIAGE HOUSE THEATRE, CARDSTON



EMPRESS THEATRE, FORT MACLEOD



*City populations from the 2016 Census

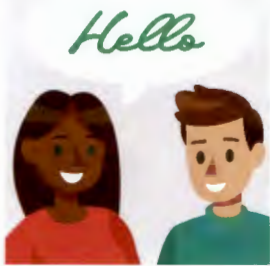


LIFELONG LEARNING



NON-OFFICIAL LANGUAGES

18,315 Southwestern Albertans speak a language other than English or French at home.



The ten most commonly-known languages outside of English and French are German, Spanish, Dutch, Blackfoot, Japanese, Nepali, Polish, Cantonese, Hungarian, and Arabic.

BILINGUALISM

4% of Southwestern Alberta can speak Canada's two official languages, compared to 7% provincially.

Bonjour

MULTIPLE LANGUAGES

4,385 residents regularly speak more than one language at home.

INDIGENOUS LANGUAGE

Almost 4,000 Southwestern Albertans can speak an Indigenous language. The most common is Blackfoot, which has 3,680 speakers in Southwestern Alberta.

Oki

Average Diploma

Exam Results, 2016-17

SW Alberta
Alberta

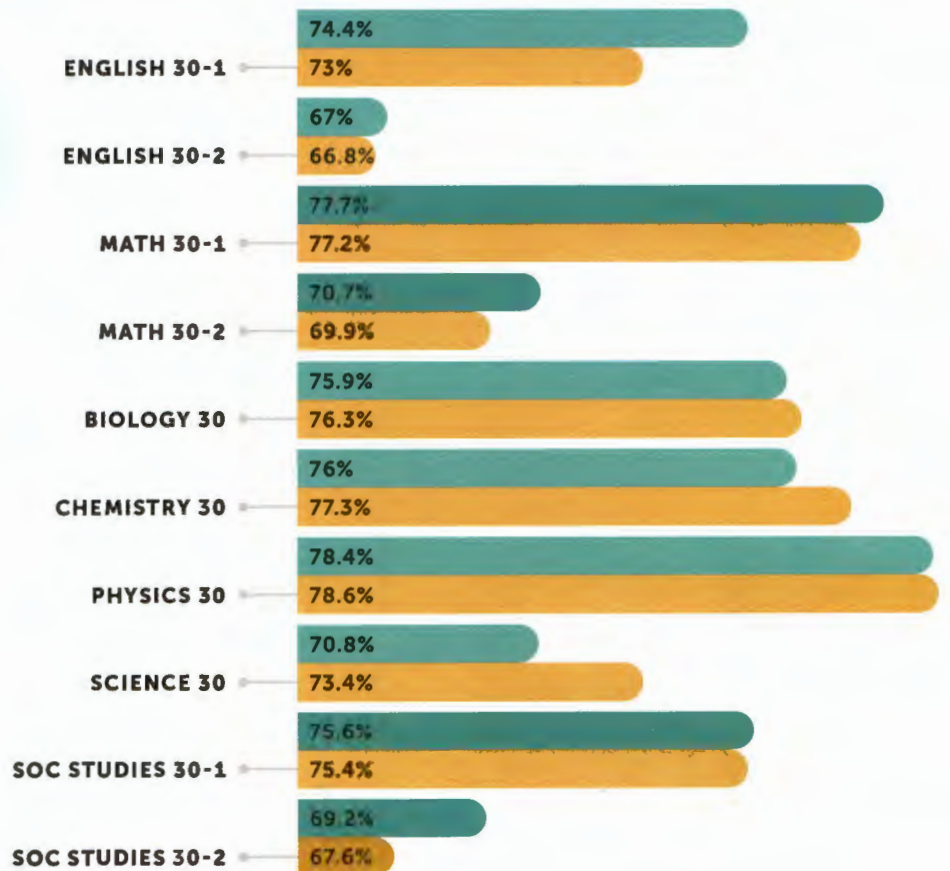


Learning for Youth

In the 2016-17 school year, the average English, Math, and Social Studies diploma exam scores in Southwestern Alberta exceeded the provincial average. Students did not fare quite as well in science subjects—scores fell short of the provincial average by roughly 2.6%.

Learning for Adults

Community Adult Learning Programs (CALP) in Alberta teach skills and offer tutoring in areas of adult literacy, numeracy, the English language, basic computer skills, foundational life skills, and family literacy. These programs have a total budget of approximately \$17.5 million, an average of just over \$144,000 for each of Alberta's 121 programs. Nine of these 121 are located in Southwestern Alberta, and the South CALP region, excluding Calgary, counted 2,537 unique adult foundational learners in the 2016-17 grant term.



*Exam results for Southwestern Alberta were calculated as an average of reported diploma exam results of the following school districts: Holy Spirit Roman Catholic Separate Regional Division, Horizon School Division, Livingstone Range School Division, Lethbridge School District 51, Palliser Regional Schools, and Westwind School Division.

HOW THE COMMUNITY FOUNDATION HELPS

In 2017, the Community Foundation awarded \$64,700 in grant funding to 13 organizations for projects focused specifically on enhancing quality of life within the Lifelong Learning Impact Area.

SUSTAINABLE DEVELOPMENT GOALS



Sources and Contributors

ALBERTA ELECTRIC SYSTEM OPERATOR

ALBERTA HEALTH SERVICES

ALBERTA REGIONAL DASHBOARD

ALBERTA VENTURE

CALGARY ECONOMIC DEVELOPMENT

CALGARY HERALD

CANADIAN INSTITUTE OF HEALTH INFORMATION

CANADIAN INSTITUTE OF MENTAL HEALTH

CANADIAN PARKS AND WILDERNESS SOCIETY

CANADIAN WIND ENERGY ASSOCIATION

CBC NEWS

CENTRE FOR ADDICTION AND MENTAL HEALTH

CITY OF LETHBRIDGE

CJOC-FM

COMMUNITY AND SOCIAL DEVELOPMENT, LETHBRIDGE

COMMUNITY FOUNDATIONS OF CANADA

COMMUNITY LEARNING NETWORK

COUNCIL OF MINISTERS OF EDUCATION, CANADA

THE GLOBE AND MAIL

GOVERNMENT OF ALBERTA

LETHBRIDGE NEWS NOW

MACLEAN'S MAGAZINE

NATIONAL POST

PARKS CANADA

ROYAL CANADIAN MOUNTED POLICE

STATISTICS CANADA

TELEFILM CANADA

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ROB DOWELL, RESEARCH AND COMMUNITY KNOWLEDGE COORDINATOR

CAITLIN GAJDOSTIK, GRANTS COORDINATOR



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Communities *flourish* through generosity.

Tara Cryderman

From: Kaili Kasper <kaili_kasper@transcanada.com>
Sent: Wednesday, October 10, 2018 4:12 PM
To: Roland Milligan; Tara Cryderman
Subject: Landowner Update Letter - Burton Creek CS Proposed Camp Location
Attachments: Camp Follow Up Letter - October 9, 2018.pdf

Good afternoon Tara and Roland,

Thank you again for making the time to have our project team present to Council last month on the Burton Creek CS Proposed Camp location. As a result of our presentation and discussion with the MD as well as our ongoing consultation with adjacent landowners, NGTL has compiled proposed mitigation measures to address the feedback we have received specific to the Burton Creek CS proposed camp. Attached is a copy of the letter that we sent to the adjacent landowners, which summarizes the resulting mitigation measures. So far we have received positive feedback from the recipients. I wanted to share a copy with the MD to continue the conversation and to keep you updated on our engagement with the community. Please let me know if you have any feedback on the proposed mitigation measures.

Additionally, we are in the final stages of compiling the Development Permit Application for the camp and will be submitting it within the next week or so.

Thank you and have a good evening,

Kaili Kasper
Public Affairs Advisor
Public Affairs & Communications
kaili_kasper@transcanada.com

450 - 1st Street SW
Calgary, Alberta
Canada T2P 5H1

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Oct 9, 2018

TransCanada PipeLines Limited
450 - 1st Street S.W.
Calgary, Alberta, Canada T2P 5H1

Tel: 587.933.8459
Email: spencer_mckay@transcanada.com
Web: www.transcanada.com

[SENT VIA XPRESSPOST]

**Re. Burton Creek CS Propose Camp Location
NOVA Gas Transmission Ltd. (the "Company") – West Path Delivery Project (the "Project")**

Good afternoon,

NGTL has continued to consult with affected landowners and stakeholders in relation to the Burton Creek CS Proposed Camp Location (proposed camp) on NE 02-10-02 W5M located on Maycroft Rd & Highway 22. We appreciate your ongoing feedback throughout this consultation process, as it has assisted NGTL in developing proposed mitigations to address landowner and stakeholder input in relation to the proposed camp. Beyond direct consultation with landowners, NGTL has continued to engage with the MD of Pincher Creek relating to the proposed camp and the West Path Delivery Project. NGTL would like to take this opportunity to update you on the proposed camp, specifically, NGTL's proposed mitigation measures in response to the feedback we have received.

1) Concerns relating to the intersection of Highway 22 & Maycroft Rd

- NGTL has undertaken discussions with the MD of Pincher Creek as well as nearby landowners and residents regarding traffic concerns at the Highway 22 & Maycroft Rd intersection. Following these discussions as well as an assessment of the intersection, NGTL is proposing the following potential mitigations, which include; decreased speed limits near the intersection, additional signage or notification lights and flaggers on either side of the intersection when large commercial vehicles are in bound to the proposed camp. Specific mitigations are not limited to these proposals and as NGTL solidifies the traffic mitigation plan, in collaboration with the MD of Pincher Creek and AB Transportation, we are committed to updating landowners and stakeholders on the specific mitigations that will be implemented.

2) General traffic concerns

- NGTL has heard from landowners and stakeholders that the general increase in traffic because of the proposed camp is of concern to those who live, work and play in the Maycroft area. NGTL understands these concerns and has proposed traffic mitigations to limit traffic both at the intersection mentioned above and on Highway 22 and Maycroft Rd. NGTL will work the prime contractor to ensure that construction crews who will be staying at the camp will be bused in from strategic staging locations to the proposed camp as well as to and from the construction site to limit the number of personal vehicles on site and on the highways. This practice will also limit the number of personal vehicles in the Maycroft area during off work hours. In addition, NGTL has made it policy that no contractors shall bring in any motorized recreational equipment to limit the impact on the Maycroft recreational area. NGTL notes however that there are certain contractors and travel situations which may require the use of personal vehicles or work specific off-road vehicles, therefore NGTL will utilize the busing of contractors to the proposed camp wherever practical.

3) Alcohol and Drug Policy

- The proposed camp will have a zero tolerance for alcohol, marijuana or illicit drugs within the camp facility. NGTL takes safety and productivity of its workforce seriously and feels this is the most effective approach to ensuring the safety and productivity of not only NGTL's workforce, but ensuring the safety of those who share roads and living space with NGTL's workforce. In the instance that a crew member does not abide by the zero-tolerance policy, they will be at risk of being evicted from the camp and terminated from the construction crew.

We thank you for your continued feedback and we will keep you up to date as the development permit process moves forward. If there are any questions, concerns or further input you may have, please do not hesitate to contact me at 587-933-8459 or spencer_mckay@transcanada.com

Regards,



Spencer McKay
Land Representative
TransCanada Pipelines Ltd.
P: 587-933-8459
E: Spencer_Mckay@transcanada.com



RECEIVED

OCT 26 2018

M.D. OF PINCHER CREEK

Cowley Ridge Repower Wind Project

October 2018 Project Update

Introduction

TransAlta through its wholly owned subsidiary TA Cowley Ridge Green Power Inc. is pleased to announce its plan to apply to the Alberta Utilities Commission (“AUC”) to seek permitting approvals to construct the Cowley Ridge Green Power Project (the “Project”).

Over the past two years, TransAlta has engaged and consulted with local, provincial, and federal regulators, First Nations, landowners and other stakeholders regarding the proposed Project. As we approach the final stages of our pre-development activities, we’re pleased to provide you with a Project Update prior to submitting our AUC application.

Within this package you will find information relating to work completed since the previous project update was mailed in October 2017. In addition, you will also find a final project layout map which will accompany our AUC application, as well as an AUC brochure which provides information on the public’s involvement in utility developments in the AUC process.

We encourage you to read through this package and contact us with your questions/comments or concerns. As we advance the Project through the AUC application approval process, TransAlta’s wind project team will continue to provide regular updates to all stakeholders. Our goal is to ensure that all stakeholder questions/comments and concerns are addressed to the best of our ability.

**For more information about
TransAlta or the Project, please visit:
www.transalta.com**

Toll Free: 1.877.547.3365 ext. 3
Email: projects@transalta.com

In this Update You’ll Find:

- Project Information
- Noise Impact Assessment
- Class C2 Adjustment
- Turbine Lighting
- Renewable Energy Referral Report
- Project Schedule
- Project Layout Map
- AUC Public Involvement in a Proposed Utility Development Brochure

Project Information

The Project is located 13 km northwest of Pincher Creek, Alberta on approximately 960 acres of privately owned land in the Municipal District of Pincher Creek No. 9.

The Project has a total generating capacity of 18.6 megawatts (“MW”), utilizing 5 General Electric wind turbines comprised of two GE 3.83-130 model turbines and three GE 3.63-130 model turbines.

The wind turbines will be 85 meters in height (hub height) with a total rotor diameter of 130 meters.

These turbines are capable of providing the same amount of power as 50 of the Kenetech turbines which were decommissioned at the former Cowley Ridge Wind farm site in 2016.

Noise Impact Assessment

A Noise Impact Assessment (“NIA”) was completed to evaluate expected sound levels at all receptors as per AUC guidelines. The Project was designed to meet the standards and evaluation criteria and will be compliant with AUC Rule 12: Noise Control.

TransAlta



Class C2 Adjustment

TransAlta is planning to apply for a Class C2 adjustment in our NIA evaluation in accordance with provisions under AUC Rule 12: Noise Control. A Class C2 adjustment takes into account sound levels, wind data measured in combination with the wind turbine selected and accounts for sound caused by wind near a home resulting in the wind masking other sounds, such as the noise level of a wind turbine at certain wind speeds. This adjustment allows TransAlta to better demonstrate compliance with the AUCs permissible sound level at a residence, by accounting for existing background sound levels when wind turbines are operating. TransAlta has conducted wind measurement and sound level analysis in accordance with AUC Rule 12: Noise Control which is reported in our NIA and will accompany our AUC application.

On August 2, 2018, Alberta Environment and Parks issued a Renewable Energy Referral Report (Referral Report) for the Project which will accompany our AUC application.

Turbine Lighting

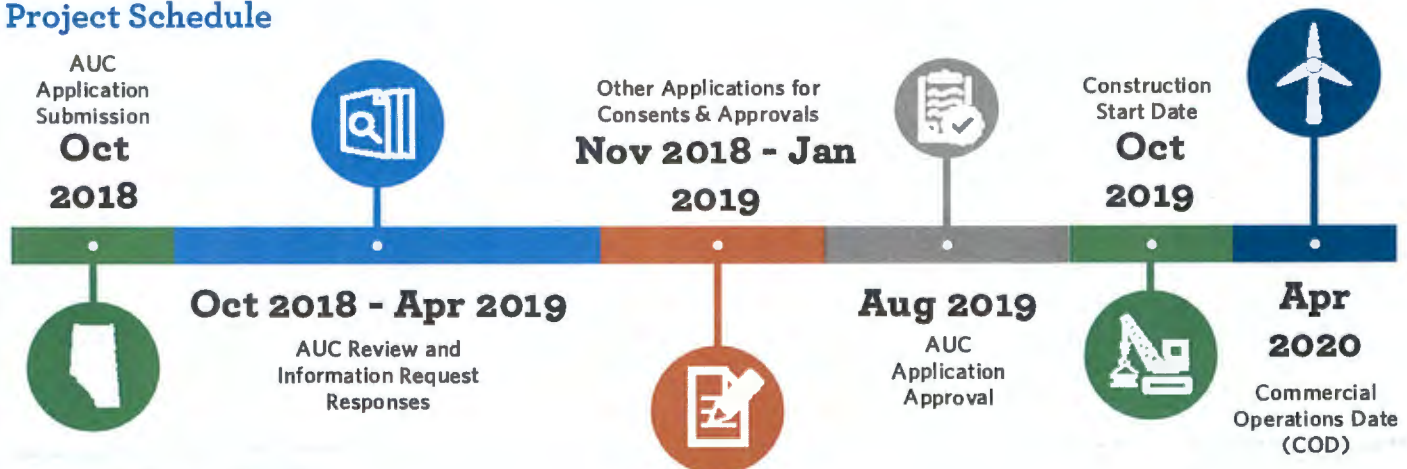
Turbine lighting for aircraft identification will follow Transport Canada’s Marking and Lighting of Wind Turbines and Wind Farms standard. As outlined in this standard, lighting requirements will include medium intensity red flashing synchronized lights at mid and top of turbine towers.

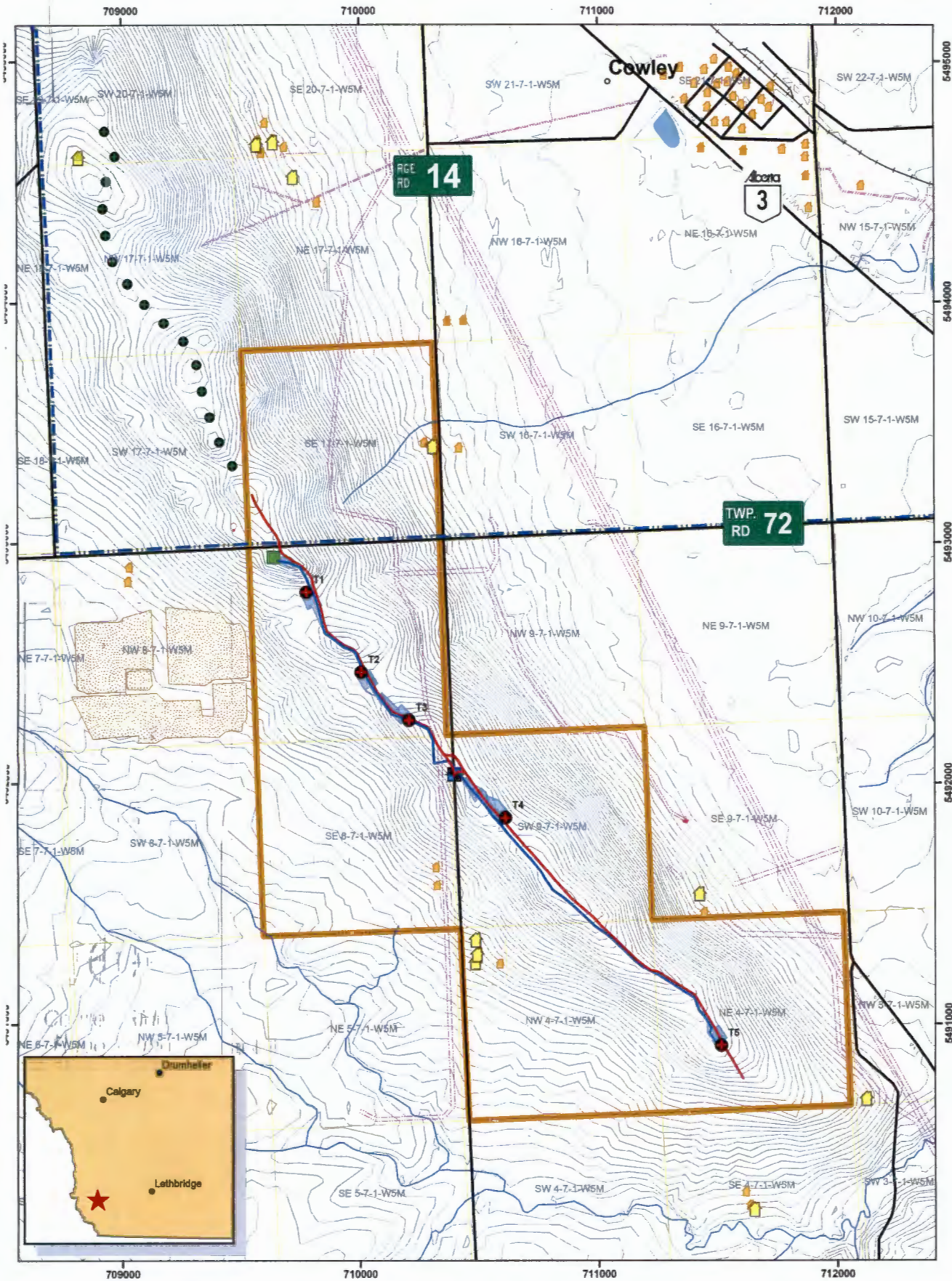
Three months ahead of construction, a recommended lighting plan will be submitted to Transport Canada for their approval. As part of this lighting plan, TransAlta will propose the use of leading edge night-time light dimming technology to decrease the intensity level of the lights under clear sky conditions. The implementation of this technology can help reduce the intensity of turbine lights by up to 90 percent under great visibility conditions. By recommending the use of this technology, light emissions from the Project will have less of an impact on the night-time landscape.

Renewable Energy Referral Report

Following a full suite of environmental studies which were completed in 2016/2017 in accordance with recommendations outlined in Alberta Sustainable Resource Development’s Wildlife Guidelines for Alberta Wind Energy Projects, and the 2017 Wildlife Directive for Alberta Wind Energy Projects, TransAlta prepared and provided a comprehensive Environmental Evaluation report that was submitted to Alberta Environment and Parks-Wildlife Management on November 17, 2017.

Project Schedule



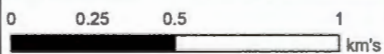


TransAlta

Cowley Ridge Repower - 18.6 MW

Date: **October 19, 2018**
 Projection: **UTM Zone 11, NAD83**
 Source: **NTDB 1:50,000, Altalis ATS data, Government of Alberta and TransAlta**
 Created By: **TransAlta Corporation - Simon Belanger**
 Scale: **1:15,010**

Confidential



**Cowley Ridge
Repowering**

Legend

- Cowley Ridge Repower Turbines [5]
- Cowley North existing turbines [15]
- Substation
- Access Point
- Project Boundary
- Access roads
- Collector system (underground)
- Staging areas (temporary)
- Dwellings
- 72 kV Transmission Line (existing)
- Roads (existing)
- Pipelines
- Pit
- Contours 2m
- Watercourse

HIGHWAY 3 TWINNING DEVELOPMENT ASSOCIATION

STRATEGIC PLAN 2018-2022



By: 1ST PRINCIPLES PLANNING

#2315 310 MCKENZIE TOWNE GATE SE
CALGARY AB T2Z 1A6

June 2018

1.0 PROJECT OVERVIEW

The Highway 3 Twinning Development Association has lobbied for improvements to Highway 3, specifically the twinning of single lane sections of the Highway, for more than 15 years. These efforts have led to the advancing of functional design studies, economic development analyses, and the construction of twinned sections of the Highway. It is acknowledged by the Association's members that through persistent advocacy of the Association now has "the ear" of the Minister of Transportation, as well as senior staff in the regional and provincial offices of Alberta Transportation.

Notwithstanding the past successes, the future of the Association, and its potential activities, is now in question. Several member municipalities have indicated a reluctance to continue even a modest level of financial support for the Association. Other members continue to express strong support for the Association, but wonder if continued lobbying is sufficient or if new directions need to be considered.

This Strategic Plan that is presented in this document is a reflection of the contributed thoughts, ideas, opinions, suggestions and advice of the Association's member organizations, as expressed by elected officials and senior staff. This input has been obtained through telephone conversations, web-meetings, and a strategic planning workshop. Summaries of the information gathered in these sessions is provided in Appendices A & B at the end of this report. These summaries have been specifically included to allow the readers access to the insightful input the 1st Principles Planning team members received. They also provide documentation of the perspectives and mindsets of the Association member in the Spring of 2018, with an important Provincial election just a year away. As these perspectives and mindsets change over time the Strategic Plan can be re-examined, revised and fine tuned to meet new challenges and opportunities.

The final section of this document considers the important step of "Plan Implementation". So often great plans are carefully crafted, but how they get accomplished is passed on to staff or volunteers who lack the resources, authority of skills required. 1st Principles Planning would be remiss if we neglected to share our thoughts on these matters with the Association members.

MISSION

To collaboratively and actively support the completion of twinning highway 3 from the BC border to Medicine Hat as an integral part of the evolving multi modal provincial transportation system.

VISION

A twinned Highway 3 is a safe, community and regional economy supporting "spine" of the provincial and national transportation network.

OBJECTIVES

PROMOTE THE COMPLETION OF THE TWINNING OF THE TRANS-PROVINCIAL HIGHWAY 3

- Identify and evaluate alternative funding options and partnership opportunities for the H3TDA in order that operational costs can be borne by all benefiting parties
- Develop a H3TDA three to five-year business plan that includes staffing required to achieve the mission of the association
- Collaborate with Alberta Transportation regarding;
 - * Identification of the types of situations that can be used to lever the commitment of capital funding by Alberta Transportation
 - * Clarification of the Alberta Transportation definition of "shovel readiness"
 - * Identification of existing "shovel ready" sections waiting to be twinned
 - * Promotion of the completion of "shovel ready" requirements for sections that lack right-of-way acquisition or functional design
- Develop collaborative relationships with Indigenous communities along Highway 3 to encourage the fast tracking of twinning where community safety is a high priority
- Identify and evaluate alternative funding options and partnership opportunities that could lead to expedited construction

FOSTER AND SEIZE DIVERSIFIED COMMUNITY AND ECONOMIC DEVELOPMENT OPPORTUNITIES

- Invite Highway 3 industries to explore with the Association how the twinned Highway 3 will impact current and future development along the corridor
- Prepare and provide to association members text templates that support the twinning of Highway 3 to be included in each municipal members Intermunicipal Collaborative Framework and Intermunicipal Development Plan documents
- Consider the extension of BC's "electric highway" initiative to provide opportunities in Alberta to better serve the expanding electric vehicle user base
- Approach Alberta Transportation to define and include in highway construction design features/ components that support the use of autonomous commercial and private vehicles

DEVELOP A MULTIMEDIA COMMUNICATION PROGRAM TO PROMOTE TWINNING, COMMUNITY AND ECONOMIC DEVELOPMENT INITIATIVES

- Determine communication program elements required to effectively inform residents, business owners, land owners, and elected officials about the initiatives and successes of H3TDA
- Invite Highway 3 industries to partner with the Association to support and promote the completion of Highway 3 twinning
- Commit staff to the preparation of regular distributed communications materials
- Develop relationships with major provincial and national media to promote the Highway 3 corridor
- Develop promotional opportunities plan to allow member communities and organizations to collaborate on the hosting of Highway 3 "highlighting" events

2.0 FINANCE AND STAFFING CONSIDERATIONS

The operational history of the Highway 3 Twinning Development Association, as it has been related to us by several sources, has been largely marked by volunteerism and local government contributions of staff time in support of the Association's initiatives. Despite a less than ideal operational arrangement the Association has been able to move the agenda of its members forward and has achieved success where members goal(s) and those of the Provincial Government have coincided.

The challenge now, however, is how to take the next steps toward the completion of the Association's highway twinning Vision in an era of limited financial resources and competing infrastructure projects.

The Objectives and Action Steps of the Strategic Plan, as it is proposed, do not lend themselves to a continuation of an informal, volunteerism-based organization, nor one that is subject to the annual budgetary debates of member municipalities. At the same time, the creation of an expensive, professionally staffed "lobbying" organization does not match well with the limited financial support that is available from current Association members. Clearly, a new approach that reflects both the Vision and fiscal realities needs to be explored.

1.1: Skills Requirements

The starting point is a consideration of the types of core skills that will be required to facilitate the implementation of the Strategic Plan:

- Administrative skills to maintain the records of the Association;
- Organizational skills, in particular the ability to arrange and facilitate the hosting of events, activities and meetings with "mission critical" members of senior governments and supporting organizations;
- Public relations skills and communications skills, including social media, website and digital graphics abilities, plus the ability to craft the Association's message to the various publics as each implementation action is undertaken.

There was a suggestion at the Strategic Planning workshop that lobbying skills might also be valuable, but given the experience the region's elected officials and economic development professionals in representing the Association's interests to senior governments and affected business communities it is not considered to be a core skill requirement at this time.

1.2: Time Commitment

The mix of core skills that are recommended as being required suggests that more than one person may be required to part of the Association's "team". This does not mean, however, that full time staff are a necessity, or even desirable. The flexibility to combine the right set of skills to accomplish a specific task without committing to full time employment is the hall mark of the part-time job trend ("gig economy") that has become the new norm in a number of sectors of the economy. This type of employment is attractive to those members of the community who are developing their workplace skill sets (post-secondary students), those with marketable skills who want shorter work days, as well as retired administrative, communications and public relations professionals who are looking for to supplement their pensions / investment incomes. If it is determined that the implementation actions are to be pursued at a reasonable, consistent, professional pace then it is estimated that staffing requirements will be:

- Project Coordinator; Public Relations/Partnership Negotiations – 0.66 FTE, 1st year;
- Project Coordinator; Relationship & partnership management – 0.5 FTE, 2nd to 5th Year;
- Project Assistant; Administrative support and record keeping – 0.3 FTE, term of the Plan;
- Communications Assistant; Website, social media, graphics – 0.3 FTE, term of the Plan;

A vigorous "start-up" phase of implementation could require increasing of the Implementation Lead and Project Assistant to a 0.8 FTE for the first year.

1.3: Roles and Responsibilities

Successful implementation will also require all parties involved with the Association; Mayors and Reeves, member representatives and staff to understand the roles they will play and the responsibilities they will have during the term of the Strategic Plan. For the Mayors and Reeves the role is clear political advocacy to senior levels of government, public acknowledgment of the importance of twinning to local and regional economies, and the recruiting, welcoming and inclusion of new partners that agree to support Plan implementation.

Member representatives, many of whom are also elected officials, monitor the progress of Plan implementation and ensure financial accountability and transparency. They also share the responsibility to acknowledge the importance of twinning both the general public and the industries in their jurisdictions, identify for staff potential partnership candidates, as well as welcoming new partners into the Association and including them in the promotional activities where appropriate.

Association staff are the "do-ers" of the day-to-day Plan implementation, as well as day-to-day administration of the Association. They are the organizers of meetings with potential partners and senior government representatives, the developers of communications / public relations initiatives and events to promote Highway 3 twinning at every reasonable opportunity, the managers of the budget, with regular report back responsibilities to the Executive and the members.

1.4: Financial Requirements

To attract quality individuals to part-time positions it is not necessary to pay "top dollar", but it is also important not to offer minimum wage. Depending on an individual's relevant skills and experience, an hour wage range of \$25 to \$40 per hour should attract the talent that Plan implementation requires. For budgetary purposes let's use the upper end of the range, \$35/hr and a 0.7 FTE which projects an annual staffing cost of approximately \$50,000 in years 2-5 of Implementation, with a vigorous, first year start up adding an additional \$25,000. Again, for budgetary purposes, let's assume administration overhead, hosting of special events, promotional efforts and related travel at 40% of staffing costs or \$30,000 in the first year, and \$20,000 in years 2-5. Including a modest contingency of \$5,000 seem to be reasonable would make the first year budget estimate \$110,000 and the subsequent years budget estimate \$75,000.

1.5: Funding Options

Before we consider the funding options, it is essential to explore the importance of funding commitment. Finding \$75,000 to \$110,000 for a single year's operation will be a

challenge given the potential that both the City of Medicine Hat and the City of Lethbridge have indicated a reluctance to provide additional financial support, but it could likely be done if the Association's members truly support their Mission Statement. That said, the reality is that very few of implementation steps can be completed in just one year, and the Strategic Plan is intended to direct the Association's activities for five years. This is where commitment, specifically funding commitment for five years, become a key factor in the Strategic Plan's chances for success.

Option A: Current members share the cost on a proportional basis, similar in format to the current financial contribution arrangement. This would mean contribution increases to all members would be likely unless some operational costs, not staffing costs, could be offset by "in kind" services; i.e. discounted office space, use of a member municipality's vehicle for Association duties, photocopies, etc.

Option B: Add to the implementation actions "the recruitment of new members" from those business sectors and organizations that would benefit for the completion of the Highway 3 twinning. The addition of new members, each with a five year funding commitment, would add strength to the Association's leverage with senior governments and provide opportunities for joint industry-Association promotions and events that keep the twinning vision and message planted in the minds of the public and media. It could also open up additional "in kind" services; i.e. use of an electric vehicle courtesy of an wind energy producer.

Option C: The development of dedicated internship or co-op job opportunities for students studying at Medicine Hat College, Lethbridge College and the University of Lethbridge could allow for the inclusion of the highly skilled and practical-experience-motivated pre-professionals onto the Association's implementation team. The development of such opportunities could lead to marginally lower operating costs with significant promotional benefits throughout the Highway 3 corridor.

Option D: Grant programs from senior levels of government could assist in reducing the cost to the Association members, but grants need to be well researched and pursued annually, with the endorsement of all members and the vigorous support of the corridor's MLAs and MPs.

3.0 RECOMMENDATIONS

1. **Go Big or Go Home:** Borrowing from the sports world, the Association needs to reinvigorate its member municipalities and organizations, and potential new partners, by "going big". Having the Minister of Transportation's ear is nice, but having the Ministry's capital dollars is much better. To change the funding dynamic the voices of the entire corridor need to be heard at Legislature, and in Parliament, as well. Doing what the Association has always done won't get it done. Being bold, noisy and imaginative with communications and the promotion of twinning projects could be the lever that's needed.
2. **"Deeds not Words":** Commitment: Adopting the Strategic Plan is the easy part. Implementing a visionary, action oriented Strategic Plan is harder, but with the old time, Southern Alberta "my handshake is my bond" type of five-year commitment from all members success is very possible.
3. **Act Now:** Commit the funds that currently in the Association's account to bring the people the essential "start-up" skills and experience together to begin the implementation process in the next three months.
4. **Evaluate, Adapt, Refine and Move Forward:** No Plan along survives its first "contact" with the real world. The ability to evaluate implementation progress, adjust and fine tune implantation actions and activities on the fly and not lose momentum is the reason skilled and motivated staff are brought on the Association's team. Delegation of the necessary and appropriate levels authority to act on behalf the Executive is an important early consideration.
5. **Annual Review:** Change circumstances along the corridor and in the regional economy will require the members to annually review the Strategic Plan. The goal of these reviews to allow for minor tweaking that keeps the Vision attune to the times and the implementation steps appropriately adjusted.
6. **Celebrate the Association's Successes:** The work is challenging and success often seems to be measured in centimeters not kilometers. Regardless, celebrate even the smallest success and spread the word so others can celebrate, too.

get copy to Brown Mc.

APPENDICES

APPENDIX A INTERVIEW SUMMARY

Overview: 1st Principles associates contacted staff of each of the Association's member municipalities and the Improvement District #4 to determine their level of awareness of the Association's work; their opinions about impact the Association has made; and the opportunities that they feel lay ahead.

Awareness: The individuals contacted were well aware of the efforts that the association had made over the years. Newer staff lacked the perspective of the Association's long-term efforts to raise the political profile of the Hwy 3 corridor and the results of those efforts that have resulted in existing twinned sections of the Highway. When asked why the highway should be twinned, members cited economic development and traffic safety as the two top responses, with tourism being an important but lesser reason. Municipalities tended to respond with traffic safety as being the most important reason for twinning, while economic development groups tended to respond with economic development as being the most important reason for twinning.

Accomplishments: Interviewees were unified in their recognition of successes achieved by the association. Responses included comments about the positive impacts of the construction of existing twinned sections, the higher profile that Hwy 3 now has in the Alberta Transportation and the Legislature, the funding/completion of the Hwy 3 Traffic Study, and the long-standing unity of the members around key issues and objectives. Many members feel that every goal has been achieved save the actual twinning of the highway and recognize that this is out of the Association's hands.

Take Action: Interviewees commented on: the need for tangible action items after meetings; the need for monthly meetings; re-evaluating the Association's mission, goals, objectives; better communication of highway development plans with the public (more open houses, more transparency, more engagement with the public, etc). A key concern from many members is the organization of the Association: what is the role of the Association moving forward, who do we need to be in charge, what does that job description look like? There is also a missing link

with the Piikani Nation, and relationship building must begin with this stakeholder group.

Priorities: Support for the priority twinning of section of Hwy 3 in the Crowsnest Pass was acknowledged by some members, but others questioned the difficulty of twinning in that area (cost, geographical constraints, wildlife corridors, etc).

Opportunities: Suggestions regarding the opportunities that lay ahead varied significantly. A number of interviewees indicated that the continuation of the current mission, to advocate twinning projects, should remain the principal focus of the Association. Other members proposed: increased support for "off the Hwy" communities and their businesses; combining with other Southern Alberta economic development associations to form a "super-regional" development lobbying force; investigation into inter-modal transportation, including rail, air, and highways, and how a twinned highway would support and develop alongside these other two modes of goods transportation; and research into grant and partnership opportunities with segments of the private sector whose industries depended on the safe and efficient movement of goods and services. There was a number of members who wanted to see steps taken to make the twinning of Hwy 3 "shovel-ready" to further entice the government to fund the project.

Challenges: The challenges that were mentioned by all respondents focused on raising the priority of Hwy 3 twinning on Alberta Transportation's Capital Planning program and obtaining an assured commitment of construction funding. Other challenges identified include: the impact of autonomous vehicles on the traffic volumes and servicing requirements; inclusion of "safe crossings" for wildlife along the route; twinning the highway to the BC border only to have the highway reduced to 2 lanes again; how future highway bypasses will affect the economies of smaller towns in the region.

APPENDIX B SWOC SUMMARY

Strengths:

- Heightened awareness of the importance of Hwy 3 in AT and the public
- Prioritize sections for AT; municipalities not competing with each other for limited funding \$\$
- People have remained positive & continued interest in meeting, a unity in working together
- Study completed about the economic impacts with
- Collaborative effort by the members
- Media has picked up on Association's open houses
- Economic Development Lethbridge and Chamber of Commerce represent the City on the Committee
- Mayor (Lethbridge) advocates for Hwy 3 every chance he gets and champions that 2 lane Hwy 3 is an economic bottle neck.
- Have avoided getting into the detail "weeds" about the aspects of twinning.

Weaknesses:

- Association is cash limited, which limits its ability to undertake new initiatives.
- Southern Alberta is not seen as a political battleground; don't have the political clout that other areas have where there is a contest between the political parties.
- Key economic elements (50 km east & west of Lethbridge) have been addressed as part of the Can-A-Mex route.
- Feeling of spinning our wheels, can't demonstrate results; frustration among members that progress isn't being made.
- CP Rail has terrible relationships with customers and very high car booking limits (100)
- Not a strong relationship with the trucking industry
- RV's and users who are frustrated by them are not represented
- Letters of support is all the ag industry have supplied to date
- Justifications for getting \$\$ from municipalities is hard, results are lacking
- Communication of vision is a challenge, big picture is hard to conceptualize and doesn't "look" real
- No action plan for involving citizens.
- Indigenous community representatives invited, but not involved in the Association.

Opportunities:

- Relationship with the Piikani Nation needs to be established; don't appear willing to work with municipalities, a personal relationship may open the door to collaboration.
- P3 opportunities for Hwy 3 Twinning projects ... not likely to happen, private sector sees Twinning as a government responsibility.
- Leverage economic development groups to advocate for systems-based transportation infrastructure
- Toll road might be an option to get funding for construction moving.
- Associations (trucking, ag, feedlots, RV's, etc) might be willing to help fund Association if there is a perceived benefit to them in the future.
- New major industrial agriculture ventures are regionally significant and might raise profile of the highway.
- Connection with tourism industry associations could be helpful.
- Various options for "staffing" other than straight traditional hiring? Contract for specific project(s)

Constraints:

- How does the Association get a medium to long range funding commitment to allow for expanded role / duties?
- How to administer the organization needs to be addressed?
- What is administrative role? What is Board's role? Who has authority / responsibility?
- Piikani Nation - how to build a relationship that can get them involved?
- City of Lethbridge has limited interest unless the spending more money if there isn't a lot more results.
- Alternative; could the Regional Economic Development authority could be expanded to include Hwy 3 Twinning or would the message could be lost in the ED "mix"?
- Need options for the next phase of professional involvement in the organization.
- What future trends; i.e. transition to electric vehicles, charging stations, autonomous vehicles, etc., need to be included in the strategic planning mix?

Administrative Duties	2019	
Meetings (agenda +minutes), emails, Correspondence, f	\$6,300.00	
Contact list update	\$1,200.00	
admin time to oversee student	\$240.00	
Computer printer	\$400.00	
Office supplies - paper, envelopes, ink	\$50.00	
Mileage	\$5,000.00	
Registration fees	\$500.00	
email and domain	\$150.00	
Subtotal	\$13,840.00	
Project Management Including:	\$50,586.00	
Templates for ICF and IDP		
Collaboration with Alberta Transportation		
Communications program		
Coordination and Preparation		
Marketing Materials		
Facebook and Twitter		
Evaluation of Funding Opportunities		
Time for grant writing		
Developing relationships with media and industry		
	\$64,426.00	
Fund for matching \$ for grants	\$10,000.00	
Total	\$74,426.00	
Office space	\$2,500.00	in kind
	\$76926.50	

Highway 3 Twinning Development Association - Administrator Job Description

1. Will be the main point of contact for the Associations ongoing daily work. Duties include:
 - Preparation of Agendas and Minutes for each monthly meeting.
 - Review of all correspondence and providing replies as required.
 - Attendance at meetings which are beneficial to the Association.
 - Ensure that all contact lists are kept updated.
2. Project Management for Strategic Planning/Business Plan including:
 - Identify potential funding options and partnership opportunities
 - Maintain ongoing dialogue to encourage Indigenous participation
 - Maintain communication with Transportation officials, including attending open houses, and ensure that the items listed in the strategic plan are discussed and understood by all members of the Association. (shovel ready, leveraging commitment to capital expenditure).
 - Working with local planning and municipal offices, develop templates for municipalities to include in ICF and IDP documents.
3. Financial
 - Will work with the Executive to determine the municipal contributions for the next 2 years.
 - Will work with the Town of Taber to ensure invoices are paid and municipal contributions recorded.
 - Will apply for grants when required
4. Communication
 - Will develop relationships with major provincial and national media and ensure the Highway 3 corridor is promoted.
 - Develop a communication plan to inform residents, land owners, businesses and elected officials about the initiative and successes of H3TDA and develop marketing materials to achieve this plan
 - Prepare regularly distributed communications materials.
 - Maintaining the Facebook page and other social media

Highway 3 Twinning Development Association

Membership Other Orgs./Business	\$250
Number of Other Orgs./Business Units	20
Minimum Adjacent Community	\$750
Minimum Non Adjacent Community	\$250
Per Capita Adjacent Community	\$0.50
Per Capita Non Adjacent Community	\$0.25
Maximum	\$10,000.00
Total Acquisition	\$74,426.50
Census Source Data	http://www.municipalaffairs.gov.ab.ca/documents/2017%20M/
Total Participating Population	<u>235,505</u>
Total Non-Participating Population	<u>41,795</u>

Community	Town/MD	Population	Requested Amount
Crowsnest Pass	MD	5589	\$2,794.50
Cowley	Village	209	\$750.00
Pincher Creek	Town	3642	\$1,821.00
Pincher Creek	MD	2965	\$1,482.50
Fort Macleod	Town	2967	\$1,483.50
Willow Creek	MD	5179	\$2,589.50
Coalhurst	Town	2668	\$1,334.00
Lethbridge	City	98198	\$10,000.00
Lethbridge	MD	10353	\$5,176.50
Coaldale	Town	8215	\$4,107.50
Barnwell	Village	947	\$750.00
Taber	Town	8428	\$4,214.00
Taber	MD	7173	\$3,586.50
Bow Island	Town	2043	\$1,021.50
Forty Mile	MD	3581	\$1,790.50
Cypress County	MD	7662	\$3,831.00
Medicine Hat	City	63260	\$10,000.00
Piikani Nation	First Nation	2426	\$1,213.00
Vauxhall	Town	1222	\$305.50
Claresholm	Town	3780	\$945.00
Cardston	Town	3585	\$896.25
Cardston	MD	4481	\$1,120.25
Nobleford	Village	1278	\$319.50
Magrath	Town	2435	\$608.75
Raymond	Town	4037	\$1,009.25
Foremost	Village	541	\$250.00
Redcliff	Town	5600	\$1,400.00
Vulcan	Town	1917	\$479.25
Granum	Town	406	\$250.00
Picture Butte	Town	1810	\$452.50
Barons	Village	341	\$250.00
Blood Reserve	First Nation	8510	\$2,127.50

Stirling	Village	1269	\$317.25
Waterton	Summer Village	105	\$250.00
Glenwood	Village	162	\$250.00
Hillspring	Village	316	\$250.00

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
September 12, 2018**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday September 12, 2018 at 9:00 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Gord Lundy, Municipality of Crowsnest Pass
Mark Barber, Town of Pincher Creek
Mary Kittlaus, Village of Cowley (Absent)
Emile Saindon, Landfill Manager
Jean Waldner, Office Administrator

AGENDA

Dean Ward

Moved the agenda be adopted as presented. Carried. 09.12.18-1082

MINUTES

Dean Ward

Moved the minutes of August 15, 2018 be adopted as circulated Carried. 09.12.18-1083

MANAGER'S REPORT

1. MSW volumes are steady over the last month we will see a small reduction after September.
2. The Industrial cell volumes have been high, and continuing for the next few months.
3. MSW cell preparation on-going and expect to start liner construction week of September 24th.
4. Landfill gas extraction line and wells to start September 24th.
5. Recycling going steady.
6. Budget preparation to start first week of October.

Dave Filipuzzi

Moved that the Manager's report be accepted for information. Carried. 09.12.18-1084

FINANCIAL REPORT

The Income Statement and Balance sheet to September 10, 2018 was reviewed. And an update on our credit line balance was discussed.

Dean Ward

Moved that the financial reports be accepted for information. Carried. 09.12.18-1085

LANDFILL TENDERING PROCESS

A report was handed out by the Landfill Manager showing all the steps and the process the landfill goes through when starting a waste cell expansion project. Emile explained the short timelines involved in completing a new cell, because of our short summer season and dealing with the muddy clay soil we have on this property. With his experience over the past 10 years we now have established a group of professional companies to help us get these jobs done on time, on budget, and compliant to Alberta Environment requirements. The Landfill board of Directors would like to see something like a prequalification list be composed and made available to other companies who would like to possibly put in a tender on large projects here at our Landfill. Emile said that would be no problem. We can do up a list of our requirements, Alberta Environment's requirements, OHS requirements, etc and have it available the next time we do a cell expansion.

Dean Ward

Moved the Director's request for a prequalification list be brought back for a future meeting to be reviewed.

Carried. 09.12.18-1086

DONATION REQUEST

A Donation request from the Big Jump Steer Riding Club. Towards operational expenses.

Gord Lundy

Moved that \$500.00 be donated towards operational costs for the club. Carried. 09.12.18-1087

A Donation request for the Raise the Woof comedy fundraising event. From the Pincher Creek Humane Society.

Mark Barber

Moved that \$250.00 be donated for their Raise the Woof Fundraiser. Carried. 09.12.18-1088

A Donation request from the Lundbreck Citizens Council for their Family Activities Events.

Dave Filipuzzi

Moved that \$250.00 be donated towards their Family Activities Events. Carried. 09.12.18-1089

Correspondence:

A Thank you letter was distributed from the Town of Pincher Creek Recreation Department.

NEXT MEETING DATES

October 17, 2018

November 21, 2018

December 19, 2018

Tabled Items

Landfill Tendering Process

ADJOURNMENT

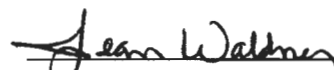
Dave Filipuzzi

Moved the meeting adjourn at 10:33 a.m.

Carried. 09.12.18-1090



CHAIRMAN



SECRETARY

Alberta SouthWest Bulletin October 2018

Regional Economic Development Alliance (REDA) Update

New REDA banner design

The provincial map was re-designed to highlight the REDA regions of Alberta and is used at special events, conferences and trade shows such as RMA, AUMA and EDA.

The text on the banner is as follows:



AlbertaSW welcomes IEDC representatives

AlbertaSW hosted two representatives from the International Economic Development Council (IEDC) who were invited to complete a organizational accreditation review. We thank them for sharing their perspectives and experience with our board and regional stakeholders.

(L-R) Brett Doney, President & CEO, Great Falls Montana Development Authority and High Plains Financial
Fred Morley, Chief Economist, Nova Scotia's Tourism Agency and Nova Scotia's Office of Regulatory Affairs;

EV Network Charging Ahead

The Peaks to Prairies Electric Vehicle Charging Station Network project is reviewing responses to RFPs with goal of having all funding commitments and a contract in place by November 2018. The partners include AlbertaSW, SouthGrow and cities of Calgary, Lethbridge and Medicine Hat.



New SAAEP logo!

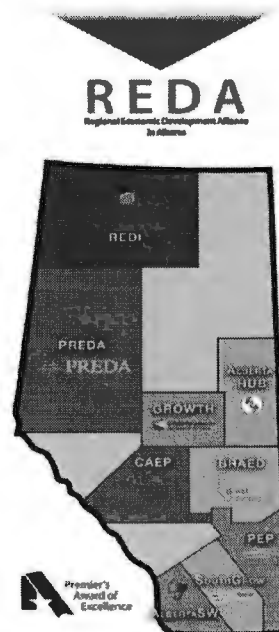
In preparation for participation at the CanWEA conference a new logo and display has been designed to represent the forward momentum of sun, wind, bio and green technology opportunities.

UPCOMING:

- **2019 Edition of Invest in Alberta Magazine**, an EDA publication, welcomes advertising from businesses and communities who wish to showcase investment opportunities. Bev has more information.
- **2018 Economic Developers Alberta Ministry Dinner**, October 25, 2018, Coast Edmonton Plaza Hotel
Register at <http://www.edaalberta.ca/event-2720768> Event is \$145 per person;
- **Economic Developers Alberta (EDA) training courses** dates TBA. Will be coordinated with SouthGrow to offer complementary dates and times to offer more options for both REDAs.
 - **Economic Development for Elected Officials**
 - **Economic Resilience Training for Community and Regional Leaders**
- **2018 Business of Outdoor Recreation Summit**, December 4-5th, 2018 Grouse Mountain Lodge, Whitefish MT
Register at <http://business.mt.gov/Office-of-Outdoor-Recreation> Two-day summit is \$125.00USD per person

When booking at Grouse Mountain Lodge, reference "The Business of Outdoor Recreation Summit" to receive special room rates starting at \$87.00 USD plus tax per night.

The region's first ever Business of Outdoor Recreation Summit will bring together industry and community to discuss ways to promote and strengthen outdoor recreation in Crown of the Continent, including Alberta and British Columbia and Montana. Registration is open until November 30th, 2018.



Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday September 5, 2018 – Stockmans Grill, Fort Macleod



Board Representatives

Barney Reeves, Waterton
Brent Feyter, Fort Macleod
Scott Korbett, Pincher Creek
Jim Bester, Cardston County
Dennis Barnes, Cardston
Duncan McLean, Granum
Quentin Stevick, MD Pincher Creek
Blair Painter, Crowsnest Pass
Beryl West, Nanton
John Van Driesten, MD Willow Creek
Kathy Wiebe, MD Ranchland

Resource Staff and Guests

Michele Evans, ADM AEDT
Linda Erickson, AEDT
Marian Carlson, CAO, Claresholm
Tarolyn Aaserud, CAO Nanton
Lindsay Spadavecchia, RINSA
Bill Halley,
Bev Thornton, Executive Director, AlbertaSW
Tammy Morrison, CFABSW

1. Call to Order and introductions Chair Barney Reeves called the meeting to order.
2. Approval of Agenda Moved by Quentin Stevick THAT the agenda be approved as presented **Carried.** [2018-09-586]
3. Approval of Minutes Moved by John Van Driesten THAT the minutes of May 2, 2018 be approved as presented.
Carried. [2018-09-587]
4. Approval of Cheque Register Moved by Quentin Stevick THAT cheques #2410 to #2488 be approved as presented.
Carried. [2018-09-588]
5. Economic Development and Trade Michele Evans, Assistant Deputy Minister provided an update from the department, encouraged the work of AlbertaSW and commended the REDAs for the effective and proactive communication.
6. Contracts Moved by Brent Feyter THAT the Board regretfully accept end of Project Lead contract AND reinstate Executive Director Letter of Agreement for 2018-2019, with the same terms as 2017-2018.
Carried. [2018-09-589]
7. Executive Minutes of May 22, 2018 Executive Meeting accepted as information.
8. E-mail motions Moved by Jim Bester THAT the Board ratify the following motions previously approved by e-mail:
THAT AlbertaSW send a letter of support to Town of Cardston in response to the request to further research the issues and benefits of Carway border crossing and transportation corridors.
THAT AlbertaSW send a letter of support to City of Brooks in response to the request to further research the issues and benefits regarding broadband deployment in southern Alberta
Carried. [2018-09-590]

- | | |
|---|--|
| 9. Plant Protein Alliance of Alberta | PPAA has proposed an MOU with AlbertaSW. Board requested more information about this initiative, its goals, strategies and expected impacts. Representative from PPAA will be invited to make a presentation at a future Board meeting. |
| 10. IEDC-AEDO Site Visit Plan | AlbertaSW has completed the Document Review requirement toward accreditation. Board reviewed requirements for the Site Visit. |
| 11. REDA Chairs Meeting | REDA Chairs are preparing for a planning day on November 19 in Edmonton which will include a meeting with the Minister of Alberta Economic Development and Trade. Since May, REDA Managers have been sending a newsletter to the Premier and other departments to ensure awareness of this initiative. |
| 12. SAAEP update: | Grant funding of \$30K has been received from Energy Efficiency Alberta to continue the work of this partnership |
| 13. EV Charging Station Network | DRAFT <i>Letter to Communities</i> and <i>FAQ</i> are finalized. Contact Bev if you need these documents to share with council or colleagues. |
| 14. Community Projects | Accepted as information. |
| 15. Townfolio | First group of communities is completed. Please advise Bev if you need more information for your councils. |
| 16. Leadership Development | "Economic Development for Elected Officials: and "Community Preparedness and Economic Resiliency" will be scheduled before the end of the year. |
| 17. Executive Director Report | Accepted as information. |
| 18. Round table updates | |
| 19. Board Meetings: | |
| > October 10, 2018 Crowsnest Pass
(Changed from October 3) | |
| > November 7, 201--Pincher Creek | |
| > December 5, 2018-TBD | |
| 20. Adjournment | Moved by Duncan McLean THAT the meeting be adjourned.
Carried. [2018-09-591] |

Approved October 10, 2018

Chair

Secretary/Treasurer

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
September 6, 2018 – MD Council Chambers

Present: Chair John Lawson, Vice Chair Martin Puch, Reeve Quentin Stevick, Councillor Bev Everts, Members Frank Welsch, and David Robbins, Provincial Key Contact Brad Smith and Fire Chief Dave Cox.

Also Present: Director of Operations Leo Reedyk, Agricultural Services Manager Shane Poulsen, Environmental Services Technician Lindsey Davidson and Receptionist, Jessica McClelland.

Chair John Lawson, called the meeting to order at 9:34 am.

A. ADOPTION OF AGENDA

Reeve Stevick 18/066

Moved that the agenda be accepted as presented. Carried.

B. MINUTES

Councillor Everts 18/067

Moved that the minutes from the July 19, 2018 meeting be accepted as presented. Carried.

C. BUSINESS ARISING FROM THE MINUTES

D. ASB KEY CONTACT REPORT

Bradley Smith, Provincial Key Contact, summarized the funding available under CAP funding at this time.

Martin Puch 18/068

Moved to accept the oral report from Bradley Smith as information. Carried

E. UNFINISHED BUSINESS

1. Draft Regional Emergency Livestock Service Plan

Ken Kendall of Kenneth Kendall Consulting, attended the meeting at this time.

Frank Welsch 18/069

Moved that the Agricultural Services Board receive the Draft Regional Emergency Livestock Services Plan, by Ken Kendall Consulting, as information with the changes as discussed.

Carried

Ken Kendall and Dave Cox left the meeting at this time.

2. Strychnine Registration

Frank Welsch 18/070

Moved that Shane Poulson, Agricultural Services Manager, draft a letter for the board in support of Starland's Country's letter stating that Health Canada rethink the ban on Strychnine and instead use regulation of use to satisfy reasoning of the ban;

AND THAT a copy of the completed letter be sent to Council for their information.

Carried

F. 2017 ASB PROVINCIAL GRANT REPORTS

David Robbins 18/071

Moved that the report on the ASB Program Activities submitted to Alberta Agriculture and Forestry be received as information.

Carried

G. AGRICULTURAL AND ENVIRONMENTAL SERVICES DEPARTMENTAL REPORTS

Reeve Stevick 18/072

Moved that the AES Departmental Reports for the month of July and August 2018 be accepted as information.

Carried.

F. CORRESPONDANCE

1. For Action
2. For Information

Councillor Everts

18/073

Moved that the following be received as information;

- a) Transboundary Water Weeds and Stewardship Tour Evaluations Summary
- b) Jim Gerrish Grazing School Evaluations Summary
- c) ASB Appeal Committee
- d) 2018 Farm Family Award Recipients – Yagos

Carried

I. NEW BUSINESS

J. NEXT MEETING

October 4, 2018

K. ADJOURNMENT

Martin Puch

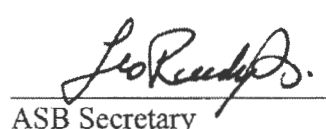
18/074

Moved to adjourn the meeting, the time being 12:11 pm.

Carried.



ASB Chairperson



ASB Secretary



MINUTES - 6 (2018)
EXECUTIVE COMMITTEE MEETING
 Thursday, July 26, 2018 at 6:00 p.m.
 ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - *Chair*
 Jim Bester - *Vice-Chair*
 Don Anderberg
 Doug MacPherson

Ian Sundquist (absent)
 Greg Robinson (absent)
 Morris Zeinstra

STAFF:

Lenze Kuiper – *Director*

Jennifer Maxwell – *Subdivision Technician*

AGENDA:

1. **Approval of Agenda** – July 26, 2018
2. **Approval of Minutes** – June 14, 2018 (attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) Executive Committee Resignation – Greg Robinson
 - (b) Intellectual Property / Copyright Policy (attachment)
 - (c) Subdivision and Development Appeal Board Training Update
 - (d) Assessment Review Board Update
 - (e) Subdivision Statistics 2018 (attachment)
 - (f) Fee For Service 2018 (attachment)
 - (g) In-Camera
5. **Accounts**
 - (a) Office Accounts – June 2018 (attachment)
 - (b) Financial Statements – January 1 - June 30, 2018 (attachment)
6. **Director’s Report**
7. **Executive Report**
8. **Adjournment**

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 6:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Jim Bester

THAT the Executive Committee approve the agenda, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Don Anderberg

THAT the Executive Committee approve the minutes of June 14, 2018, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) Executive Committee Resignation – Greg Robinson

- Greg Robinson has accepted an Economic Development position with the Town of Raymond. Therefore, he has resigned from the Executive Committee as he no longer sits on Council. There was some discussion on whether the vacant position should be filled immediately or wait until the Organizational Meeting in December. There was a consensus to send a thank you to Greg Robinson for his service and wait to fill the position.

Moved by: Doug MacPherson

THAT the resignation of Greg Robinson be accepted and a thank you be sent for his service.

CARRIED

Moved by: Morris Zeinstra

THAT the Executive Committee wait until December 2018 to fill the vacant Executive Committee position and operates with six members in the meantime.

CARRIED

(b) Intellectual Property / Copyright Policy

- Lenze Kuiper presented a draft Intellectual Property / Copyright Policy that was prepared on recommendation from the lawyer. The goal of this document is to receive proper acknowledgement when information is being sources. ORRSC is owned by the municipalities and the draft policy states that materials are owned by both the municipality and ORRSC. There was some discussion on whether both parties would be required to consent to the sharing of information. The intent of the policy is not to restrict usage but to receive proper acknowledgement. The committee discussed some amendments to be made before the policy is presented to the Board at the September 6, 2018 meeting.

Moved by: Don Anderberg

THAT the Intellectual Property / Copyright Policy is amended as discussed prior to presentation at the September 6, 2018 Board of Directors' meeting. **CARRIED**

(c) Subdivision and Development Appeal Board Training Update

- Lenze Kuiper provided an update to the committee on the Subdivision and Development Appeal Board (SDAB) training. Four staff recently attended a training session in Okotoks and there will be another training session offered in Lethbridge in October that four more planners will be attending. ORRSC has contacted Municipal Affairs and has been granted permission to offer SDAB training to members. ORRSC will continue to work with Municipal Affairs in order to make this training available.
- Member municipalities have expressed interest in establishing a Regional SDAB. An agreement and a bylaw will be required for each participating municipality.

(d) Assessment Review Board Update

- Lenze Kuiper provided an update on this year's Assessment Review Board hearings. ORRSC provides Assessment Review Board services for approximately 30 municipalities and appeals have started coming in. So far, 10 local appeals and 9 commercial appeals have been submitted. Of those, 3 have already been resolved.
- There are 13 Board members trained and 3 Board members sit for each local hearing. Local appeals require a 35-day notice for the hearing and ORRSC prepares the decision. Commercial appeals are heard by the Municipal Government Board (MGB) and require 2 Board Members. Commercial appeals require a 75-day notice for the hearing and the decision is prepared by the MGB.

(e) Subdivision Statistics 2018

- A total of 91 subdivision applications and \$169,687.50 in fees have been received as of June 30 this year.

Moved by: Doug MacPherson

THAT the Executive Committee accept the June 2018 Subdivision Statistics, as information.

CARRIED

(f) Fee For Service 2018

- The spreadsheets provided for the Fee for Service projects were reviewed.

Moved by: Don Anderberg

THAT the Executive Committee accept the Fee for Service 2018 report, as information.

CARRIED

(g) In-Camera

Moved by: Don Anderberg

THAT the Executive Committee go in-camera (6:38 p.m.).

CARRIED

Moved by: Doug MacPherson

THAT the Executive Committee come out of camera (7:21 p.m.).

CARRIED

5. ACCOUNTS

(a) Office Accounts – June 2018

5150	Staff Mileage	M. Burla	\$ 210.00
5150	Staff Mileage	S. Harty	181.00
5460	Public Relations	C. Mills	341.79
5150	Staff Mileage	S. Olsen	15.00
5160	Staff Field Expense	S. Olsen	32.67
5280	Janitorial Services	Madison Ave Business Services	475.00
5320	General Office Supplies	Madison Ave Business Services	43.67
5285	Building Maintenance	Infinity Maintenance	400.00
5285	Building Maintenance	Cam Air Refrigeration	277.00
5310	Telephone	Bell Mobility	644.68
5310	Telephone	Bell Mobility	681.22
5310	Telephone	Shaw Business	145.85
5310	Telephone	Shaw Business	145.85
5320	General Office Supplies	Desjardin Card Services	109.08
5390	Graphic & Drafting Supplies	Desjardin Card Services	291.47
5330	Dues & Subscriptions	APPI	450.00
5330	Dues & Subscriptions	Government of Alberta	50.00
5330	Dues & Subscriptions	Nanton News	68.00
5330	Dues & Subscriptions	Claresholm Local Press	38.10
5330	Dues & Subscriptions	Vauxhall Advance	24.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	23.00
5390	Graphic & Drafting Supplies	Digitex	3,242.90
5430	Aerial Photos & Maps	M.D. of Taber	200.00
5440	Land Titles Office	Minister of Finance	250.00
5470	Computer Software	Worktech	8,440.94
5490	Consultants	Cam Klassen	2,600.00
5500	Subdivision Notification	Lethbridge Herald	376.04
5570	Equipment Repairs & Maintenance	Xerox Canada	989.77
1160	GST Receivable	GST Receivable	920.59
		TOTAL	<u>\$21,667.62</u>

Moved by: Morris Zeinstra

THAT the Executive Committee approve the Office Accounts of June 2018 (\$21,667.62), as presented. **CARRIED**

(b) Financial Statements – January 1 - June 30, 2018

- There was a question regarding the fee for "Go to Meetings". Lenze confirmed that it is a subscription fee for a service used by the GIS Department for online meetings.

Moved by: Morris Zeinstra

THAT the Executive Committee approve the unaudited Financial Statements for January 1 - June 30, 2018, as presented. **CARRIED**

6. DIRECTOR'S REPORT

- The Director reported on his activities since the last Executive Committee meeting.

7. EXECUTIVE REPORT

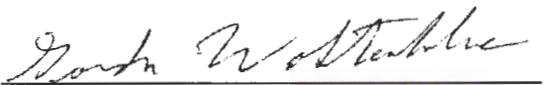
- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Moved by: Jim Bester

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 7:38 p.m. until **Thursday, September 13, 2018 at 6:00 p.m.** **CARRIED**

/bj

CHAIR: 

PCES COMMISSION: Draft 2019 Budget

Revenue	2019 Budget	2018 Actual (August 31)	2018 Budget	2017 Actual (Dec 31)
Ambulance	\$1,626,159.06	\$1,221,341.63	\$1,622,189.22	\$1,626,131.14
Fire	\$342,500.00	\$141,956.10	\$316,239.55	\$722,140.88
Revenue before Levies	\$1,968,659.06	\$1,363,297.73	\$1,938,428.77	\$2,348,272.02
Expenses	2019 Budget	2018 Actual (August 31)	2018 Budget	2017 Actual (Dec 31)
Ambulance	\$1,626,159.06	\$1,122,545.00	\$1,580,573.42	\$1,732,117.73
Fire	\$988,556.00	\$484,681.17	\$721,637.62	\$796,554.70
subtotal	\$2,614,715.06	\$1,607,226.17	\$2,302,211.04	\$2,528,672.43
Commission Expense	\$9,500.00	\$5,802.00	\$9,500.00	\$8,686.60
Total Expenses	\$2,624,215.06	\$1,613,028.17	\$2,311,711.04	\$2,537,359.03
Net Revenue after Expenses	-\$655,556.00	-\$249,730.44	-\$373,282.27	-\$189,087.01
Capital Expense	2019 Budget		2018 Budget	
Equipment	\$108,000.00		\$248,000.00	
(see Note #1) Building	\$750,000.00		-	
	\$858,000.00		\$248,000.00	

NOTE #1 The intention here is to borrow over 15-20 years, the funds necessary to construct the Firehall.
A debt servicing schedule would be incorporated into the annual levy
to Commission members(Municipalities) beginning in 2020.

Levies

MD 9	2019	2018
operations portion	\$511,333.68	\$360,808.47
capital portion- buildings	-	-
capital portion- equipment	\$84,240.00	\$164,969.60
Total Levy MD	\$595,573.68	\$525,778.07
Town	2019	2018
operations portion	\$144,222.32	\$181,597.53
capital portion- buildings	-	-
capital portion- equipment	\$23,760.00	\$83,030.40
Total Levy Town	\$167,982.32	\$264,627.93
Total of MD and Town Levy	\$763,556.00	\$790,406.00

Summary	2019 Budget	2018 Budget
Revenue before Levies	\$1,968,659.06	\$1,938,428.77
Revenue from Levies	\$763,556.00	\$790,406.00
Total Revenue	\$2,732,215.06	\$2,728,834.77
Total Expenses	-\$2,624,215.06	-\$2,311,711.04
(see Note #2) Net Surplus/Deficit	\$108,000.00	\$417,123.73

NOTE #2 The 2019 Surplus is directed to Capital Purchases: Engine 43 (\$100,000), Thermal Imaging Camera (\$8000)